



**UPDATED AGENDA**

<b>Meeting:</b>	<b>Meeting of YAS Forum</b>	
<b>Date/Venue/Time:</b>	1700-1900 7 October 2014 1150 Century Way, Thorpe Park, Leeds, Yorkshire LS15 8ZB	
<b>Membership:</b>	<p>Della Cannings (DC)</p> <p>Ian Braithwaite (IBr) Cllr John Batt (JB)</p> <p>Tony Dutton (TD) Dennis Shaw (DS) Rod Spratley (RS)</p> <p>John Cunnington (JC) Vacancy</p> <p>John Egglestone (JE) Rob Higgle (RH) Stan Hardy (SH) Karamjeet Singh Virdee (KSV) Vacancy Vacancy</p> <p>Nicola Stamp (NS) Simon Talbot (ST) Mark Wright (MW) Vacancy</p> <p>Supt Pat Casserley (PC) Dawn Hanwell (DH)</p> <p>Cllr Arthur Hodgson (AH) John Mothersole (MS)</p> <p>Karen Kelly (KK)</p>	<p><b>Trust Chairman</b></p> <p><b>Public Constituency (North)</b></p> <p><b>Public Constituency (South)</b></p> <p><b>Public Constituency (East)</b></p> <p><b>Public Constituency (West)</b></p> <p><b>Staff Constituency (Front-line)</b></p> <p><b>Staff Constituency (Support)</b></p> <p><b>Appointed Members</b> Police Chief Financial Officer, Leeds and York Partnership NHS FT East Riding of Yorkshire Council Chief Executive Officer, Sheffield City Council Chief Operating Officer, Barnsley Hospital NHS FT</p>
<b>Apologies:</b>	<p>Della Cannings (DC) Tony Dutton (TD) Rob Higgle (RH) Karen Kelly (KK) Anne Allen (AA)</p>	<p><b>Trust Chairman</b> <b>Public (South)</b> <b>Public (West)</b> <b>Appointed</b> <b>Trust Secretary</b></p>
<b>In Attendance:</b>	Pat Drake (PD) <b>(Chairing)</b>	Deputy Chairman/Non-Executive Director

	David Whiting (DW) Dr Elaine Bond (EB) Ian Brandwood (IB)	Chief Executive Officer Non-Executive Director Executive Director of People & Engagement
	Elaine Gibson	Head of Corporate Communications ( <i>for Item 5.</i> )
	Erfana Mahmood (EM) Steve Page (SP)	Non-Executive Director Executive Director of Standards & Compliance
	Ali Richardson (AR) Mary Wareing (MW)	Membership Manager Non-Executive Director
<b>Note Taker:</b>	Ali Richardson (AR)	Membership Manager

No.	Description	Format/ Attachment	Raised by	Timings
1.	<b>Welcome and Introductions</b>	Verbal	PD	1700-1710
2.	<b>Apologies/Declaration of Interests</b>			
3.	To Receive: Notes of the last meeting held on 8 July 2014			
4.	Chairman's Report			
5.	For Information: Media Awareness and Handling	Presentation	EG	1710-1725
6.	For Approval: a) Addressing the Vacancy Factor b) Nomination of a Lead Member	Paper	AR	1725-1735
7.	For Approval: Membership Sub-Group Terms of Reference	Paper	AR	1735-1740
8.	For Approval: Draft Membership Recruitment & Engagement Plan		AR/IBr	1740-1750
9.	For Approval: Draft YAS Forum Training & Development Plan ( <i>previously circulated</i> )	Paper	AR	1750-1800
	<b>Break for Refreshments</b>			1800-1810
10.	For Information: Role of the Care Quality Commission (CQC), Monitor and YAS Quality Committee	Presentation	PD/SP	1810-1835
11.	Feedback on YAS Forum Members' Activities – All Members	Verbal	All	1835-1855
12.	Review and Feedback	Verbal	PD	1855-1900
<b>FOR INFORMATION</b>				
13.	For Information: Staff Forum Update	Paper	ST	-
14.	For Information: Register of Declaration of Interests	Paper	AA	-
15.	For Information: Working Within a Code of Conduct – previously circulated 260814	Paper	AA	-
16.	<b>Date, Time, Location of next meeting:</b> 1700 – 1900, 13 January 2015		PD	

	[location to be confirmed]			
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