



AGENDA

Meeting:	Extraordinary Trust Board Meeting in Public	
Date/Venue/Times	0945-1215 13 September 2012 Kirkstall and Fountains, Springhill 1, WF2 0XQ	
Membership:	Della Cannings (DC) Pat Drake (PD) Dr Elaine Bond (EB) Roger Holmes (RH) Erfana Mahmood (EM) Barrie Senior (BS) David Whiting (DW) Stephen Moir (SM) Rod Barnes (RB) Paul Birkett-Wendes(PBW) Steve Page (SP) Dr Alison Walker (AW)	Chairman Deputy Chairman & Non Executive Director Non Executive Director Non Executive Director Non Executive Director Non-Executive Director Chief Executive Officer Deputy Chief Executive/Executive Director of Workforce & Strategy Executive Director of Finance & Performance Executive Director of Operations Executive Director of Standards & Compliance Executive Medical Director
Apologies:		
In attendance:	Mary Wareing Karen Kanee (KK)	Non Executive Director Designate) Assistant Trust Secretary
Minute Taker:	Jo Kane	PA to Chairman

No.	Description	Format/ Attachment	Raised by	Timings
1.	Apologies/Declaration of Interests: <i>any Board Member who is aware of a conflict of interest relating to any item on the agenda will be required to disclose it at this stage or when the conflict arises during consideration of the item.</i>	Verbal	DC	0945-1015
2.	Minutes of the Meeting held on 31 July 2012 including Matters Arising (not on the agenda) and Action Log:	Papers	DC	

	None			
6.	QUALITY, SAFETY & PATIENT EXPERIENCE			
6.1	For Formal Noting: Emergency Powers and Urgent Decisions: Delegated Authority For Assurance: 111 - update	Paper Verbal	DC SP	1015-1025
6.2	For Assurance: Board Assurance Framework including Corporate Risk Register	Paper	SP	1025-1040
6.3	For Approval: Health & Safety Annual Report	Paper	SP	1040-1050
	Break for Coffee			1050-1105
7.	STRATEGY, PLANNING AND POLICY			
7.1	For Approval: Foundation Trust Constitution For Assurance: Letter from Trust Solicitors' Confirming Legality of The Constitution	Paper	KK	1105-1120
7.2	For Approval: Governance Rationale	Paper	KK	
7.3	For Approval: Membership Strategy	Paper	KK	1120-1135
7.4	For Approval: NHS Staff Survey Local Questions: 2012	Paper	SM	1135-1145
7.5	For Approval: Register of Interests	Paper	RB	1145-1150
7.6	For Approval: (a) Draft Code of Conduct for Board of Directors; (b) Draft Code of Conduct for Council of Governors	Paper	KK	1150-1200
8.	PERFORMANCE MONITORING			
8.1	Board Review and Feedback	Verbal	DC	1210-1215
9.	REGULATORY REPORTS			
	None			
	To be resolved that the remaining business to be transacted is of a confidential nature and that under the terms of the Public Bodies (Admission to Meetings) Act, 1960, Section 1, subsections 2 & 3, the Press and the public be excluded from the remaining part of the meeting.			

10.

Date and location of next meetings on 25 September 2012 at:

The British Coal Mining Museum, New Road, Overton, West Yorkshire, WF4 4RH:

- **Pre-Board Presentation 0900-0930**
- **Annual General Meeting at 0930 to 1030**
- **Trust Board Meeting In Public at 1045 to 1415**