



**AGENDA**

<b>Meeting:</b>	Trust Board Meeting in Public	
<b>Date/Venue/Times</b>	1045-1300 25 September 2012 The British Coal Mining Museum, New Road, Overton, West Yorkshire, WF4 4RH	
<b>Membership:</b>	Della Cannings (DC) Pat Drake (PD)  Dr Elaine Bond (EB) Roger Holmes (RH) Erfana Mahmood (EM) Barrie Senior (BS) David Whiting (DW) Stephen Moir (SM)  Rod Barnes (RB)  Paul Birkett-Wendes (PBW) Steve Page (SP)  Dr Alison Walker (AW)	Chairman Deputy Chairman/Non Executive Director  Non Executive Director Non Executive Director Non Executive Director Non Executive Director Chief Executive Officer Deputy Chief Executive/Executive Director of Workforce & Strategy Executive Director of Finance & Performance Executive Director of Operations Executive Director of Standards & Compliance Executive Medical Director
<b>Apologies:</b>		
<b>In attendance:</b>	Mary Wareing Anne Allen (AA)  Jean Hawkins Iain McInnes Neil Ferguson	Non Executive Director (Designate) Director of Corporate Affairs and Trust Secretary NHS Yorkshire & The Humber NHS Yorkshire & The Humber NHS Yorkshire & The Humber
<b>Minute Taker:</b>	Melanie Gatecliff	Executive Support Officer (Interim)

No.	Description	Format/ Attachment	Raised by	Timings
1.	<b>Questions from the Public</b>		DC	1045-1100
2.	<b>Apologies/Declaration of Interests:</b> <i>any Board Member who is aware of a conflict of interest relating to any item on the agenda will be required to disclose it at this stage or when the conflict arises during consideration of the item.</i>	Verbal	DC	1100-1105
3.	<b>Minutes of the Last Meeting –</b> a) To note: minutes and action log	Paper	DC	

	of the last meeting held on 13 September 2012 will be received on 27 November 2012; b) For Assurance: Review of Board Action Logs		AA	
4.	<b>Chairman's Report</b>	Verbal	DC	1105-1110
5.	<b>Chief Executive: Trust Executive Group Report</b> Including the External Environment	Paper	DW	1110-1115
6.	<b>QUALITY, SAFETY &amp; PATIENT EXPERIENCE</b>			
6.1	For Assurance: Significant Incidents & Lessons Learned Report	Paper	SP	1115-1130
6.2	For Assurance: '111' – Update	Verbal	SP	1130-1135
7.	<b>STRATEGY, PLANNING AND POLICY</b>			
7.1	For Approval: Information Communications Technology (ICT) Strategy	Paper	RB	1135-1150
7.2	For Approval: Risk Management & Assurance Strategy and supporting Risk Escalation & Reporting Procedure	Paper	SP	1150-1200
7.3	For Approval: (Draft) Stakeholder Communications and Engagement Strategy 2012-15	Paper	AA	1200-1215
8.	<b>PERFORMANCE MONITORING</b>			
8.1	For Assurance: Integrated Performance Report – August 2012	Paper	DW	1215-1240
8.2	Quality Committee – Committee Chairman's report of the last meeting held on 6 September 2012	Verbal	PD	1240-1255
8.3	Finance & Investment Committee – Committee Chairman's report and draft Minutes of the last meeting held on 6 September 2012	Verbal / Paper	RH	
8.4	Audit Committee – Committee Chairman's Report and Minutes of the last meeting held on 14 August 2012	Paper	PD	
8.5	Charitable Funds Committee – Committee Chairman's Report and Minutes of the last meeting held on 14 August 2012	Paper	EB	
8.6	Board Review and Feedback	Verbal	DC	1255-1300
9.	<b>REGULATORY REPORTS</b>			
	None			

	<p>To be resolved that the remaining business to be transacted is of a confidential nature and that under the terms of the Public Bodies (Admission to Meetings) Act, 1960, Section 1, subsections 2 &amp; 3, the Press and the public be excluded from the remaining part of the meeting.</p>
<b>10.</b>	<b>Date and location of next meeting:</b> 09.45 on 27 November 2012 at the Cairn Hotel, Ripon Road, Harrogate, HG1 2JD