



<b>MEETING TITLE</b> Trust Board Meeting in Public		<b>MEETING DATE</b> 26/07/2016	
<b>TITLE of PAPER</b>		Resilience and Special Operations Half Yearly Report	<b>PAPER REF</b> 4.5
<b>STRATEGIC OBJECTIVE</b>		Work with partners to provide system leadership and resilience Provide a safe and caring service which demonstrates an efficient use of resources	
<b>PURPOSE OF THE PAPER</b>		To provide an update and assurance to the Trust Board on the Emergency Preparedness Resilience and Response (EPRR) work streams	
<b>For Approval</b>		<input type="checkbox"/>	<b>For Assurance</b> <input checked="" type="checkbox"/>
<b>For Decision</b>		<input type="checkbox"/>	<b>Discussion/Information</b> <input checked="" type="checkbox"/>
<b>AUTHOR / LEAD</b>	Deputy Director of Operations	<b>ACCOUNTABLE DIRECTOR</b>	Executive Director of Operations
<b>DISCUSSED AT / INFORMED BY – include date(s) as appropriate (free text – i.e. please provide an audit trail of the development(s)/proposal(s) subject of this paper):</b>			
<b>PREVIOUSLY AGREED AT:</b>		<b>Committee/Group:</b> Choose an item.	<b>Date:</b> Click to enter date
<b>RECOMMENDATION</b>		The Board are updated and assured of the Trusts compliance and progress of the EPRR agenda.	
<b>RISK ASSESSMENT</b>			<b>Yes</b>
			<b>No</b>
<b>Corporate Risk Register and/or Board Assurance Framework amended</b> <i>If 'Yes' – expand in Section 4. / attached paper</i>			<input type="checkbox"/>
			<input checked="" type="checkbox"/>
<b>Resource Implications (Financial, Workforce, other - specify)</b> <i>If 'Yes' – expand in Section 2. / attached paper</i>			<input type="checkbox"/>
			<input checked="" type="checkbox"/>
<b>Legal implications/Regulatory requirements</b> <i>If 'Yes' – expand in Section 2. / attached paper</i>			<input type="checkbox"/>
			<input checked="" type="checkbox"/>
<b>Equality and Diversity Implications</b> <i>If 'Yes' – please attach to the back of this paper</i>			<input type="checkbox"/>
			<input checked="" type="checkbox"/>
<b>ASSURANCE/COMPLIANCE</b>			
<b>Care Quality Commission</b> Choose a DOMAIN		All	
<b>Monitor Quality Governance Framework</b> Choose a DOMAIN		All	

## 1. PURPOSE

1.1 To provide an update and assurance to the Trust Board on the Emergency Preparedness Resilience and Response (EPRR) agenda and work streams for the period; October 2015 to March 2016. It includes:

- Emergency Preparedness, Response and Recovery (EPRR) including Business Continuity
- Special Operations including the Hazardous Area Response Team (HART) and the Yorkshire Air Ambulance (YAA)

## 2. BACKGROUND

2.1 The report provides the Trust Board with assurance that the Trust continues to develop and maintain a resilient service by

- Maintaining its statutory duties as a Category 1 responder under the Civil Contingencies Act (2004).
- Maintaining its NHS England (EPRR) obligations
- Providing a proactive approach to Emergency Preparedness, Resilience and Response (EPRR)
- Maintaining the ability to respond to major incidents
- Maintain the ability to deliver the Trusts Prioritised activities namely the YAS 7 (Call handling, Dispatch, Triage, Treatment, Transport , Command and Communications) during major incident or business disruption

### 2.2 Income streams supporting EPRR

There are a number of bespoke funding streams which support the EPRR and Special Operations budgets. They are linked to the on-going provision and maintenance of HART and specialist assets including specialist training and equipment.

- The HART team continues to be funded by the Clinical Commissioning Groups (GGC's) based on a national formula
- Medical Emergency Response Incident Team (MERIT) is funded by CCG's inclusive of both the hospital Ambulance element of the scheme (including the Critical Care Team at YAA).
- Funding for special assets comes from the Department of Health (DoH) via the National Ambulance Resilience Unit (NARU)
- Annual funding for CBRN Equipment and training of Special Operations Team members.
- Annual funding MTFAs equipment and training (Inc. capital funding for replacement at the equipment end of life).

