



Actions from the minutes of the Public Trust Board
(Completed items will be shaded for information and then removed for the subsequent meeting)

Current Status	Action No	Meeting date	Item No & Title	Action Required	Action allocated to	Comments/progress update	Due Date	Completed Date
Complete	PB-436	26/07/2016	4.2 – Chief Executive’s Report and Integrated Performance Report	To provide an update to Board on behaviours and competencies, Personal Development Plans (PDRs) and leadership programme aligned to Vision and Values.	Director of Workforce and Organisational Development (Interim)	04/01/2017 – Update to be provided at the Private Board meeting on 31/01/2017 31/01/2017 - RB advised this would be covered at the Trust Board meeting in Private later that day. Action closed.	September 2016	31/01/2017
Active	PB-440	31/01/2017	4.1 – Patient Story	An update report to be brought back to the Board in six months’ time in relation to further actions that had taken place to resolve the issues experienced by the	Executive Director of Quality Governance & Performance Assurance	AA (030317) - added to Board Forward Plan. Action closed.	28 March 2017	03/03/2017

				patient regarding use of a patient's own equipment on PTS vehicles.				
Complete	PB-441	31/01/2017	4.5 – Review Board Assurance Framework including the Corporate Risk Register	For TEG to discuss the risk 857 'Management Capacity ICT' to review whether it was appropriate for it to be removed from the CRR.	Executive Director of Quality, Governance and Performance Assurance.	8/03/2017 – Item scheduled in to TEG Forward Planner. Action closed.	28 March 2017	08/03/2017
Complete	PB-442	31/01/2017	4.6 – Bi Annual Report – Significant Incidents/Lessons Learned	An update report to the August Board on Freedom to Speak Up.	Executive Director of Quality, Governance and Performance Assurance.	08/03/2017 – Item scheduled on to the Board Forward Planner.	28 March 2017	08/03/2017