



<b>MEETING TITLE</b> TRUST BOARD MEETING IN PUBLIC		<b>MEETING DATE</b> 28/11/2017	
<b>TITLE of PAPER</b>	CHARITABLE FUNDS ANNUAL REPORT AND ACCOUNTS 2016-17	<b>PAPER REF</b>	7.1
<b>STRATEGIC OBJECTIVE(S)</b>	Provide a safe and caring service which demonstrates an efficient use of resources		
<b>PURPOSE OF THE PAPER</b>	This paper presents the independently examined 2016-17 Annual Report and Accounts of the Yorkshire Ambulance Service NHS Trust Charity to the Trust Board for approval and signature.		
<b>For Approval</b>	<input checked="" type="checkbox"/>	<b>For Assurance</b>	<input type="checkbox"/>
<b>For Decision</b>	<input type="checkbox"/>	<b>Discussion/Information</b>	<input type="checkbox"/>
<b>AUTHOR / LEAD</b>	Perry Duke, Head of Financial Services	<b>ACCOUNTABLE DIRECTOR</b>	Mark Bradley, Executive Director of Finance
<b>DISCUSSED AT / INFORMED BY – include date(s) as appropriate (free text – i.e. please provide an audit trail of the development(s)/proposal(s) subject of this paper):</b> Reviewed and approved by the Audit Committee the meeting of 6 <sup>th</sup> November 2017 Reviewed by the Charitable Funds Committee at their meeting of 11 August 2017			
<b>PREVIOUSLY AGREED AT:</b>	<b>Committee/Group:</b> Audit Committee Charitable Funds Committee		<b>Date:</b> 06/11/2017 11/08/2017
<b>RECOMMENDATION(S)</b>	It is recommended that the Trust Board receive and approve the Charitable Fund's 2016-17 Annual Report and Accounts		
<b>RISK ASSESSMENT</b>		<b>Yes</b>	<b>No</b>
<b>Corporate Risk Register and/or Board Assurance Framework amended</b> <i>If 'Yes' – expand in Section 4. / attached paper</i>		<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Resource Implications (Financial, Workforce, other - specify)</b> <i>If 'Yes' – expand in Section 2. / attached paper</i>		<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Legal implications/Regulatory requirements</b> <i>If 'Yes' – expand in Section 2. / attached paper</i>		<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Diversity and Inclusion Implications</b> <i>If 'Yes' – please attach to the back of this paper</i>		<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>ASSURANCE/COMPLIANCE</b>			
<b>Care Quality Commission</b>	2: Effective 3: Caring		
<b>NHSI Single Oversight Framework</b>	1. All		

## CHARITABLE FUNDS ANNUAL REPORT AND ACCOUNTS 2016-17

### 1. PURPOSE/AIM

- 1.1 This paper presents the independently examined 2016-17 Annual Report and Accounts of the Yorkshire Ambulance Service NHS Trust Charity to the Trust Board for approval and signature.

### 2. BACKGROUND/CONTEXT

- 2.1 The Yorkshire Ambulance Service NHS Trust is the corporate trustee of the Charitable Fund and, as such, the independently examined Accounts and Trustee Annual Report have been prepared on behalf of the Trustees in accordance with the Charities Act 2011, section 42 (1).
- 2.2 Under charity law, the Trust is responsible for preparing the Trustee Annual Report and the Annual Accounts for the financial year which show a true and fair view of the state of affairs of the Charity.
- 2.3 The Charity's trustees consider that an audit is not required for this year under section 144 (1) of the Charities Act 2011 and that an independent examination is required (this is consistent with the approach in previous years).
- 2.4 The Trust's external auditors, Ernst & Young LLP, undertook the examination during October 2017. The examined Annual Accounts and Trustee Annual Report for 2016-17 are attached as appendices to this report.
- 2.5 The Annual Account and Trustee Annual Report were considered by the Audit Committee on 6th November 2017, and recommended to the Board.

### 3. PROPOSALS/NEXT STEPS

- 3.1 The Management Letter of Representation, Trustee's Report and Accounts are to be signed by the Chair of the Charitable Funds Committee and the Executive Director of Finance following approval at the Board meeting.
- 3.2 The Accounts will then be submitted to the Charity Commission.

### 4. RISK ASSESSMENT

- 4.1 The risk associated with the review process is identified below:

<b>Risk</b>	<b>Mitigation</b>	<b>Owner</b>
The calculations are flawed and in particular fail to identify all income and expenditure.	Ensure controls are established to minimise potential for income and expenditure being overlooked. The Accounts are independently examined	Executive Director of Finance

## **5. RECOMMENDATIONS**

- 5.1 It is recommended that the Trust Board receive and approve the Charitable Fund's 2016-17 Annual Report and Account.s

## **6. APPENDICES/BACKGROUND INFORMATION**

1) Yorkshire Ambulance Service NHS Trust Charity's Annual Report and Accounts 2016-17

2) Letter of representation