- Annual funding for National Mass Casualty Vehicles x 2 covering maintenance, storage and security.
  - YAS has the ability to draw down limited funds against the Joint Emergency Services Interoperability Programme (JESIP) on an ad-hoc basis.
- 2.3 The national ambulance service contract also defines the requirements to be commissioned over and above the detailed above.
- 2.4 The departments Cost Improvement Programme (CIP) targets were achieved for the period reported.
- 2.5 The department continues to take the opportunity for income generation activities linked to business continuity and resilience training.

### **3. ACTIVITY AND PROGRESS**

#### **3.1 Department Structure**

The Associate Director of Resilience and Special Services post is vacant; it is not intended to recruit to this post. The duties are now the responsibility of the Deputy Director of Operations (DDoOPs). The Head of EPRR and the Head of Special Operations now carry out the majority of the duties and responsibilities of this role supported by the DDoOps

#### **3.2 Operation Blitz**

Every year as part of a continuous planning cycle EPRR and Special Operations carries out Operation Blitz, this involves:

- A review of the risks
- A review of all plans and guidance
- A review of lessons identified at exercises and incidents
- Any changes to national requirements.

This year Operation Blitz was carried out at weekly meetings between Q4 2014/15 to Q2 2015/16.

The Resilience Department successfully achieved recertification to ISO22301.

In the future the EPRR team will revise and evaluate its guidance on a two year cycle (half one year, half the next on a rolling programme) as is the accepted as a common standard across the resilience genre. However this is with the caveat that if anything significantly changes and/or lessons have been identified, then the guidance will be updated at that time.

### 3.3 **Multi-Agency Working**

The department continues to work closely with its partners organisations:

#### 3.3.1 **Joint Emergency Services Interoperability Principles (JESIP)**

The Trust continues to work with its Emergency Service partners to ensure that JESIP is maintained and continues to be embedded across the region. YAS has been engaged in follow up sessions for newly qualified/in post Operational and Tactical Commanders. All three services across the region have also undertaken evaluation exercises by the national JESIP team and taken part in the national JESIP audit undertaken by her majesty's inspectorate of Constabulary (HMIC). All three services (Police, Fire and Ambulance) are strengthening the principals in relation to Emergency Operations Centres and Control Rooms as well as working to the new Joint Organisation Learning doctrine.

The Deputy Director of Operations is the YAS Strategic Lead for JESIP, he is the chair of the quarterly Yorkshire JESIP Strategic Leads Meeting.

#### 3.3.2 **Local Resilience Forums (LRF)**

YAS continues to be represented at Strategic level at all four LRFs that meet on a quarterly basis. The Resilience Department also attend and support many of the subgroups and the associated work streams.

YAS participates and supports the various Gold Symposiums and LRF's sponsored exercises to demonstrate assurance in the delivery of the civil duties named in the CCA 2004.

#### 3.3.3 **Local Health Resilience Partnerships (LHRP)**

YAS is represented the regions three LHRP's, that meet quarterly. YAS contributes to ensure the group meets its obligations within the terms of reference. YAS has lead on the review and development of a regionally accepted Mass Casualties Plan and the review of LRF sponsored, health related plans such as Pandemic Disease.

#### 3.3.4 **National Groups**

The Trust is represented at the various national work groups, recent work streams include:

- The commander education standards and the next version of the National Ambulance Command and Control Guidance, will be published shortly
- The Special Operations Team are involved in the development of the next generation of HART vehicles and technical specifications for their equipment

Some of the international events such as Paris results in the department constantly reviewing planning assumptions and plans to ensure they are up to date, fully risk assessed and mitigated.

### **3.3.5 Control of Major Accidents and Hazards (COMAH)**

New process revised COMAH (Control of Major Accidents and Hazards) regulations 2015 came into being in June 2015. As a designated authority YAS is required to plan, exercise and debrief the offsite plans for COMAH sites with the local authority.

YAS has developed a costing methodology to recoup some of the costs incurred in relation to this planning and exercising; meetings have taken place to inform the relevant partners of our intention to impose charges. The proposal has been accepted by the COMAH organisations and the YAS partners.

