



**AGENDA**

<b>Meeting:</b>	Annual General Meeting (AGM)	
<b>Date/Venue/Times</b>	1330-1500 27 September 2016 National Coal Mining Museum for England, Caphouse Colliery, New Road, Overton, Wakefield, WF4 4RH	
<b>Membership:</b>	Kathryn Lavery (KL) Pat Drake (PD)  Erfana Mahmood (EM) Barrie Senior (BS) John Nutton (JN) Rod Barnes (RB) Roberta Barker (RBa)  Dr Dave Macklin (DM) Dr Julian Mark (JM) Steve Page (SP)  Robert Toole (RDT)	Chairman Deputy Chairman and Non-Executive Director Non-Executive Director Non-Executive Director Non-Executive Director Chief Executive Interim Director of Workforce and Organisational Development Executive Director of Operations Executive Medical Director Executive Director of Quality, Governance & Performance Assurance Interim Executive Director of Finance
<b>Apologies:</b>		
<b>In attendance:</b>	Anne Allen (AA) Dr Phil Foster (PF) Leaf Mobbs (LM) Ronnie Coutts (RC)	Trust Secretary Director of Planned & Urgent Care Director of Business Development Non-Executive Director
<b>Minute Taker:</b>	Joanne Lancaster	Committee Services Manager

No.	Description	Format/ Attachment	Raised by	Timings
1.	<b>Apologies/Declaration of Interests:</b> <i>any Board Member who is aware of a conflict of interest relating to any item on the agenda will be required to disclose it at this stage or when the</i>	Verbal	KL	1330-1332

	<i>conflict arises during consideration of the item.</i>			
2.	<b>Minutes of the AGM</b> held on 29 September 2015 including Matters Arising not on the Agenda	Paper	KL	1332-1335
3.	<b>Welcome from the Chairman of Yorkshire Ambulance Service</b>	Verbal	KL	1335-1345
4.	<b>Patient Story</b>	Presentation	KL	1345-1355
5.	<b>Review of the Financial Year 2015-16 and an Overview of Future Plans</b>	Presentation	RB	1355-1440
6.	<b>For Formal Adoption: Annual Report and Accounts 2015-16 including Quality Account</b>	Presentation	RB/RDT	
7.	<b>For Approval: Risk and Clinical Quality Compliance Report 2015-16 including:</b> <ul style="list-style-type: none"> <li>• Risk Management;</li> <li>• Information Governance;</li> <li>• Health and Safety;</li> <li>• Security;</li> <li>• Patient Safety;</li> <li>• Medicine Management;</li> <li>• Clinical Effectiveness;</li> <li>• Patient Experience;</li> <li>• Infection Prevention and Control;</li> <li>• Safeguarding;</li> <li>• Legal including Hillsborough Inquests &amp; Claims.</li> </ul>	Presentation / Paper	SP / JM	1440-1455
8.	<b>For Adoption: YAS Forum Annual Report 2015-16</b>	Paper	KL	1455-1500