



AGENDA

Meeting:	Trust Board Meeting in Public	
Date/Venue/Times	0945-1500 23 July 2013 Sneaton Castle, Castle Road, Whitby YO21 3QN	
Membership:	Della Cannings (DC) Pat Drake (PD) Dr Elaine Bond (EB) Erfana Mahmood (EM) Barrie Senior (BS) Mary Wareing (MW) David Whiting (DW) Rod Barnes (RB) Nick Cook (NC) Michael Fox-Davies (MFD) Dr Julian Mark (JM)	Chairman Deputy Chairman/Non-Executive Director Non-Executive Director Non-Executive Director Non-Executive Director Non-Executive Director Chief Executive Officer Executive Director of Finance & Performance Interim Executive Director of Workforce & Strategy Interim Executive Director of Operations Executive Medical Director
Apologies	Steve Page (SP)	Executive Director of Standards & Compliance
In Attendance:	Anne Allen (AA) Karen Warner (KW) Dean Spencer (DS) Fiona Hibbitts (FH) Iain McInnes (IM)	Director of Corporate Affairs and Trust Secretary Associate Director, Quality Portfolio Director, Delivery & Development, NHS TDA (Observer) Delivery & Development Manager, NHS TDA (Observer) Head of Delivery & Development, NHS TDA (Observer)
Minute Taker:	Melanie Gatecliff	Board Support Officer

A presentation open to all members of the public will precede the Trust Board meeting to be held in Public on 23 July 2013 at Sneaton Castle, Castle Road, Whitby YO21 3QN: from 0900 – 0930.

- ***Presentation: Patient Experience***
- ***Presented by: Karen Warner, Associate Director of Quality and Hester Rowell, Head of Quality & Patient Experience***

No.	Description	Format/ Attachment	Raised by	Timings
1.	Questions from the Public		DC	0945-1000
2.	Apologies/Declaration of Interests: <i>any Board Member who is aware of a conflict of interest relating to any item on the agenda will be required to disclose it at this stage or when the conflict arises during consideration of the item.</i>	Verbal	DC	1000-1015
3.	Minutes of the Extraordinary Public Meeting held on 4 June 2013 including Matters Arising (not on the agenda) and Action Log: None	Papers	DC	
4.	Chairman's Report	Verbal	DC	1015-1030
5.	QUALITY, SAFETY & PATIENT EXPERIENCE			
5.1	Patient Story	Verbal	DC	1030-1035
5.2	For Approval: <ul style="list-style-type: none"> • NHS Trust Development Authority Compliance with Monitor Licence Requirements for NHS Trusts Return; • NHS Trust Development Authority Board Statements 	Paper	DW	1035-1045
	Break for Coffee			1045-1100
5.3	For Assurance: Board Assurance Framework including Corporate Risk Register	Paper	KW	1100-1120
5.4	For Assurance: Service Transformation Programme Board Report	Paper	KW	1120-1135
5.5	NHS England Urgent and Emergency Care Review – Submission Paper	Paper	JM	1135-1210
6.	STRATEGY, PLANNING AND POLICY			
6.1	For Approval: Proposed Updates to Yorkshire Ambulance Service's Integrated Business Plan Appendices:	Paper	AA	1210-1230

	a) IBP Appendix 3, The Constitution b) IBP Appendix 2, Governance Rationale c) IBP Appendix 5, Membership Strategy d) For Assurance: Solicitor's Letter of Conformity			
6.2	For Approval: Standing Orders, SFIs: Updated	Paper	RB	1230-1245
Board Members Break for Lunch				1245-1315
7.	PERFORMANCE MONITORING			
7.1	Chief Executive's Report and Integrated Performance Report	Paper	DW	1315-1415
7.2	Charitable Funds Committee - Chairman's Report of the last meeting held on 4 June 2013	Paper	EM	1415-1445
7.3	Audit Committee – Minutes of the meeting held on 18 April and Committee Chairman's Report of the meetings held on 4 June and 16 July 2013	Paper	BS	
7.4	Quality Committee – Minutes of the last meeting held on 14 May 2013 and Chairman's Report of the last meeting held on 9 July 2013	Paper	PD	
7.5	Finance & Investment Committee – Minutes of the last meeting held on 14 May 2013 and Chairman's Report of the last meeting held on 9 July 2013	Paper	EB	
7.6	Board Review and Feedback Board Vital Guiding Principles T – timely, accessible communications R – respect differences; be supportive U – understand shared purpose, risks S – self-awareness; give/receive feedback; time for reflection T – take responsibility; challenge	Verbal	DC	1445-1500

8.	REGULATORY REPORTS			
	None			
	To be resolved that the remaining business to be transacted is of a confidential nature and that under the terms of the Public Bodies (Admission to Meetings) Act, 1960, Section 1, subsections 2 & 3, the Press and the public be excluded from the remaining part of the meeting.			
9.	Date and location of next meetings: 3 September 2013: Extraordinary Trust Board Meeting in Public to Consider the Non-Financial Annual Reports, Kirkstall and Fountains, Springhill 1, WF20XQ 24 September 2013: Annual General Meeting, Cutlers' Hall Church Street, Sheffield, S1 1HG			