



MEETING TITLE Board of Directors		MEETING DATE 28/03/2017	
TITLE of PAPER	For Approval: Northern Ambulance Alliance Board (NAAB) Updated Terms of Reference	PAPER REF	5.1
STRATEGIC OBJECTIVE(S)	Work with partners to provide system leadership and resilience Provide a safe and caring service which demonstrates an efficient use of resources		
PURPOSE OF THE PAPER	That the Board of Directors approves the updated Terms of Reference of the Northern Ambulance Alliance Board		
For Approval	<input checked="" type="checkbox"/>	For Assurance	<input type="checkbox"/>
For Decision	<input type="checkbox"/>	Discussion/Information	<input type="checkbox"/>
AUTHOR / LEAD		ACCOUNTABLE DIRECTOR	
DISCUSSED AT / INFORMED BY – include date(s) as appropriate (free text – i.e. please provide an audit trail of the development(s)/proposal(s) subject of this paper): Agreed at the Northern Ambulance Alliance Board meeting of 14 March 2017			
PREVIOUSLY AGREED AT:	Committee/Group: Not Applicable	Date:	
RECOMMENDATION(S)	That the Board of Directors approves the NAAB's updated Terms of Reference		
RISK ASSESSMENT		Yes	No
Corporate Risk Register and/or Board Assurance Framework amended <i>If 'Yes' – expand in Section 4. / attached paper</i>		<input type="checkbox"/>	<input checked="" type="checkbox"/>
Resource Implications (Financial, Workforce, other - specify) <i>If 'Yes' – expand in Section 2. / attached paper</i>		<input type="checkbox"/>	<input checked="" type="checkbox"/>
Legal implications/Regulatory requirements <i>If 'Yes' – expand in Section 2. / attached paper</i>		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Diversity and Inclusion Implications <i>If 'Yes' – please attach to the back of this paper</i>		<input type="checkbox"/>	<input checked="" type="checkbox"/>
ASSURANCE/COMPLIANCE			
Care Quality Commission Choose a DOMAIN(s)	5: Well led		

NHSI Single Oversight Framework
Choose a THEME(s)

6. Leadership & Improvement Capability (Well-Led)
3. Finance & Use of Resources

1. PURPOSE/AIM

- 1.1 That the Board of Directors approves the updated Terms of Reference (TOR: V.2.1, 140317) of the Northern Ambulance Alliance Board (NAAB).

2. BACKGROUND/CONTEXT

- 2.1 The Northern Ambulance Alliance is a partnership collaborative between the three ambulance trusts of the North East, North West and Yorkshire services. The NAAB comprises the Chairperson and Chief Executive of each of the participating trusts.

Its purpose, in the Terms of Reference, is described as, “In order to progress a Northern Ambulance Alliance, and enable maximum benefit from it for patients, the Board of each of the three NHS Ambulance Services has agreed to establish a Northern Ambulance Alliance Board (NAAB). The NAAB is a formal arrangement to enable increased collaboration, particularly on strategic issues.”

- 2.2 The original TOR was approved by each of the respective Board of Directors in May 2016. The proposed TOR, following legal advice and amendments agreed to be recommended, at the NAAB meeting of 14 March 2017 include at:

- **7. Decision Making:** Reflection of Stage 1 & 2 Legal Advice:
 - Locked gateway process;
 - Benefits realisation;
 - Collective responsibility.
- **18. Review of the Performance & Existence of the NAAB.**
- **19. Termination of Membership clause.**
- **20. Review of the Terms of Reference** to include:
 - review of NAAB’s purpose, strategy, plans and performance

3. PROPOSALS/NEXT STEPS

- 3.1 The updated TOR of reference, once approved by each of the respective Trust’s Board of Directors will be published.

4. RISK ASSESSMENT

- 4.1 If the TOR of the NAAB were not to be appropriately reviewed, updated and approved by the participating Boards, the governance surrounding the collaboration would be compromised.

5. RECOMMENDATIONS

- 5.1 That the Board of Directors approves NAAB’s updated Terms of Reference.

6. APPENDICES/BACKGROUND INFORMATION

Updated Terms of Reference: Northern Ambulance Alliance Board, V.2.1, 140317 (two copies: one tracked changed; one clean copy).