



Public Trust Board				29 May 2012	
<b>Title</b>	Charitable Funds Report			<b>Paper Ref</b>	<b>PB.121 3.08.5a</b>
<b>PURPOSE (X)</b>	<b>Information</b>		<b>Strategic Objective</b>	<b>Business Plan Objective</b>	
<b>Approval</b>	<b>Decision</b>				
<b>Assurance</b>	X	<b>Discussion</b>	Finance	F1	
<b>Purpose of the paper</b>	The Board is informed of the activities of the Charitable Funds Committee and has assurance on the discharge of its role as Corporate Trustee				
<b>Recommendation</b>	To assure the Trust Board of the activities of the Charitable Funds Committee				
<b>Author</b>	Jo Wilson Executive PA	<b>Accountable Director:</b>	Rod Barnes Executive Director of Finance & Performance		
<b>RISK ASSESSMENT</b>				<b>Yes</b>	<b>No</b>
<b>Changes to the Corporate Risk Register and/or Board Assurance Framework</b>					X
<b>Resource Implications</b>					X
<b>Legal implications</b>					X
<b>ASSURANCE/COMPLIANCE</b>					
<b>CQC Registration Outcome(s)</b>	<b>Auditors' Local Evaluation</b>		<b>NHSLA Risk Management Standards for Ambulance Trusts</b>		
26	3.1, 4.1, 4.2		N/A		

## **CHARITABLE FUNDS COMMITTEE MEETING – 19 APRIL 2012**

### **1. PURPOSE/AIM**

1.1 This paper is presented to

- inform the Trust Board of the activities of the Charitable Funds Committee.
- provide assurance to the Trust Board of the discharge of their duty as Corporate Trustee.

### **2. BACKGROUND/CONTEXT**

2.1 Elaine Bond, Non-Executive Director opened the meeting by introducing herself as the new Chair of Charitable Funds and thanking Nina Wrightson for the valuable contribution that she had made as Chair of the Charitable Funds Committee over the past few years.

#### **2.2 Funds – Disbursement and Fundraising**

The Charitable Funds Committee has met once since the last Trust Board meeting and the following were reported:

- A strategy workshop is being scheduled for 31 May 2012 with attendees invited including Executive Directors, Non-Executive Directors together with a cross-section of YAS staff to ensure that all directorates of the service are represented. The following items will be reviewed and discussed:
  - - Terms of Reference and charitable purpose
    - Disbursements
    - Big ticket fundraising
    - Governance arrangements
    - NHS trustees
    - Governance structure
- The ongoing trial for disposable patient gowns will be reviewed on a six monthly basis.
- Whilst the request for cycle racks at stations had already been rejected, it was discussed and agreed that this could be re-considered and would be a future agenda item.

#### **2.3 Activities**

The committee received updates on

- The Charitable Funds Communications Action Plan
- Donations and legacies

## 2.4 **Governance**

The following items were used by the committee to monitor the Charitable activities of the Trust:

- Annual Workplan (updated for each meeting).
- Action log (updated for each meeting).
- Funds Statement as at 31 March 2012.
- The Charitable Funds sub-committee has not met since the last Trust Board meeting.

## 3. **PROPOSAL/NEXT STEPS**

- 3.1 The report is accepted by the Board.

## 4. **RECOMMENDATIONS**

- 4.1 The Board is asked to consider the information provided in the report
- 4.2 The Board is assured that its duties as Corporate Trustee are met by the Charitable Funds Committee.

## 5 **APPENDICES**

- Minutes of Charitable Funds Committee 19 April 2012.