### **3.3.6 Winter Planning**

The Head of EPRR at YAS took the lead for winter planning arrangements ensuring all departments were able to meet the additional pressures and issues that winter brings. This involved collaborative working with Partner organisations including LHRP's NHS England and other Health partners.

### **3.3.7 Business Continuity Groups**

The YAS BC Manager is the chair of the LRF Regional BC Managers Group Last meeting 8<sup>th</sup> February 2016.

The YAS BC manager is a member of the NARU BC working Group, BC Managers from all UK Ambulance Trusts meet 4 times per year.

The Assistant BC Manager is a member of the South Yorkshire BC Leads Meeting last meeting January 2016

## **3.4 Events**

A comprehensive record of all events is located on the YAS ResWeb© Event Calendar( a summary of these can be seen at Appendix B) They include a wide array types and sizes of events including sports, and culture to village fetes and music events. Attendance can range from very small numbers to thousands. Where required dependant on size and assessment of risk YAS will engage with the organisations and relevant authorities to ensure that we offer appropriate advice and guidance on medial cover that promotes as safe event and doesn't overburden the local health economy provision.

### **3.4.1 Safety Advisory Groups**

Where the above warrant the needs for a Safety Advisory Group, these are established by Local Authorities to assist them in exercising their functions under the Safety of Sports Ground Legislation. With the increase, number,

variety and complexity of public events, many local authorities now convene advisory groups for other types of activities that fall outside the legal framework for certified sports grounds.

The YAS Resilience Team is engaged in all levels of SAGS, including the preparation and monitoring of the events through During Performance Inspections and Annual Inspections. Our role on the SAG is to provide advice on medical provision and impact on the local health community where the events with associated risks are taking place.

Attending SAG meeting is a significant workload for the Resilience Team, see below the tables for breakdown in areas.

#### South and East Yorkshire SAG meetings

<u>Month</u>	<u>South</u>	<u>East</u>
Oct-15	2	1
Nov-15	2	1
Dec-15	2	2
Jan-16	5	2
Feb-16	2	1
Mar-16	3	1
<b>Total</b>	16	8

#### North and West Yorkshire SAG meetings

<u>Month</u>	<u>North</u>	<u>West</u>
Oct-15	4	9
Nov-15	1	3
Dec-15	1	2
Jan-16	3	1
Feb-16	3	1
Mar-16	4	1
<b>Total</b>	16	17

The EPRR team have reviewed their approach to supporting SAGs in all forms and have introduced a structured approach to highlighting to the SAG chairs and Local Authorities where we feel the medical cover and/or planning falls below minimum guidance.

#### 3.4.2 Demonstrations/Protests

Planning has taken place for protests such as EDL and Britain First, some specifically related to the findings around the Child Sexual Exploitation Report (Jay, 2014) have whilst there has been a small number of casualties at these events there has been considerable time, financial and operational impact for YAS and its partners.

### 3.4.3 **Tour de Yorkshire**

Significant planning took place towards the end of the quarter for the Tour de Yorkshire the three day road international road races (the legacy event of the Tour de France). This event has seen significant time and financial impact for the Resilience, A&E Operations and supporting departments. The event has heralded as a success and was well received both internally and externally, it is anticipated to remain a fixture on the regions events calendar with the hope that it will continue to grow in popularity.

As was the case last year there was no major occurrences during this event. YAS has conducted its own debrief and has participated in the multi-agency debrief. The identified lessons have been incorporated into the planning process for next year.

Areas of good practice will be used for future planning.

### 3.4.4 **Leeds Triathlon**

Leeds was host to the International Triathlon, there were an additional 100K additional people in the area, participating, supporting and watching the event. For YAS this involved a considerable amount of planning and partner engagement, again the event was successful for the region and as a result it is anticipated that this event will return next year.

### 3.4.5 **Junior Doctors Industrial Action**

The Resilience Team successfully planned and delivered the arrangements for the Junior Doctors Industrial Action in 2015/2016.

