



AGENDA

Meeting:	Trust Board Meeting in Public			
Date/Venue/Time:	1045 -1245 27 September 2016 National Coal Mining Museum for England Caphouse Colliery, New Road, Overton, Wakefield, WF4 4RH			
Membership:	Kathryn Lavery (KL) Pat Drake (PD)	Chairman Deputy Chairman and Non-Executive Director		
	Erfana Mahmood (EM) Barrie Senior (BS) John Nutton (JN) Rod Barnes (RB) Roberta Barker (RBa)	Non-Executive Director Non-Executive Director Non-Executive Director Chief Executive Interim Director of Workforce and Organisational Development		
	Dr Dave Macklin (DM) Dr Julian Mark (JM) Steve Page (SP)	Executive Director of Operations Executive Medical Director Executive Director of Quality, Governance & Performance Assurance		
	Robert Toole (RDT)	Interim Executive Director of Finance		
Apologies:				
In Attendance:	Anne Allen (AA) Dr Philip Foster (PF) Kez Hayat (KH)	Trust Secretary Director of Planned & Urgent Care Head of Diversity & Inclusion (<i>for Item 5.2</i>)		
	Leaf Mobbs (LM) Ronnie Coutts (RC)	Director of Business Development Non-Executive Director (Designate)		
Minute Taker:	Joanne Lancaster	Committee Services Manager		
No.	Description	Format/ Attachment	Raised by	Timings
1.	Apologies/Declaration of Interests: <i>Any Board Member who is aware of a conflict of interest relating to any item on the</i>	Verbal	KL	1045-1050

	<i>agenda will be required to disclose it at this stage or when the conflict arises during consideration of the item.</i>			
2.	Minutes of the Meeting held on 26 July 2016 including Matters Arising (not on the agenda) and Action Log: None	Minutes Action Log	KL	
3.	Chairman's Report	Verbal	KL	1050-1100
4.	QUALITY, SAFETY & PATIENT EXPERIENCE			
4.1	For Assurance: Chief Executive's Report and Integrated Performance Report	Paper	RB	1100-1145
4.2	For Assurance: Review Board Assurance Framework	Paper	SP	1145-1200
4.3	For Approval: YAS' Revised Governance Framework	Paper	SP/AA	1200-1220
4.4	For Approval: Board and Committee Planner 2017-2018	Paper	AA	
5.	STRATEGY, PLANNING & POLICY			
5.1	For Approval: Terms of Reference for the Role of Senior Independent Director	Paper	AA	1220-1225
5.2	For Assurance: Workforce Race Equality Standard Update	Paper	RBa/KH	1225-1235
5.3	For Assurance: Tri-Service Collaboration including the Joint Emergency Services Interoperability Programme (JESIP), Duty to Collaborate and Winter Planning 2016-17	Paper	DM	1235-1240
6.	PERFORMANCE MONITORING			
6.1	Quality Committee – Minutes of the last meeting held on 14 July 2016 and Chairman's Verbal Update of the meeting held on 15 September 2016	Paper/ Verbal	PD	1240-1245
6.2	Finance & Investment Committee – Minutes of the last meeting held on 14 July 2016 and Chairman's Verbal Update of the meeting held on 15 September 2016	Paper/ Verbal	JN	
6.3	Board Review and Feedback			

	Board Vital Guiding Principles T – timely, accessible communications R – respect differences; be supportive U – understand shared purpose, risks S – self-awareness; give/receive feedback; time for reflection T – take responsibility; challenge	Verbal	KL	-
7.	REGULATORY REPORTS			
	None			
	To be resolved that the remaining business to be transacted is of a confidential nature and that under the terms of the Public Bodies (Admission to Meetings) Act, 1960, Section 1, subsections 2 & 3, the Press and the public be excluded from the remaining part of the meeting.			
8.	FOR INFORMATION			
8.1	YAS Forum Report of the last meeting held on 19 July 2016	Paper	KL	-
9.	Date of next meeting: 29 November 2016 Trust HQ, Kirkstall & Fountains, Springhill 2, Brindley Way, Wakefield, WF2 0XQ			