



<b>MEETING TITLE</b> Trust Board Meeting in Public		<b>MEETING DATE</b> 26/03/2013	
<b>TITLE of PAPER</b>	Draft Annual Business Plan 2013/2014; NHS Trust Development Authority: Planning Submissions	<b>PAPER REF</b>	5.7
<b>STRATEGIC OBJECTIVE</b>	All		
<b>PURPOSE OF THE PAPER</b>	This report is to seek approval for the draft Annual Business Plan 2013/14 incorporating the NHS Trust Development Authority Planning submissions.		
<b>For Approval</b>	<input checked="" type="checkbox"/>	<b>For Assurance</b>	<input type="checkbox"/>
<b>For Decision</b>	<input type="checkbox"/>	<b>Discussion/Information</b>	<input type="checkbox"/>
<b>AUTHOR / LEAD</b>	Catherine Balazs, Head of Business Development	<b>ACCOUNTABLE DIRECTOR</b>	Director of Finance & Performance
<b>PREVIOUSLY CONSIDERED BY</b>			
<b>RECOMMENDATION</b>	It is recommended that the Board; 1. Considers and approves the Annual Business Plan 2013/2014 2. Considers and approves the NHS TDA Planning submissions		
<b>RISK ASSESSMENT</b>		<b>Yes</b>	<b>No</b>
<b>Corporate Risk Register and/or Board Assurance Framework amended</b> <i>If 'Yes' – expand in Section 4. / attached paper</i>		<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Resource Implications (Financial, Workforce, other - specify)</b> <i>If 'Yes' – expand in Section 2. / attached paper</i>		<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Legal implications/Regulatory requirements</b> <i>If 'Yes' – expand in Section 2. / attached paper</i>		<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Quality and Diversity Implications</b> <i>If 'Yes' – please attach to the back of this paper</i>		<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>ASSURANCE/COMPLIANCE</b>			
<b>Care Quality Commission Registration Outcome(s)</b>		Not Applicable	
<b>NHSLA Risk Management Standards for Ambulance Trusts</b>		All	

## **1. Purpose**

- 1.1 The purpose of this paper is to present the draft Annual Business Plan 2013/2014 to the Board for approval.

## **2. Context**

- 2.1 The 2013/2014 Annual Business Plan sets out what the organisation will do in the coming year to progress against its strategic objectives.

- 2.2 Key elements of the plan are as follows:

- Reviews our performance for 2012/2013
- Supports our journey to FT status
- Reviews our financial performance in 2012/2013
- Identifies how quality and performance will continue to improve in 2013/2014
- Identifies key service developments, priorities and service improvements for the coming year
- Identifies how the key service performance and financial challenges will be addressed in 2013/2014
- Confirms our key objectives for 2013/2014

- 2.3 The 2013/2014 objectives identified in the plan will be allocated to individual Directors during April based on the outcome of the Director objective setting.

- 2.4 The NHS Trust Development Authority (TDA) planning submissions are enclosed as appendices 2 – 4. Submissions of these documents in draft were approved by Trust Board on 26 February, and have been subsequently revised based on latest available information and feedback received from the TDA.

## **3. Recommendation**

- 3.1 It is proposed that the Trust Board approve the 2013/2014 Annual Business Plan.

## **4. Appendices**

Appendix 1	2013/2014 Draft Annual Business Plan
Appendix 2	TDA Planning Submission – Annex B – Development Priorities
Appendix 3	TDA Planning Submission – Annex E – Workforce Data
Appendix 4	TDA Planning Submission – Annex F – Planning Checklist