



AGENDA

Meeting:	Meeting Notes of YAS Forum	
Date/Venue/Time:	<p>OPEN TO THE PUBLIC 1700-1900, 19 July 2016 Ripon Racecourse Boroughbridge Road Ripon North Yorkshire HG41UG</p> <p>YAS Forum Members Only: 1600-1700 – Networking / Light Refreshments</p>	
Membership:	<p>Kathryn Lavery (KL)</p> <p>Edwina Shachar (ES) Cllr John Batt (JB)</p> <p>Dennis Shaw (DS) Rod Spratley (RS) Simon Pugh (SP)</p> <p>John Cunnington (JC) Vacancy</p> <p>Ash Choudray (AC) John Egglestone (JE) Rob Higgin (RH) Stan Hardy (SH) Jessica Shiels (JS) Karamjeet Singh Virdee (KSV)</p> <p>Lee Murphy (LM) Simon Talbot (ST) Mark Wright (MW) Olivia Eames (OE)</p> <p>Supt Pat Casserly (PC) Dawn Hanwell (DH)</p> <p>Cllr Nigel Wilkinson (NW) Bob Kirkton (BK)</p> <p>John Mothersole (MS)</p>	<p>Trust Chairman</p> <p>Public Constituency (North) Lead Forum Member</p> <p>Public Constituency (South)</p> <p>Public Constituency (East)</p> <p>Public Constituency (West)</p> <p>Staff Constituency (Front-line)</p> <p>Staff Constituency (Support)</p> <p>Appointed Members Police Chief Financial Officer, Leeds and York Partnership NHS FT East Riding of Yorkshire Council Director of Strategy & Business Development, Barnsley Hospital NHS FT Chief Executive Officer, Sheffield City Council</p>

Apologies:	Rod Barnes (RB) Rob Higgle (RH) Erfana Mahmood (EM) Anne Allen (AA)	Chief Executive Officer Public Forum Member Non-Executive Director Trust Secretary
In Attendance:	Steve Page (SPa) Khizar Hayat Ali Richardson (AR) Mark Turner (MT) Mrs Virdee (MV)	Executive Director of Standards and Compliance Head of Diversity and Inclusion Membership Manager Strategic Planning Officer Public Member
Note Taker:	Ali Richardson (AR)	Membership Manager

No.	Description	Action
1.	Welcome and Introductions The Chairman welcomed everyone to the YAS Forum (YF) Meeting and introductions were made by all present. She welcomed Cllr Nigel Wilkinson to YF as the newly Appointed Member representing East Riding of Yorkshire Council.	
2.	Apologies/Declaration of Interests Apologies were noted and no Declaration of Interest was noted.	
3.	To Receive: Notes of the last meeting held on 17 May 2015 and Action Log RECEIVED: The minutes of the last meeting held on 17 May 2016 were accepted as an accurate record of the meeting.	
4.	Questions From the Public There were no questions from members of the public.	
5.	Chairman's Report: Including Questions from YAS Forum Members The Chairman (KL) explained that she had been very busy since her appointment on 1 July 2016 when she had attended the staff 'We Care Awards' in York and found this to be a very emotional evening. She confirmed that her base will be Trust Headquarters, Springhill 2, Wakefield where she intends to work every Tuesday and Thursday: contact details 01924 584066, 07789 393042 or kathryn.lavery@yas.nhs.uk KL also confirmed she wants to build a good working relationship with Rod Barnes, Chief Executive, to enable great partnership working with YAS' many stakeholders across the region. She has plans to meet in person with other Board members, Executive and Non-Executive, through August and September 2016. She explained that she will not be taking questions from members of the public during Board Meetings in Public	

	<p>session as she wants to encourage the Membership and the public to contact her with any queries or suggestions that may not have been addressed through other YAS' channels. KL explained that she would like to introduce an, 'Ask the Chairman' button on the YAS' website to encourage an active, ongoing relationship.</p> <p>SP asked about YAS' initial thoughts following the Brexit news in terms of recruitment to our workforce?</p> <p>KL confirmed that no-body knows at this stage. It all depends on the Brexit negotiations and what the new residency status will be.</p> <p>SP asked about a Hillsborough Update.</p> <p>KL explained that there was nothing new to report. It is an on-going situation, which we will continue to monitor.</p> <p>SP said there was a lack of trust in some public bodies among people in South Yorkshire and perhaps more community engagement would help to alleviate that.</p> <p>KL confirmed that she would keep YAS' Forum Members updated as more information regarding the subsequent Bishop of Liverpool inquiry developed, as well as in broader terms regarding YAS' membership and public engagement.</p> <p>ES raised concerns about not being able to ask questions at Trust Public Board Meetings.</p> <p>KL confirmed that questions can still be asked but she would like it to be a one to one conversation, with appropriate resolution. KL wants to encourage public members to approach her (contact details above).</p> <p>ACTION: AR to distribute Chairman's YAS' email address to YAS Forum Members.</p> <p>JS suggested having a Community First Responder (CFR) presentation at the next YAS Forum Meeting to highlight to work they do.</p> <p>ACTION: AR to liaise with Dave Jones and JS to present at next YAS Forum Meeting in October 2016.</p>	<p>AR</p> <p>AR</p>
<p>6.</p>	<p>Lead Member's Report: Including Questions from YAS Forum Members</p> <p>JB explained that many YAS' Forum Members have been unable to attend the recent round of community engagement roadshows due to work commitments.</p> <p>JB confirmed that YAS' Forum Members were aware that the next Trust Board Meeting was 26 July 2016 in Hull.</p>	

