



Actions from the minutes of the Public Trust Board
(Completed items will be shaded for information and then removed for the subsequent meeting)

Current Status	Action No	Meeting date	Item No & Title	Action Required	Action allocated to	Comments/progress update	Due Date	Completed Date
Active	PB-449	30/05/2017	5.2 – Chief Executive’s Report and Integrated Performance Report	To share a pictorial version of A&E Operations Senior Management Team structure chart with Board colleagues.	Divisional Commander North and East (PM)		August 2017	
Active	PB-450	30/05/2017	5.4 – Emergency Preparedness Resilience and Response (EPRR) and Special Operations Bi-annual Report Oct 2016-Mar 2017	PM/PS to liaise with relation to the content of future Resilience Board papers.	Divisional Commander North and East (PM) / Non-Executive Director (PS)		August 2017	
Complete	PB-451	30/05/2017	5.4 – Emergency Preparedness Resilience and Response (EPRR) and	To update SORT team vacancies and operational capacity at the Private Board	Divisional Commander North and East (PM)	22/08/2017 – Updates on the agenda for the Board meeting in Private on 31 August 2017.	August 2017	August 2017

30/05/2017

			Special Operations Bi-annual Report Oct 2016-Mar 2017	meeting on 31 August.				
Active	PB-452	30/05/2017	5.4 – Emergency Preparedness Resilience and Response (EPRR) and Special Operations Bi-annual Report Oct 2016-Mar 2017	PM and BS To liaise with relation to EPRR queries outside of the meeting.	Divisional Commander North and East (PM) / Non-Executive Director (BS)		August 2017	
Complete	PB-453	30/05/2017	6.2 – YAS' Purpose, Vision and Values	Following receipt of feedback CM to email a summary of issues, etc to the Board to enable final approval to be given.	Associate Director Organisational Education and Learning	07/08/2017 – Email sent and approval gained.	August 2017	August 2017
Complete	PB-454	30/05/2017	6.4 – Charity Commission Guidance It's your Decision: Charity Trustees and Decision Making (May 2017)	Charitable Funds Committee to self-assess against the guidance and bring report back to a future Public Board meeting.	Trust Secretary / Non-Executive Director (EM)	22/08/2017 – Report to November Board.	August 2017	August 2017

30/05/2017