### 3.5 **Exercise and Testing**

YAS Resilience and Special Operations managers are actively involved in all exercises either as part of the planning groups, umpires and/or players supporting commanders in their role as National Inter-Agency Liaison Officers (NILOs). These range from table-top format up to full live exercises. YAS was involved in a major live CBRN related exercise held in the region towards the end of Q4 (2016). Please see appendix B for the main exercises held in this period. Exercises conducted this year can be seen on the YAS ResWeb© Exercise Calendar,

### 3.6 **EPRR Focused Training and Education**

Each year the EPRR and Special Operations Team contribute to the development of the EPRR Training Programme. The Resilience Learning and Education Coordinator oversee the delivery of the training programme. A summary of all training carried out in relation to EPRR and Special Operations for 2015/16 can be found on the YAS ResWeb© Training Calendar. Specific training events include:

- JESIP including
  - Operational and Tactical Commander Courses
  - HMIC Audit
  - JOLs programme
- YAS Bronze Commander Refresher Course (3 day)
- YAS Full Bronze (5 day) postponed next week due to demand pressures.
- Support to new Military Commanders
- Support to Leeds and Sheffield Hallam Universities.
- 2 Day Debrief Training
- 2 day Introduction to Business Continuity
- 1 day Business Continuity and ISO22301 awareness

General incident and resilience education for frontline staff is planned in to the Annual Training Programme; initial training dates have been rolled out for A&E operations frontline staff which signals a significant step forward. Please see appendix B for the main exercises held in this period.

### 3.6.1 **Business Continuity Training**

The BC Team has continued to deliver training both internally and externally.

- BCMS and ISO22301 training 6<sup>th</sup> September and 20<sup>th</sup> October
- Debrief training 15<sup>th</sup> /16<sup>th</sup> December External paying partners included: South Yorkshire Fire and Rescue, Calderdale and Huddersfield Foundation Trust and Wakefield Council

## 3.7 **New Developments**

### 3.7.1 **Staff Responder Scheme**

Derived from the Bright Ideas initiative where several similar submissions were made. The Head of EPRR brought together the interested parties as part of a working group to produce a feasibility study. This was presented to the Executive Director of Operations and the decision was made to work up a proposal for a trial of such a scheme.

The development of the proposal is was worked up with a view to a second workshop and then the intention was to roll out a small, limited six month trial starting early in the new year. However due to operational demands and the need to focus in other areas, this programme was subject to some slippage. This programme has now been approved for trial and the second workshop to flesh out the trail is imminent.

### 3.7.2 **YAS Commander Framework**

The YAS Commander Framework which is already in place will be complimented by the new Rank Markings policy once the new structure is in place.



This will ultimately inform both wearers and others of what is required to be a YAS authorised commander at any level.

It is underpinned by the individual commanders access to the YAS ResWeb© library of research and command support materials, the advance notice of events, exercises and education and the electronic commander Continuing Professional Development (CPD) portal, where each commander can record and store their learning and development against the set, nationally recognised, National Occupational Standards (NOS) criteria for their particular level of command.

The E-CPD is a rolling programme that not only requires the commander to evidence their competencies against the NOS it also requires that they keep them current as each standard is time limited.

### 3.7.3 **YAS RESWEB©**

The team have embarked on a comprehensive review of YAS ResWeb© with a view to streamline its file system and bring in line to how YAS Pulse is formatted. It is anticipated to be rolled out mid-Q2 2016.

### 3.8 **Debriefs and Lessons Identified (DATIX)**

The Trust facilitates debriefs for various incidents and exercises, most significant was the Tour de Yorkshire and the Christmas/New Year Floods debriefs . It remains challenging to attract the commitment to the debrief process from departments as/when incidents occur mainly due to the demands of front end service delivery.

YAS is expected to participate in two national programmes related to identify and sharing lessons and any associated learning processes. These are:

- **Joint Organisation Learning (JOL) programme;** for the emergency services as part of the JESIP legacy. YAS and its partners will be expected to partake in the debriefing and learning processes where the need has been highlighted for multi-agency incidents, events and exercise. This will be scrutinised by the relevant LRF sub-group and uploaded to a national database.
- **Proclus LiD;** endorsed by AACE and managed by NARU, any Ambulance/Health specific learning similar to the JOL process should be uploaded to the Proclus LiD system to be shared across the Ambulance Trusts. Thus far this process has not been embraced by Ambulance Trusts nationally and YAS has its concerns around the protection of the data being submitted and where it is likely to be utilised and shared

### 3.9 **Business Continuity Management**

#### 3.9.1 **Document Reviews**

Terms of Reference for the Business Continuity Leads meeting reviewed and published

#### 3.9.2 **Business Continuity Plans Reviewed**

The YAS Business Continuity Management system remains on track, meetings have taken place with all BC leads. The resource department is a new plan included in the scope this year. See Appendix C for BCMS dashboard

#### 3.9.3 **Station BC Plans**

The BC team have designed and delivered a new BC plan template for ambulance stations, considerable work has taken place over the last 6 months with the A&E and PTS Locality Managers and BC Team to get these plans completed and published and are all now available on ResWeb.

