



Actions from the minutes of the Public Trust Board
 (Completed items will be shaded for information and then removed for the subsequent meeting)

Current Status	Action No	Meeting date	Item No & Title	Action Required	Action allocated to	Comments/progress update	Due Date	Completed Date
Complete	PB-469	28/11/2017	5.4 Charitable Funds Committee –Chairman’s Verbal Update of the Meeting held on 11 August 2017 and 23 November 2017	Fundraising Strategy to be presented to Board in February 2018.	Executive Director of Finance / EM	19/01/2018 - Timing of Charity Fundraising Strategy to be further discussed. 27/03/2018 - This was included in the agenda. Action closed.	February 2018	March 2018
Active	PB-470	27/03/2018	3.3 - Bi-Annual Report: Significant Incidents/Lessons Learned	To include in future reports the number of sanctions and prosecutions relating to verbal or physical abuse against YAS’ staff.	Executive Director of Quality, Governance and Risk Assurance	14/05/18 – incorporated into future reports.	May 2018	May 2018
Active	PB-471	27/03/2018	4.1 – Diversity and Inclusion Update	For Board reports to reflect, where appropriate/required, that an Equality Impact Assessment	Director of Workforce and Organisational Development/ Trust Secretary	28/03/2018 – a review was being undertaken on a new EIA process and this would be discussed at TMG/Quality	May 2018	March 2018

				had been undertaken.		Committee. Once complete this would be incorporated into the Board assurance /governance process. Action closed.		
Complete	PB-472	27/03/2018	4.3 – Fit and Proper Persons Policy	To amend the wording of the policy at paragraph 4.5 so that it was explicit that NHSI involvement was for the Chairman and Non-Executive Directors only. The Executive roles remained the responsibility of YAS. That the job title for 'Director of Planned and Urgent Care' be amended to 'Director of Urgent Care and Integration'. Take out reference of 'google' search to replace with 'internet' search.	Director of Workforce and Organisational Development	15/05/2018 – The changes had been made to the policy as requested. Action closed.	May 2018	May 2018