



MEETING TITLE Public Trust Board		MEETING DATE 29/01/2013	
TITLE of PAPER	Charitable Funds Committee Report	PAPER REF	7.2
STRATEGIC OBJECTIVE			
PURPOSE OF THE PAPER	To give the Yorkshire Ambulance Service (YAS) Trust Board assurance that the Charitable Funds Committee is meeting the requirements set down in the terms of reference.		
For Approval	<input type="checkbox"/>	For Assurance	x
For Decision	<input type="checkbox"/>	Discussion/Information	x
AUTHOR / LEAD	Jo Wilson Executive PA	ACCOUNTABLE DIRECTOR	Director of Finance & Performance
PREVIOUSLY CONSIDERED BY	Committee/Group: Charitable Funds Committee	Date:	21/11/2012
RECOMMENDATION	The Trust Board has sufficient assurance on the matters reviewed by the Committee.		
RISK ASSESSMENT		Yes	No
Corporate Risk Register and/or Board Assurance Framework amended <i>If 'Yes' – expand in Section 4. / attached paper</i>		<input type="checkbox"/>	<input type="checkbox"/>
Resource Implications (Financial, Workforce, other - specify) <i>If 'Yes' – expand in Section 2. / attached paper</i>		<input type="checkbox"/>	<input type="checkbox"/>
Legal implications/Regulatory requirements <i>If 'Yes' – expand in Section 2. / attached paper</i>		<input type="checkbox"/>	<input type="checkbox"/>
Quality and Diversity Implications <i>If 'Yes' – please attach to the back of this paper</i>		<input type="checkbox"/>	<input type="checkbox"/>
ASSURANCE/COMPLIANCE			
Care Quality Commission Registration Outcome(s)			
NHSLA Risk Management Standards for Ambulance Trusts			

1. PURPOSE/AIM

- 1.1 This paper is presented to inform the Yorkshire Ambulance Service (YAS) Trust Board of the activities of the Charitable Funds Committee and to provide assurance to the to the Trust Board of the discharge of their duty as Corporate Trustee.

2. BACKGROUND/CONTEXT

- 2.1 The Charitable Funds Committee meets bi-monthly and whilst a verbal summary report was given to the Trust Board in November, the Charitable Funds Committee summary report for the 21 November meeting is given below for completeness. The minutes will be presented once these have been Committee agreed.

3. SUMMARY REPORT FROM THE CHARITABLE FUNDS COMMITTEE HELD ON 21 NOVEMBER 2012

- 3.1 National changes to the charitable status of the Trust have been deferred for 12 months. The Department of Health should be publishing detailed guidance and this will be shared with the Committee and Trust Board once received.
- 3.2 The Terms of Reference is to be reviewed and amended using the HFMA charities guidance.
- 3.3 Training requirements for both the Charitable Funds Committee and Trust Board members is to be reviewed and the appropriate training sessions scheduled. This training will include an overall understanding of the Trust Board's role as Corporate Trustee.
- 3.4 The Committee noted the funds statement showing a healthy balance.
- 3.5 No donation or legacy updates have been received since the previous report.
- 3.6 Once the Terms of Reference have been agreed, the Charitable Funds Committee Communication Strategy and Implementation Plan will be written and circulated. The re-branded Charitable Funds Committee will be launched early 2013.
- 3.7 The agreed new community projects will be communicated to staff via Operational Update. This update will also ask for staff to volunteer to become members of the new Charitable Fundraising Committee.
- 3.8 The Charitable Funds draft annual accounts were presented for review. External Audit visited the Trust during December to verify these accounts. The Committee will sign these off before being submitted to the Charities Commission.

- 3.9 The Trustees Annual Report was presented for review.
- 3.10 The Accounting Procedures and the Reserves & Disbursement Policy will both be amended following agreement of the Terms of Reference.
- 3.11 Yorkshire Air Ambulance partnership working will be further discussed at the first Charitable Fundraising Committee in the New Year.
- 3.12 Two new community projects were considered and accepted:
- Road Safety Campaign for Young Drivers
 - Community Health Champions
- 3.13 The Committee noted the quarterly update for the Pennies From Heaven initiative. Since February 2011 the Trust has received £1101.88 in donations.

4. PROPOSAL/NEXT STEPS

- 4.1 The report to be accepted by the Trust Board.

5. RECOMMENDATIONS

- 5.1 The Trust Board has sufficient assurance on the matters reviewed by the Committee.