



**AGENDA**

<b>Meeting:</b>	Extraordinary Trust Board Meeting in Public: to Receive the Trust's Non-Financial Annual Reports: 2012/13	
<b>Date/Venue/Times</b>	0945-1130 3 September 2013 Kirkstall and Fountains, Springhill 1, WF2 0XQ	
<b>Membership:</b>	Della Cannings (DC) Pat Drake (PD)  Dr Elaine Bond (EB) Erfana Mahmood (EM) Barrie Senior (BS) Mary Wareing (MW) David Whiting (DW) Rod Barnes (RB)  Nick Cook (NC)  Michael Fox Davies (MFD)  Dr Julian Mark (JM) Steve Page (SP)	Chairman Deputy Chairman/Non-Executive Director  Non-Executive Director Non-Executive Director Non-Executive Director Non-Executive Director Chief Executive Officer Executive Director of Finance & Performance Interim Director of Workforce & Strategy Interim Executive Director of Operations Executive Medical Director Executive Director of Standards & Compliance
<b>Apologies</b>		
<b>In Attendance:</b>	Anne Allen (AA)	Director of Corporate Affairs and Trust Secretary
<b>Minute Taker:</b>	Jo Kane (JK)	Executive PA to Chairman & NEDs

No.	Description	Format/ Attachment	Raised by	Timings
1.	<b>Questions from the Public</b>		DC	0945-1000
2.	<b>Apologies/Declaration of Interests:</b> <i>any Board Member who is aware of a conflict of interest relating to any item on the agenda will be required to disclose it at this stage or when the conflict arises during consideration of</i>	Verbal	DC	1000-1015

	<i>the item.</i>			
3.	<b>Minutes of the Meeting</b> held on 23 July 2013 including Matters Arising (not on the agenda) and Action Log:  None	Papers	DC	
4.	For Approval: Risk and Clinical Quality Annual Report including: <ul style="list-style-type: none"> <li>• Risk Management;</li> <li>• Information Governance;</li> <li>• Health and Safety:</li> <li>• Security.</li> <li>• Patient Safety;</li> <li>• Medicine Management;</li> <li>• Clinical Effectiveness;</li> <li>• Patient Experience;</li> <li>• Infection Prevention and Control;</li> <li>• Safeguarding.</li> </ul>	Paper	SP	1015-1130
5.	<b>Date and location of AGM and next meeting:</b> 24 September 2013 at Cutlers' Hall, Church Street, Sheffield, S1 1HG			