



AGENDA

Meeting:	Trust Board Meeting in Public	
Date/Venue/Times	0945-1300 21 May 2013 Eureka, Discovery Road, Halifax, HX1 2NE	
Membership:	Della Cannings (DC) Pat Drake (PD) Dr Elaine Bond (EB) Erfana Mahmood (EM) Barrie Senior (BS) Mary Wareing (MW) David Whiting (DW) Stephen Moir (SM) Rod Barnes (RB) Dr Julian Mark Steve Page (SP) Paul Birkett-Wendes (PBW)	Chairman Deputy Chairman/Non-Executive Director Non-Executive Director Non-Executive Director Non-Executive Director Non-Executive Director Chief Executive Officer Deputy Chief Executive/Executive Director of Workforce & Strategy Executive Director of Finance & Performance Executive Medical Director Executive Director of Standards & Compliance Executive Director of Operations
Apologies:		
In attendance:	Anne Allen (AA)	Director of Corporate Affairs and Trust Secretary
Minute Taker:	Melanie Gatecliff	Board Support Officer

A presentation open to all members of the public will precede the Trust Board meeting to be held in Public on 21 May 2013 at Eureka, Discovery Road, Halifax, HX1 2NE: from 0900 – 0930.

- Presentation:*** ***Rapid Arrest Team, Clinical Service Improvement (CSI), Hull***
- Presented by:*** ***Jacqui Crossley, Head of Clinical Effectiveness***
Rachel Simpson, Clinical Supervisor (Paramedic)
Andrew Pippin, Locality Manager (Paramedic)

No.	Description	Format/ Attachment	Raised by	Timings
1.	Questions from the Public		DC	0945-1000

2.	Apologies/Declaration of Interests: <i>any Board Member who is aware of a conflict of interest relating to any item on the agenda will be required to disclose it at this stage or when the conflict arises during consideration of the item.</i>	Verbal	DC	1000-1015
3.	Minutes of the Meeting held on 26 March 2013 including Matters Arising (not on the agenda) and Action Log: None	Papers	DC	
4.	Chairman's Report	Verbal	DC	1015-1030
5.	QUALITY, SAFETY & PATIENT EXPERIENCE			
5.1	Patient Story	Verbal	DC	1030-1035
5.2	For Assurance: Bi- Annual Report: Significant Incidents/Lessons Learned	Paper	SP	1035-1050
5.3	For Approval: Board Statements: Updated	Paper	SP	1050-1100
5.4	For Approval: Francis Report Action Plan	Paper	SP	1100-1110
	Break for Coffee			1110-1125
6.	STRATEGY, PLANNING AND POLICY			
6.1	For Approval: Standing Orders, Reservation and Delegation of Powers and Standing Financial Instructions (Revised May 2012): Updated	Paper	RB	1125-1140
7.	PERFORMANCE MONITORING			
7.1	Chief Executive's Report and Integrated Performance Report	Paper	DW	1140-1225
7.2	Charitable Funds Committee - Minutes of the meeting held on 21 November 2012 and Chairman's Report of the last meeting held on 18 April 2013	Paper	EM	1225-1255
7.3	Audit Committee – Minutes of the meeting held on 12 February 2013 and Chairman's Report of the last meeting held on 18 April 2013	Paper	BS	
7.4	Quality Committee – Minutes of the meeting held on 5 March 2013 and Chairman's Report of the last meeting held on 14 May 2013	Paper	PD	

7.5	Finance & Investment Committee – Minutes of the meeting held on 5 March 2013 and Chairman’s Report of the last meeting held on 14 May 2013	Paper	EB	
7.6	Board Review and Feedback Board Vital Guiding Principles T – timely, accessible communications R – respect differences; be supportive U – understand shared purpose, risks S – self-awareness; give/receive feedback; time for reflection T – take responsibility; challenge	Verbal	DC	1255-1300
8.	REGULATORY REPORTS			
	None			
9.	FOR INFORMATION			
9.1	Healthwatch: Update	Paper	SP	n/a
	To be resolved that the remaining business to be transacted is of a confidential nature and that under the terms of the Public Bodies (Admission to Meetings) Act, 1960, Section 1, subsections 2 & 3, the Press and the public be excluded from the remaining part of the meeting.			
10.	Dates and locations of next meetings: Extraordinary Trust Board Meeting held in Public to receive the Annual Report and Accounts: 4 June 2013 at Yorkshire Ambulance Service NHS Trust, Kirkstall and Fountains Rooms, Springhill 1, Unit 41 Industrial Estate, Brindley Way, WF2 0XQ and 23 July 2013 at Sneaton Castle, Castle Road, Whitby, YO21 3QN			