



**A presentation open to all members of the public will precede the Trust Board meeting to be held in Public on 26 July 2016 at Mercure Hull Grange Park Hotel, Grange Park Lane, Willerby, Hull, HU10 6EA: from 1000 – 1030:**

**Presentation: Freedom to Speak Up Including the Guardian Role  
Presented by: Steve Page, Executive Director of Quality, Governance and Performance Assurance and Jock Crawford, Clinical Supervisor and YAS' Freedom to Speak Up Guardian**

## AGENDA

<b>Meeting:</b>	Trust Board Meeting in Public	
<b>Date/Venue/Time:</b>	1045 -1315 26 July 2016 Mercure Hull Grange Park Hotel, Grange Park Lane, Willerby, Hull, HU10 6EA	
<b>Membership:</b>	Kathryn Lavery (KL) Pat Drake (PD)  Erfana Mahmood (EM) Barrie Senior (BS) John Nutton (JN) Mary Wareing (MW) Rod Barnes (RB) Roberta Barker (RB)  Dr Dave Macklin (DM) Dr Julian Mark (JM) Steve Page (SP)  Robert Toole (RDT)	Chairman Deputy Chairman and Non-Executive Director Non-Executive Director Non-Executive Director Non-Executive Director Non-Executive Director Chief Executive Interim Director of Workforce and Organisational Development Executive Director of Operations Executive Medical Director Executive Director of Quality, Governance & Performance Assurance Interim Executive Director of Finance
<b>Apologies:</b>	John Nutton (JN) Leaf Mobbs (LM)	Non-Executive Director Director of Business Development
<b>In Attendance:</b>	Ronnie Coutts (RN) Dr Philip Foster (PF) Anne Allen (AA)	Non-Executive Director (Designate) Director of Planned & Urgent Care Trust Secretary

<b>Minute Taker:</b>		Joanne Lancaster	Committee Services Manager	
No.	Description	Format/ Attachment	Raised by	Timings
1.	<b>Apologies/Declaration of Interests:</b> <i>Any Board Member who is aware of a conflict of interest relating to any item on the agenda will be required to disclose it at this stage or when the conflict arises during consideration of the item.</i>	Verbal	KL	1045-1050
2.	<b>Minutes of the Meeting</b> held on 24 May 2016 including Matters Arising (not on the agenda) and Action Log:  None	Minutes Action Log	KL	
3.	<b>Chairman's Report</b>	Verbal	KL	1050-1100
4.	<b>QUALITY, SAFETY &amp; PATIENT EXPERIENCE</b>			
4.1	Patient Story	Presentation	KL	1100-1110
4.2	For Assurance: Chief Executive's Report and Integrated Performance Report	Paper	RB	1110-1150
4.3	For Assurance: Bi-Annual Report: Significant Incidents/Lessons Learned	Paper	SP	1150-1200
	<b>BREAK FOR REFRESHMENTS</b>			1200-1210
4.4	For Approval: Annual Organisational Audit (Medical Doctors' Registration)	Paper	JM	1210-1215
4.5	For Approval: Resilience and Special Operations Half Yearly Report	Paper	DM	1215-1220
4.6	For Assurance: NHS Staff Survey Results	Paper	RBa	1220-1230
5.	<b>STRATEGY, PLANNING &amp; POLICY</b>			
5.1	For Approval: Auditor Panel Draft Terms of Reference	Paper	AA	1230-1240

5.2	For Discussion/Feedback: Consultation on the Draft NHS Improvement Single Oversight Framework - <i>Paper previously circulated in CEO Weekly Brief, 2 July 2016</i>	Verbal	SP	1240-1250
5.3	For Assurance: West Yorkshire Tri-Service Collaboration Programme Board	Verbal	RB	1250-1255
<b>6.</b>	<b>PERFORMANCE MONITORING</b>			
6.1	Charitable Funds Committee - Minutes of the last two meetings held on 22 March and 21 June 2016 and Chairman's Verbal Update of the meeting held on 19 July 2016	Paper/ Verbal	EM	1255-1310
6.2	Audit Committee – Minutes of the last two meetings held on 7 April and 31 May 2016 and Chairman's Verbal Update of the meeting held on 7 July 2016; and Audit Committee Annual Report 2015/16	Paper/ Verbal	BS	
6.3	Quality Committee – Minutes of the last meeting held on 12 May 2016 and Chairman's Verbal Update of the meeting held on 14 July 2016	Paper/ Verbal	PD	
6.4	Finance & Investment Committee – Minutes of the last meeting held on 12 May 2016 and Chairman's Verbal Update of the meeting held on 14 July 2016	Paper/ Verbal	MW	
6.5	Board Review and Feedback  <b>Board Vital Guiding Principles</b> <b>T</b> – timely, accessible communications <b>R</b> – respect differences; be supportive <b>U</b> – understand shared purpose, risks <b>S</b> – self-awareness; give/receive feedback; time for reflection <b>T</b> – take responsibility; challenge	Verbal	KL	1310-1315
<b>7.</b>	<b>REGULATORY REPORTS</b>			
	None			
	To be resolved that the remaining business to be transacted is of a confidential nature and that under the terms of the Public Bodies (Admission to Meetings) Act, 1960, Section 1, subsections 2 & 3, the Press and the public be excluded from the remaining part of the meeting.			
<b>8.</b>	<b>FOR INFORMATION</b>			
8.1	YAS Forum Report of the last meeting held on 17 May 2016	Paper	PD	-

9.	<b>Date of next meeting: Annual General Meeting</b> 27 September 2016 <b>To be confirmed:</b> YAS Trust Headquarters, Kirkstall and Fountains, Springhill 2, Brindley Way, Wakefield, WF2 0XQ
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