



<b>MEETING TITLE</b> Public Trust Board		<b>MEETING DATE</b> 26/03/2013	
<b>TITLE of PAPER</b>	Charitable Funds Committee Report	<b>PAPER REF</b>	7.2
<b>STRATEGIC OBJECTIVE</b>	<i>To provide services which exceed patient and commissioner expectations</i> Choose an item.		
<b>PURPOSE OF THE PAPER</b>	To give the Yorkshire Ambulance Service (YAS) Trust Board assurance that the Charitable Funds Committee is meeting the requirements set down in the terms of reference.		
<b>For Approval</b>	<input type="checkbox"/>	<b>For Assurance</b>	x
<b>For Decision</b>	<input type="checkbox"/>	<b>Discussion/Information</b>	x
<b>AUTHOR / LEAD</b>	Jo Wilson Executive PA	<b>ACCOUNTABLE DIRECTOR</b>	Director of Finance & Performance
<b>PREVIOUSLY CONSIDERED BY</b>	<b>Committee/Group:</b> Not Applicable	<b>Date:</b>	
<b>RECOMMENDATION</b>	The Trust Board has sufficient assurance on the matters reviewed by the Committee.		
<b>RISK ASSESSMENT</b>		<b>Yes</b>	<b>No</b>
<b>Corporate Risk Register and/or Board Assurance Framework amended</b> <i>If 'Yes' – expand in Section 4. / attached paper</i>		<input type="checkbox"/>	x
<b>Resource Implications (Financial, Workforce, other - specify)</b> <i>If 'Yes' – expand in Section 2. / attached paper</i>		<input type="checkbox"/>	x
<b>Legal implications/Regulatory requirements</b> <i>If 'Yes' – expand in Section 2. / attached paper</i>		<input type="checkbox"/>	x
<b>Quality and Diversity Implications</b> <i>If 'Yes' – please attach to the back of this paper</i>		<input type="checkbox"/>	x
<b>ASSURANCE/COMPLIANCE</b>			
<b>Care Quality Commission Registration Outcome(s)</b>			
<b>NHSLA Risk Management Standards for Ambulance Trusts</b>			

## **1. PURPOSE/AIM**

- 1.1 This paper is presented to inform the Yorkshire Ambulance Service (YAS) Trust Board of the activities of the Charitable Funds Committee and to provide assurance to the to the Trust Board of the discharge of their duty as Corporate Trustee.

## **2. BACKGROUND/CONTEXT**

- 2.1 The Charitable Funds Committee usually meets bi-monthly. Unfortunately the 12 February 2013 Committee meeting was cancelled due to the extended meeting for Audit Committee. Also it was agreed that the new Fundraising Committee arrangements should be in place and have fed back to ensure that a meeting of the full Committee would be productive. The next Charitable Funds Committee meeting will now take place on 18 April 2013.
- 2.2 The Committee Terms of Reference have been updated by Michelle Scott, Financial Project Manager. Michelle has also agreed to provide more proactive support to the Committee on an on-going basis.
- 2.3 It has been agreed to disband the Charitable Funds sub-committee and replace this with delegated authority to Finance for routine items expenditure with more specific projects to be discussed and agreed at the Charitable Funds Committee. Regular reports of all expenditure will continue to be presented at the Committee.
- 2.4 A letter has been drafted and sent to members of the sub-committee to advise them of this change in Committee arrangements, thank them for all their hard work over the years and to invite them to be part of the new Fundraising Committee.
- 2.5 A meeting was arranged with the Chairman of Charitable Funds Committee and Executive Director of Finance & Performance with a member of the Partnership team at Yorkshire Air Ambulance (YAA) on 11 March to discuss possible partnership working. However this was unfortunately cancelled at their request and is being rescheduled to take place before the next meeting of the Committee in April..
- 2.6 The first meeting of the Fundraising Committee will be scheduled early April prior to the Charitable Funds Committee meeting on 18 April 2013.
- 2.7 A training event proposal has been sourced to provide an update on the governance of NHS Charitable Funds for Trust Board members. This will be provided free of charge by Capsticks and a date for this training will be confirmed shortly.
- 2.8 The Corporate Communications team are producing a new Charitable Funds Communications Plan, including the re-launch of the charity.

**4. PROPOSAL/NEXT STEPS**

4.1 The report to be accepted by the Trust Board.

**5. RECOMMENDATIONS**

5.1 The Trust Board has sufficient assurance on the matters reviewed by the Committee.