Work has commenced on site specific plan, beginning with Manor Mill, once completed this will be used as a template for other key YAS sites.

#### 3.9.4 **Exercises**

The Trust has a policy to exercise all level 1 BC plans on an annual basis. 19/21 plans have been tested - 91% of BC plans have been tested/exercised

#### 3.9.5 **Events and Incidents**

- 6<sup>th</sup> October 2015 loss of telephony at York due to telephone exchange outage (BT). BC plan for EOC loss of communications activated, all calls taken at Wakefield.
  
- Christmas and New Year 2015/2016 saw a large scale flood incident across Yorkshire. YAS experienced a loss of telephony at York due to the telephone exchange on Stonebow being flooded. All staff were transferred to Wakefield. The flooding at Kirkstall Road, Leeds caused communications issues for vodaphone and airwave.

#### 3.9.6 **ISO 22301 Certification**

The NHS111, PTS, ICT, and EOC and Resilience recertified to ISO22301 – March 2016.

For 2015-16 the Procurement, Fleet, and Corporate Communications departments have been selected to work towards certification, dates for this have been secured for October and November 2016.

A decision has been taken to include HART and Air Ambulance in this year's certification scope.

For 2016 -17 A&E Ops (including Community Resilience and Organisational Effectiveness and Education) and Estates which should have been in 2015.

### 3.9.7 **Consultancy/Support and Advice**

Since 2015 YAS has been delivering Training courses and BCMS consultancy to various organisations as well as providing help and advice to partner organisations

- One weeks consultancy completed for Welsh Ambulance Service, 25 recommendations for improvement were made and accepted
- January 2015 HEY Increased their consultancy requirements
- January 2015 CHFT increased their consultancy requirements
- Secured 3 x 1 day JDM training with Mid Yorkshire Trust
- Quoted JDM 1 day training course to CHFT

### 3.10 **Special Operations**

Special Operations consists of the Hazardous Area Response Team (HART); the Yorkshire Air Ambulance (YAA); Chemical, Biological, Radiological, Nuclear and Explosive (CBRNE), which includes the Special Operations Response Team (SORT) and the nationally provided Nerve Agent Antidote's Kits (NAAK); Marauding Terrorist Firearms Attack (MTFA) and the Ambulance Intervention Team (AIT). In addition the logistical support of equipment and vehicles that underpin's the response to a major incident, including the national Mass Casualty Vehicles (MCV).

#### 3.10.1 **NARU**

The National Ambulance Resilience Unit (NARU) is contracted by NHS England to oversee the HART, CBRNE, MTFA and MCV capabilities across English ambulance services. The CBRN, MTFA and MCV are all funded through NHS England, via NARU. In 2015 NARU revised the service specification for HART and are in the process of writing similar specifications for CBRN, MTFA and MCV. It is expected these will be released for implementation in 2016.

#### 3.10.2 **HART**

HART are required to maintain a capability to deliver patient care in hazardous environments. They achieve this by complying with the 34 standards stipulated in the service specification aforementioned. In 2015/16 the two Urban Search and Rescue (USAR) vehicles were due for replacement. However due to the national tender award being delayed, their replacement wasn't purchased until the latter part of the financial year, with the conversion for use being completed in early 2016/17.

Capital bids were submitted for the replacement of several other HART vehicles and equipment in 2016/17 and have recently been approved. Purchase orders

have been raised and it is expected the replacement vehicles and equipment will be with YAS in quarter four of 2016/17.

### 3.10.3 CQC

Work remains ongoing to ensure the issues identified and rectified in the CQC audit of 2015, continue to be maintained. Preparations for their return visit in Sept 2016 are underway, including external peer review audits by North West Ambulance Service and West Midlands Ambulance Service, in addition to two recent audits undertaken internally.

