



Actions from the minutes of the Public Trust Board
(Completed items will be shaded for information and then removed for the subsequent meeting)

Current Status	Action No	Meeting date	Item No & Title	Action Required	Action allocated to	Comments/progress update	Due Date	Completed Date
Complete	PB-433	24/05/2016	6.3 – Restart a Heart Presentation	To consider an appropriate way for the Trust Board to take part in the Restart a Heart Day on the 18 October 2016 as part of the Trust Board meeting.	Executive Medical Director	19/07/2016 – JM is still considering an appropriate way for the Trust Board to take part in the Restart a Heart Day. Action remains open. 17/08/2016 – JM to engage the Board in Restart a Heart Day at the BDM, 18 October. Action completed.	July 2016	Closed
Complete	PB-435	26/07/2016	4.1 – Patient Story	To circulate a transcript of the patient story to Board Members following the meeting.	Committee Services Manager/Committee Services Administrator	Circulated 4 August. Action completed.	August 2016	Closed
Active	PB-436	26/07/2016	4.2 – Chief Executive's Report and Integrated Performance Report	To provide an update to Board on behaviours and competencies, Personal Development Plans	Director of Workforce and Organisational Development (Interim)	04/01/2017 – Update to be provided at the Private Board meeting on 31/01/2017	September 2016	

04/01/2017

				(PDRs) and leadership programme aligned to Vision and Values.				
Complete	PB-437	26/07/2016	4.2 – Chief Executive’s Report and Integrated Performance Report	To provide a report at the Trust Board in Private on 27 September on the use of reserves.	Executive Director of Finance	Agenda item 4.2, Private Board, Sept: ‘Financial Accounts Month 5 Position and Year-End Forecasts’ which includes reporting on the use of reserves. Action completed.	September 2016	Closed
Complete	PB-438	26/07/2016	4.2 – Chief Executive’s Report and Integrated Performance Report	To provide a report to the September Quality Committee on violence and aggression towards staff.	Director of Workforce and Organisational Development (Interim)	On the Quality Committee agenda, September.	September 2016	Closed
Complete	PB-439	26/07/2016	5.2 – Consultation on the Draft NHS Improvement Single Oversight Framework	To circulate the key points within YAS’ response to Trust Board members.	Executive Director of Quality, Governance and Performance Assurance	Circulated.	4 August 2016	Closed