



AGENDA

Meeting:	Trust Board Meeting in Public	
Date/Venue/Times	0945-1330 29 January 2013 The Carlton Park Hotel, 102-104 Moorgate Road, Rotherham S60 2BG	
Membership:	Pat Drake (PD)	Deputy Chairman/Non-Executive Director (Chairing)
	Dr Elaine Bond (EB)	Non-Executive Director
	Barrie Senior (BS)	Non-Executive Director
	Mary Wareing (MW)	Non-Executive Director
	David Whiting (DW)	Chief Executive Officer
	Stephen Moir (SM)	Deputy Chief Executive/Executive Director of Workforce & Strategy
	Rod Barnes (RB)	Executive Director of Finance & Performance
	Paul Birkett-Wendes (PBW)	Executive Director of Operations
	Steve Page (SP)	Executive Director of Standards & Compliance
	Dr Alison Walker (AW)	Executive Medical Director
Apologies:	Della Cannings (DC)	Chairman
	Erfana Mahmood (EM)	Non-Executive Director
In attendance:	Dr Julian Mark (JM)	Associate Medical Director
	Anne Allen (AA)	Director of Corporate Affairs and Trust Secretary
Minute Taker:	Melanie Gatecliff	Executive Support Officer (Interim)

A presentation open to all members of the public will precede the Trust Board meeting to be held in Public on 29 January 2013 at The Carlton Park Hotel, 102-104 Moorgate Road, Rotherham, S60 2BG: from 0900 – 0930.

- ***Presentation: The Management of Stroke Patients***
- ***Presented by: Jacqui Crossley, Assistant Clinical Director***

No.	Description	Format/ Attachment	Raised by	Timings
1.	Questions from the Public		PD	0945-1000

2.	Apologies/Declaration of Interests: <i>any Board Member who is aware of a conflict of interest relating to any item on the agenda will be required to disclose it at this stage or when the conflict arises during consideration of the item.</i>	Verbal	PD	1000-1015
3.	Minutes of the Meeting held on 27 November 2012 including Matters Arising (not on the agenda) and Action Log: None	Papers	PD	
4.	Chairman's Report	Verbal	PD	1015-1020
5.	QUALITY, SAFETY & PATIENT EXPERIENCE			
5.1	Patient Story	DVD	PD	1020-1025
5.2	For Assurance: Service Transformation Programme Board Report	Paper	SP	1025-1040
5.3	For Assurance: Audit Committee Annual Report for 2011/12 (included as Appendix 2 in 7.3)	Paper	BS	1040-1050
5.4	For Assurance: Quality Impact Assessment Procedure: Six Months' Post-Implementation Review including Review of Early Warning Indicators	Paper	SP	1050-1105
Break for Coffee				1105-1120
6.	STRATEGY, PLANNING AND POLICY			
6.1	For Approval: Amendments to the Yorkshire Ambulance Service Constitution (V.30)	Paper	AA	1120-1130
6.2	For Approval: Trust Board Committees' Terms of Reference – Updated	Paper	AA	1130-1140
6.3	For Approval: Trust Board and Committees' Planner - 2013/14	Paper	AA	1140-1155
6.4	For Assurance: YAS Foundation Trust Insurance Requirements	Paper	AA	1155-1200
6.5	For Assurance: Business Conduct for Staff including Interests, Gifts & Hospitality: Six Months' Post-Implementation Review	Verbal	RB	1200-1210

7.	PERFORMANCE MONITORING			
7.1	Chief Executive's Report and Integrated Performance Report	Paper	DW	1210-1305
7.2	Charitable Funds Committee – Committee Chairman's Report of the last meeting held on 21 November 2012	Paper	EM	1305-1325
7.3	Audit Committee – Committee Chairman's Report of the last meeting held on 21 November 2012, including: <ul style="list-style-type: none"> • Appendix 1, amended Terms of Reference (including track changes) (Item 6.2 refers); • Appendix 2, Audit Committee Annual Report for 2011/12 (Item 5.3 refers) 	Paper	BS	
7.4	Quality Committee – Committee Chairman's Report and Minutes of the meeting held on 8 November 2012 and Chairman's Report of the last meeting held on 8 January 2013	Paper	PD	
7.5	Finance & Investment Committee – Committee Chairman's Report and Minutes of the meeting held on 8 November 2012 and Chairman's Report of the last meeting held on 8 January 2013	Paper	EB	
7.6	Board Review and Feedback Board Vital Guiding Principles: T – timely, accessible communications R – respect differences; be supportive U – understand shared purpose, risks S – self-awareness; give/receive feedback; time for reflection T – take responsibility; challenge	Verbal	PD	
8.	REGULATORY REPORTS			
	None			
	To be resolved that the remaining business to be transacted is of a confidential nature and that under the terms of the Public Bodies (Admission to Meetings) Act, 1960, Section 1, subsections 2 & 3, the Press and the public be excluded from the remaining part of the meeting.			
9.	Date and location of next meeting: The Humber Suite, The Freedom Centre, 97 Preston Road, Hull, HU9 3QB			