### 3.10.4 YAA

The partnership between the Yorkshire Air Ambulance Charity and YAS continues to strengthen. In April 2016, a team of Consultant level Doctors were appointed to join the paramedic air crew and form a critical care team, operating twelve hours a day, seven days a week. Early indicators are that the addition of a Consultant is of benefit.

The Charity have recently purchased two new aircraft, the first being scheduled for delivery in August 2016, with the second in December 2016. Both aircraft are fitted with night flying capabilities, as well as a winch for lowering medical staff into difficult access areas. Plans are being developed to extend the hours of operation from 0600 to midnight all year round. The Pilots and air crew will be trained in the use of night vision imagery systems in the coming months. During this time, a detailed piece of work to scope out the risks and training implications in the use of the winch will be undertaken.

### 3.10.5 CBRN and SORT

NHS England require that we have 200 staff (was 250 originally, but the reduction has been agreed with NHS England). The current numbers can be seen in the table below. Initial training is for five days, with an annual two day refresh. The annual refresh training days are behind, due to operational pressures in being able to release staff. However there is a programme in place to recover these.

Number of staff required	Trained and able to respond	Waiting to be trained	Comments
150	85	35	30 staff to be recruited. Expressions of interest advert out in July

### 3.10.6 CBRN

Part of the CBRN capability is to provide Nerve Agent Antidote Kits (NAAK). The NAAK went out of date some time ago. However NARU provided a letter, supported by the DH, that enabled their continued use until the replacements (Duodotes) arrived. This has been due to a manufacturing issue. The Duodotes have now arrived and a replacement programme is underway.

### 3.10.7 MTFA and AIT

YAS is required to have a response capability in place to meet a MTFA type incident. This includes the HART duty team and ten AIT staff on duty in any 24 hour period. The current AIT numbers can be seen in the table below. It should be noted the provision of the ten AIT staff each 24 hour period is challenging, which breaches the requirements of the NHS EPRR Core Framework (2015).

The challenge is having staff available on a rota that provides the ten staff. Due to the AIT being volunteers, without taking them off their rota and putting them into a bespoke rota, it is difficult to achieve consistently. AIT staff have been asked if they would be prepared to do this, however most have declined because they will lose their rota line.

Number of staff required	Trained and able to respond	Waiting to be trained	Comments
63	55	Nil	9 staff are trained and awaiting issue of ballistic PPE

Initial training for AIT staff is three days, followed by a two annual refresh. As with SORT, the AIT refresh is behind schedule to operational release challenges. However a programme is in place to recover it.

## 4. RISK ASSESSMENT

### 4.1 NHS England EPRR Statement of Compliance

The NHS needs to plan for, respond to and recover from, a wide range of incidents and emergencies that could affect health or patient care. These could be anything from extreme weather conditions to an outbreak of an infectious disease or a major transport accident.

All providers of NHS funded care are required to work towards meeting the requirements for EPRR as set out in the NHS England Core Standards Matrix, the NHS England planning framework, Everyone Counts: Planning for Patients 2013/14, and the 2013/14 NHS standard contract (Service Condition 30, page 25).

NHS Trusts which are designated as Category 1 Responders under the Civil Contingencies Act (2004) are required to undertake a self-assessment against the core standards during November/December 2014.

The Accountable Emergency Officer (AEO) is required to take a Statement of Compliance (see appendix 1) and any necessary improvement plan to their Trust Board before submission to the NHS England Area Team.

The Statement of Compliance was submitted and approved by the Board on 24<sup>th</sup> November 2015.

The Action Plan included in the board paper is being monitored and is on target for completion.

The Level of Compliance Matrix is shown below.

Compliance Level	Evaluation and Testing Conclusion
Full	The plans and work programme in place appropriately address all the core standards that the organisation is expected to achieve.
Substantial	The plans and work programme in place do not appropriately address one or more the core standard themes standards that the organisation is expected to achieve.
Partial	The plans and work programme in place do not adequately address multiple core standard themes standards that the organisation is expected to achieve.
Non-compliant	The plans and work programme in place do not appropriately address several core standard themes standards that the organisation is expected to achieve.

YAS is at Substantial level of compliance

## 5. RECOMMENDATIONS

- 5.1 The Board are updated and assured of the Trusts compliance and progress of the EPRR agenda.

