



AGENDA

Meeting:	Trust Board Meeting in Public	
Date/Venue/Times	0945-1415 27 November 2012 Cairn Hotel, Ripon Road, Harrogate, HG1 2JD	
Membership:	Della Cannings (DC) Pat Drake (PD) Dr Elaine Bond (EB) Mary Wareing (MW) Erfana Mahmood (EM) Barrie Senior (BS) David Whiting (DW) Rod Barnes (RB) Paul Birkett-Wendes (PBW) Steve Page (SP)	Chairman Deputy Chairman/Non-Executive Director Non-Executive Director Non-Executive Director Non-Executive Director Non-Executive Director Chief Executive Officer Executive Director of Finance & Performance Executive Director of Operations Executive Director of Standards & Compliance
Apologies:	Stephen Moir (SM) Dr Alison Walker (AW)	Deputy Chief Executive/Executive Director of Workforce & Strategy Executive Medical Director
In attendance:	Anne Allen (AA) Shelagh O'Leary (SOL) Dr Julian Mark (JS)	Director of Corporate Affairs and Trust Secretary Associate Director of Organisational Effectiveness & Education Associate Medical Director
Minute Taker:	Melanie Gatecliff	Executive Support Officer (Interim)

A presentation open to all members of the public will precede the Trust Board meeting to be held in Public on 27 November 2012 at the Cairn Hotel, Ripon Road, Harrogate, HG1 2JD: from 0900 – 0930.

- ***Presentation: The Olympics' Experience of YAS Participating Staff***
- ***Presented by: Steve Rendi, Head of Emergency Operations (South), Mick Cooksey, Clinical Supervisor and Vimal Mistry, Emergency Care Assistant***

No.	Description	Format/ Attachment	Raised by	Timings
1.	Questions from the Public		DC	0945-1000

2.	Apologies/Declaration of Interests: <i>any Board Member who is aware of a conflict of interest relating to any item on the agenda will be required to disclose it at this stage or when the conflict arises during consideration of the item.</i>	Verbal	DC	1000-1015
3.	Minutes of the Meetings held on 13 September and 25 September 2012 including Matters Arising (not on the agenda) and Action Log: None	Papers	DC	
4.	Chairman's Report	Paper	DC	1015-1025
5.	Trust Executive Group Report Including the External Environment	Paper	DW	1025-1035
6.	QUALITY, SAFETY & PATIENT EXPERIENCE			
6.1	Patient Story	Verbal	DC	1035-1040
6.2	Integrated Performance Report	Paper	DW	1040-1120
	Break for Coffee			1120-1130
6.3	Significant Incidents & Lessons Learned Report	Paper	SP	1130-1145
6.4	Board Assurance Framework	Paper	SP	1145-1200
6.5	For Assurance: The NHS Response to the Hillsborough Independent Panel	Verbal	SP	1200-1205
6.6	For Assurance: a. Foundation Trust Constitution (V.29) b. Solicitor's Letter of Legal Conformity	Paper	AA	1205-1215
6.7	For Assurance: Medical Revalidation	Paper	AW	1215-1225
6.8	For Assurance External Audit Report (Deloitte): Mid-Year Report	Paper	RB	1225-1235
6.9	For Approval: Board Development Plan	Paper	AA	1235-1245
	Break for Lunch			1245-1315
7.	STRATEGY, PLANNING AND POLICY			
7.1	For Approval: (Draft) Stakeholder Communications and Engagement Strategy 2012-15	Paper	AA	1315-1325

7.2	For Assurance: NHS CPC Drive - National Salary Sacrifice Car Scheme	Paper	RB	1325-1335
7.3	For Assurance: Annual Effectiveness Review (Annual Business Plan Mid-Year Review)	Paper	DW/RB	1335-1400
8.	PERFORMANCE MONITORING			
8.1	Audit Committee – Committee Chairman’s Report of the last meeting held on 21 November 2012	Verbal	BS	1400-1410
8.2	Charitable Funds Committee – Committee Chairman’s Report of the last meeting held on 21 November 2012	Verbal	EM	
8.3	Quality Committee – Committee Chairman’s Report and Minutes of the meeting held on 26 September 2012	Paper	PD	
8.4	Finance & Investment Committee – Committee Chairman’s Report (including meeting held on 8 November 2012) and Minutes of the meeting held on 24 September 2012	Paper	EB	
8.5	Board Review and Feedback	Verbal	DC	1410-1415
9.	REGULATORY REPORTS			
	None			
	To be resolved that the remaining business to be transacted is of a confidential nature and that under the terms of the Public Bodies (Admission to Meetings) Act, 1960, Section 1, subsections 2 & 3, the Press and the public be excluded from the remaining part of the meeting.			
10.	Date and location of next meeting: 29 January 2012 at the Carlton Park Hotel, Moorgate Road, Rotherham, S60 2BG			