



A presentation open to all members of the public will precede the Trust Board meeting to be held in Public on 31 January 2017 at Trust HQ, Kirkstall & Fountains, Springhill 2, Brindley Way, Wakefield, WF2 0XQ: from 0900 to 0930:

- Presentation: Developing the Nursing Workforce in YAS**
- Presented by: Karen Warner, Deputy Director of Quality and Nursing**

AGENDA

Meeting:	Trust Board Meeting in Public	
Date/Venue/Time:	0945-1330 31 January 2017 Trust HQ, Kirkstall & Fountains, Springhill 2, Brindley Way, Wakefield, WF2 0XQ	
Membership:	Kathryn Lavery (KL) Pat Drake (PD) Erfana Mahmood (EM) Barrie Senior (BS) John Nutton (JN) Ronnie Coutts (RN) Rod Barnes (RB) Roberta Barker (RB) Dr David Macklin (DM) Dr Julian Mark (JM) Steve Page (SP) Robert Toole (RDT)	Chairman Deputy Chairman and Non-Executive Director Non-Executive Director Non-Executive Director Non-Executive Director Non-Executive Director Chief Executive Interim Director of Workforce and Organisational Development Executive Director of Operations Executive Medical Director Executive Director of Quality, Governance & Performance Assurance Interim Executive Director of Finance
Apologies:	Ronnie Coutts (RN)	Non-Executive Director
In Attendance:	Anne Allen (AA) Dr Philip Foster (PF) Tim Gilpin (TG) Isabel Hunt (IH) Leaf Mobbs (LM) Phil Storr (PS)	Trust Secretary Director of Planned & Urgent Care Associate Non-Executive Director Insight Programme (Observer) Director of Planning & Development Associate Non-Executive Director

Minute Taker:	Joanne Lancaster	Committee Services Manager
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No.	Description	Format/ Attachment	Raised by	Timings
1.	Apologies/Declaration of Interests: <i>Any Board Member who is aware of a conflict of interest relating to any item on the agenda will be required to disclose it at this stage or when the conflict arises during consideration of the item.</i>	Verbal	KL	0945-0955
2.	Minutes of the Meeting held on: i. Extraordinary Trust Board Meeting 31 May 2016; and ii. 27 September 2016 including Matters Arising (not on the agenda) and Action Log: None	Minutes Action Log	KL	
3.	Chairman's Report	Verbal	KL	0955-1005
4.	QUALITY, SAFETY & PATIENT EXPERIENCE			
4.1	Patient Story	Presentation	KL	1005-1015
4.2	For Assurance: Care Quality Commission Inspection (Sep-Oct 2016) Update	Verbal	SP	1015-1025
4.3	For Approval: Quality Account Draft Priorities for 2017/18	Paper	SP	1025-1040
4.4	For Assurance: Chief Executive's Report and Integrated Performance Report	Paper	RB	1040-1125
4.5	For Assurance: Board Assurance Framework including Corporate Risk Register	Paper	SP	1125-1140
4.6	For Assurance: Bi-Annual Report: Significant Incidents/Lessons Learned	Paper	SP	1140-1155
	Break for Refreshments			1155-1205
4.7	For Assurance: Mid-Year Review	Verbal/ Presentation	RB	1205-1215
4.8	For Assurance: Quarter 4 Assessment of A&E Delivery Against Trajectory	Paper	DM	1215-1225

4.9	For Assurance: Lessons Learned from Impact on Patient Transport Service Renal Patients	Paper	PF	1225-1230
5.	STRATEGY, PLANNING & POLICY			
5.1	For Assurance: Two Year Operational Plan 2017-18 to 2018-19	Paper	RB/ LM	1230-1250
5.2	For Approval: Standing Orders, Reservation and Delegation of Powers & Standing Financial Instructions, V.2.3, January 2017 including Committee Terms of Reference of: I. Audit Committee; II. Auditor Panel; III. Finance & Investment Committee; IV. Quality Committee; V. Charitable Funds Committee; VI. Remuneration & Terms of Service Committee	Paper	AA	1250-1300
5.3	For Approval: YAS' Charitable Funds Annual Accounts and Trustee Annual Report	Paper	RDT	1300-1310
5.4	For Approval: Resilience & Special Operations Half Yearly Report	Paper	DM	1310-1315
5.5	For Approval: Statement of Compliance for Emergency Preparedness Response and Recovery	Paper	DM	
6.	PERFORMANCE MONITORING			
6.1	Charitable Funds Committee - Minutes of the meeting held on 11 October 2016 and Committee Chairman's Report of the last meeting 17 January 2017	Paper/ Verbal	EM	1315-1325
6.2	Audit Committee – Minutes of the meeting held on 6 October 2016 and Committee Chairman's Report of the last meeting 12 January 2017	Paper/ Verbal	BS	
6.3	Quality Committee – Minutes of the meeting held on 15 September 2016 and Committee Chairman's Report of the last meeting 8 December 2017	Paper/ Verbal	PD	
6.4	Finance & Investment Committee – Minutes of the meeting held on 15 September 2016 and Extraordinary Meeting of 22 November 2016 and Committee Chairman's Report of the last meeting 8 December 2017	Paper/ Verbal	JN	
6.5	Board Review and Feedback			

	Board Vital Guiding Principles T – timely, accessible communications R – respect differences; be supportive U – understand shared purpose, risks S – self-awareness; give/receive feedback; time for reflection T – take responsibility; challenge	Verbal	KL	1325-1330
7.	REGULATORY REPORTS			
	None			
	To be resolved that the remaining business to be transacted is of a confidential nature and 'that representatives of the press, and other members of the public, be excluded from the remainder of this meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest', Section 1 (subsections 2 & 3), Public Bodies (Admission to Meetings) Act 1960'.			
8.	FOR INFORMATION			
8.1	YAS Forum Report of the meeting held on 11 October 2016	Paper	KL	-
9.	Date of next meeting: 0945, 28 March 2017 Trust HQ, Kirkstall & Fountains, Springhill 2, Brindley Way, Wakefield, WF2 0XQ			