	<p>JB confirmed that a pre-meet would be arranged on 5 October 2016 at Fairfields, York from 2.00 – 3.30 pm to discuss the agenda/papers for the next YAS' Forum Meeting.</p> <p>ACTION: AR to arrange meeting and circulate invitation to YAS' Forum Public Members.</p> <p>RS explained that his vision of the YAS' Forum was to work together and encourage more public engagement.</p> <p>KL agreed and explained that honesty is required to create an open and transparent relationship.</p> <p>BK confirmed that it is essential to educate people and learn from best practise.</p>	<p style="text-align: center;">AR</p>
<p>7.</p>	<p>Staff Forum Update: Including Questions from YAS Forum Members</p> <p>MW discussed the Staff Forum Update Paper, outlining success stories.</p> <p>KL thanked the Staff Forum for their valuable contribution and hard work.</p> <p>JB asked if there was an opportunity for YAS' Forum Members to view the new ambulance.</p> <p>ACTION: LM to bring a new style operational ambulance to the next YAS Forum Meeting.</p>	<p style="text-align: center;">LM</p>
<p>8.</p>	<p>Diversity and Inclusion Presentation: Including Questions from YAS Forum Members</p> <p>KH delivered a presentation on Diversity and Inclusion and its implications for the Trust. KH covered the following key areas:</p> <ul style="list-style-type: none"> - Equality Act 2010 and its impact on YAS - Defining discrimination - Findings of recent research - WRES and EDS2 - Diversity and Inclusion with YAS - Our priorities and strategic objectives. <p>KL requested that the Kings Fund Report and the Snowy White Peaks report links to be made available for YAS Forum Members to access and view.</p> <p>ACTION: AR to make available the Kings Fund Report and the Snowy White Peaks report links to YAS' Forum Members.</p> <p>http://www.mdx.ac.uk/_data/assets/pdf_file/0015/50190/The-snowy-white-peaks-of-the-NHS.pdf.pdf</p>	<p style="text-align: center;">AR</p>

	<p>http://www.kingsfund.org.uk/publications/making-difference-diversity-inclusion-nhs?gclid=CJfFjrnlhs4CFZQK0wod_wMAYA</p> <p>JC asked if paternity is included in the legislation. KH confirmed that this was covered by a separate piece of legislation and some aspects cover the maternity and pregnancy protected characteristic under the Equality Act 2010.</p> <p>JC also asked about positive discrimination and how we can focus on this on areas of need.</p> <p>KH explained that this is something we are focussing on in terms of addressing our under-representation of black and minority ethnic staff; however as a NHS Trust we need to be very clear in our objective justification on the need for any positive action programmes.</p> <p>SP asked what benchmarking has been done outside of the health sector.</p> <p>KH clarified that no benchmarking has taken place with other sectors other than the NHS organisations through our work around the Workforce Race Equality Standard.</p>	
9.	<p>Public Engagement Presentation: Including Questions from YAS Forum Members Annual Report Feedback</p> <p>RS commented that we need to make engagement really effective to present the reality of the ambulance service and what happens when you call 999 and what is expected of our staff.</p> <p>KL said the work achieved was stunning and very impressive. She thanked AR for her lead on YAS' engagement work and noted that the list of forthcoming roadshow locations was impressive.</p> <p>ACTION: YAS Forum Members to provide feedback on the Annual Report by Friday 29 July 2016.</p>	YAS Forum Members
10.	<p>Review and Feedback</p> <p>KL said there was a wealth of knowledge around the table and thanked everyone for their contribution and attendance.</p>	
11.	<p>Register of Declaration of Interests 2016/17</p> <p>ACTION – YF Members to notify AR to update the Register of Declaration of Interests if appropriate.</p>	YAS Forum Members
12.	<p>Members' Expenses</p> <p>ACTION - YF Members to notify AR if they have concerns about their expenses claims.</p>	YAS Forum Members
13.	<p>YAS Forum Meeting Attendance Record</p> <p>For information only.</p>	

14.	YAS Working Groups For information only.	
15.	Date, Time, Location of next meeting: Tuesday 11 October 2016, 1700 – 1900 Royal York Hotel, Station Road, York, YO24 1AA	