## 6. APPENDICES/BACKGROUND INFORMATION

- Appendix A Resilience Training Summary October 2015 - March 2016
- Appendix B Resilience Exercise Summary October 2015 - March 2016
- Appendix C Business Continuity Dashboard

**Appendix A Resilience Training Summary October 2015 - March 2016**

Course Title	Course Duration	Target Audience	Numbers Trained
Bronze Commander Refresher Course	3 Days	Those who have already attended the 5 day bronze course	10
Joint National Decision Model	5 Days	Event Commanders, Locality Managers, Senior Managers, EOC Duty Managers, EOC Team Leaders	34
Resilience Awareness Session	4 hours	ECAs, Urgent Care Support Workers	123
Business Continuity and ISO22301 Introduction Course	1 Day	Business Continuity Leads, Resilience Managers	21
Structured Debrief Course	2 Days	Clinical Supervisors, Locality Managers, Resilience Managers, EOC Duty Managers	8
SORT Course	5 Days	SORT Team Members (ECAs / Paramedics)	28
SORT Refresher Course	1 Day	SORT Team Members who have already attended the 5 day course.	24
AIT Course	3 Days	AIT Team Members (Paramedics)	17

**Appendix B Resilience Exercise Summary October 2015 - March 2016**

Exercise Title	Date	Numbers attended
WY COMAH Exercise Unilever Ltd.	8 <sup>th</sup> October 2015	3
Humberside COMAH Exercise Rawcliffe	14 <sup>th</sup> October 2015	4
NYLRF Exercise String	6 <sup>th</sup> November 2015	3
Humberside COMAH Exercise Centrica Storage	18 <sup>th</sup> November 2015	4
Exercise Saton Response	24 <sup>th</sup> – 26 <sup>th</sup> November 2015	12
NY COMAH Exercise Potter Group	20 <sup>th</sup> January 2016	3
Emergency Response and Recovery Exercise	10 <sup>th</sup> February 2016	1
WY LRF Strategic Exercise	25 <sup>th</sup> February 2016	2
Humberside SCG & TCG Table Top Exercise	1 <sup>st</sup> March 2016	3
WY COMAH Exercise Birch Tree	9 <sup>th</sup> March 2016	4
SY Exercise Amber	14 <sup>th</sup> March 2016	1
Humberside COMAH Exercise Yara Phosyn Ltd	16 <sup>th</sup> March 2016	2
Exercise Leyland	16 <sup>th</sup> March 2016	Ned will have the attendee figures



Appendix C – Business Continuity Dashboard

# Yorkshire Ambulance Service Business Continuity Dashboard

30/06/2016

Department	BC Plan & BIA	Testing & Exercising	Risk Assmnt	Staff Mapping
EOC (Emergency Operations Centre)	Green	Green	Green	Grey
ICT (Information, Communication & Technology)	Green	Green	Green	Green
Resilience	Green	Green	Green	Green
A&E Operations	Green	Green	Green	Grey
PTS (Patient Transport Service)	Green	Green	Green	Green
Fleet	Orange	Green	Green	Green
Estates	Green	Green	Green	Green
Procurement	Green	Red	Green	Green
Standards & Compliance	Green	Green	Green	Orange
Clinical	Green	Green	Green	Green
Corporate Communications	Orange	Green	Green	Orange
Private & Events	Green	Green	Green	Green
NHS 111	Green	Green	Green	Green
Resource Planning	Green	Red	Red	Grey
Business Intelligence & Management Information	Green	Green	Green	Green
Air Ambulance	Green	Green	Red	Orange
Community Resilience	Green	Green	Green	Orange
Finance	Green	Green	Green	Green
HR (Human Resources)	Green	Green	Green	Green
OEE (Org Effectiveness & Education)	Green	Red	Red	Red
HART Team	Green	Green	Green	Green

**KEY:**

BC Plan Status  
 Current  
 Awaiting Sign-Off  
 Under Review  
 Out Of Date

Testing & Exercising Status  
 Completed  
 Completed (awaiting report)  
 Planned  
 Not Completed/Planned

Risk Assmt Status  
 Current  
 Awaiting Sign-Off  
 Under Review  
 Out Of Date/None Held

Staff Mapping Status  
 Current  
 Under Review  
 Out Of Date/None Held  
 Held In GRS

