



<b>AGENDA</b>																									
<b>Meeting:</b>	Trust Board Meeting in Public																								
<b>Date/Venue/Times</b>	0945-1300 31 July 2012 Bishop Burton College, York Road, Bishop Burton, Beverley, HU17 8QG																								
<b>Membership:</b>	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Della Cannings (DC)</td> <td style="width: 50%;">Chairman</td> </tr> <tr> <td>Dr Elaine Bond (EB)</td> <td>Non-Executive Director</td> </tr> <tr> <td>Pat Drake (PD)</td> <td>Non-Executive Director</td> </tr> <tr> <td>Roger Holmes (RH)</td> <td>Non-Executive Director</td> </tr> <tr> <td>Erfana Mahmood (EM)</td> <td>Non-Executive Director</td> </tr> <tr> <td>Richard Roxburgh (RR)</td> <td>Non-Executive Director</td> </tr> <tr> <td>David Whiting (DW)</td> <td>Chief Executive Officer</td> </tr> <tr> <td>Rod Barnes (RB)</td> <td>Executive Director of Finance &amp; Performance</td> </tr> <tr> <td>Stephen Moir (SM)</td> <td>Deputy Chief Executive/Executive Director of Workforce &amp; Strategy</td> </tr> <tr> <td>Steve Page (SP)</td> <td>Executive Director of Standards &amp; Compliance</td> </tr> <tr> <td>Dr Alison Walker (AW)</td> <td>Executive Medical Director</td> </tr> <tr> <td>Paul Birkett-Wendes (PBW)</td> <td>Executive Director of Operations</td> </tr> </table>	Della Cannings (DC)	Chairman	Dr Elaine Bond (EB)	Non-Executive Director	Pat Drake (PD)	Non-Executive Director	Roger Holmes (RH)	Non-Executive Director	Erfana Mahmood (EM)	Non-Executive Director	Richard Roxburgh (RR)	Non-Executive Director	David Whiting (DW)	Chief Executive Officer	Rod Barnes (RB)	Executive Director of Finance & Performance	Stephen Moir (SM)	Deputy Chief Executive/Executive Director of Workforce & Strategy	Steve Page (SP)	Executive Director of Standards & Compliance	Dr Alison Walker (AW)	Executive Medical Director	Paul Birkett-Wendes (PBW)	Executive Director of Operations
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<b>In attendance:</b>	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Mary Wareing (MW)</td> <td style="width: 50%;">Non-Executive Director (Designate)</td> </tr> <tr> <td>Anne Allen (AA)</td> <td>Director of Corporate Affairs and Trust Secretary</td> </tr> <tr> <td>Karen Kanee (KK)</td> <td>Head of Foundation Trust Development</td> </tr> <tr> <td>Jane Shewan (JS)</td> <td>Head of Research &amp; Development (Item 6.3 only)</td> </tr> <tr> <td>Philip Mitchell</td> <td>Managing Director, Alvarez Marsal</td> </tr> <tr> <td>John Farenden</td> <td>Director, Ernst &amp; Young</td> </tr> <tr> <td>Matthew Hodge</td> <td>Director, PricewaterhouseCoopers</td> </tr> <tr> <td>Claire Mellons</td> <td>PricewaterhouseCoopers</td> </tr> </table>	Mary Wareing (MW)	Non-Executive Director (Designate)	Anne Allen (AA)	Director of Corporate Affairs and Trust Secretary	Karen Kanee (KK)	Head of Foundation Trust Development	Jane Shewan (JS)	Head of Research & Development (Item 6.3 only)	Philip Mitchell	Managing Director, Alvarez Marsal	John Farenden	Director, Ernst & Young	Matthew Hodge	Director, PricewaterhouseCoopers	Claire Mellons	PricewaterhouseCoopers								
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Minute Taker:	Melanie Gatecliff																								

***A presentation open to all members of the public will precede the Trust Board meeting to be held in Public on 31 July 2012 at Bishop Burton College: from 0900 – 0930.***

***Presentation: ‘Ambulance Service, Community & Hospital Partnership Working to Improve Patient Care’.***

***Presented by: Angela Harris, Community Matron working with Yorkshire Ambulance Service.***

No.	Description	Format/ Attachment	Raised by	Timings
1.	<b>Questions from the Public</b>		DC	0945-1000
2.	<b>Apologies/Declaration of Interests:</b> any Board Member who is aware of a conflict of interest relating to any item on the agenda will be required to disclose it at this stage or when the conflict arises during consideration of the item.	Verbal	DC	1000-1015
3.	<b>Minutes of the Meeting</b> held on 29 May and 7 June 2012 including Matters Arising (not on the agenda) and Action Log	Papers	DC	
4.	<b>Chairman's Report</b>	To follow as usual	DC	1015-1025
5.	<b>Chief Executive's Report</b>	Paper	DW	1025-1035
6.	<b>QUALITY, SAFETY &amp; PATIENT EXPERIENCE</b>			
6.1	Patient Story	Video	DC	1035-1040
6.2	For Approval: Risk Management & Assurance Strategy	Paper	SP	1040-1050
6.3	For Approval: Research & Development Annual Report	Paper	AW/JS	1050-1100
6.4	For Approval: Performance Management Strategy	Paper	RB	1100-1115
6.5	For Assurance: Quality Impact Assessment Procedure	Paper	SP&AW	1115-1135
7.	<b>STRATEGY, PLANNING AND POLICY</b>			
7.1	For Approval: Estate Strategy	Paper	RB	1135-1205
7.2	For Approval: Business Conduct for Staff – Interests, Gifts, Hospitality and Sponsorship Policy	Paper	RB	1205-1215

8.	PERFORMANCE MONITORING			
8.1	Integrated Performance Report	Paper	DW	1215-1240
8.2	Audit Committee Report and minutes of the last meeting 7 June 2012 including For Approval: Terms of Reference Audit Committee	Paper	RR	1240-1255
8.3	Quality Committee Report and minutes of the last meeting 5 July 2012	Paper	PD	
8.4	Finance & Investment Committee Report and minutes of the last meeting 5 July 2012	Paper	RH	
8.5	Charitable Funds Report	Paper	EB	
8.6	Board Review and Feedback	Verbal	DC	1255-1300
9.	REGULATORY REPORTS			
	None			
	To be resolved that the remaining business to be transacted is of a confidential nature and that under the terms of the Public Bodies (Admission to Meetings) Act, 1960, Section 1, subsections 2 & 3, the Press and the public be excluded from the remaining part of the meeting.			
10.	Date and location of next meeting: 25 September 2012 at the National Coal Mining Museum, Overton, Wakefield WF4 4RH			