



AGENDA

Meeting:	Trust Board Meeting in Public																									
Date/Venue/Times	1045-1400 24 September 2013 Cutlers' Hall Church Street Sheffield S1 1HG																									
Membership:	<table border="0"> <tr> <td>Della Cannings (DC)</td> <td>Chairman</td> </tr> <tr> <td>Pat Drake (PD)</td> <td>Deputy Chairman/Non-Executive Director</td> </tr> <tr> <td>Dr Elaine Bond (EB)</td> <td>Non-Executive Director</td> </tr> <tr> <td>Erfana Mahmood (EM)</td> <td>Non-Executive Director</td> </tr> <tr> <td>Barrie Senior (BS)</td> <td>Non-Executive Director</td> </tr> <tr> <td>Mary Wareing (MW)</td> <td>Non-Executive Director</td> </tr> <tr> <td>David Whiting (DW)</td> <td>Chief Executive Officer</td> </tr> <tr> <td>Rod Barnes (RB)</td> <td>Executive Director of Finance & Performance</td> </tr> <tr> <td>Ian Brandwood (IB)</td> <td>Executive Director of People & Engagement</td> </tr> <tr> <td>Michael Fox Davies (MFD)</td> <td>Interim Executive Director of Operations</td> </tr> <tr> <td>Dr Julian Mark (JM)</td> <td>Executive Medical Director</td> </tr> <tr> <td>Steve Page (SP)</td> <td>Executive Director of Standards & Compliance</td> </tr> </table>		Della Cannings (DC)	Chairman	Pat Drake (PD)	Deputy Chairman/Non-Executive Director	Dr Elaine Bond (EB)	Non-Executive Director	Erfana Mahmood (EM)	Non-Executive Director	Barrie Senior (BS)	Non-Executive Director	Mary Wareing (MW)	Non-Executive Director	David Whiting (DW)	Chief Executive Officer	Rod Barnes (RB)	Executive Director of Finance & Performance	Ian Brandwood (IB)	Executive Director of People & Engagement	Michael Fox Davies (MFD)	Interim Executive Director of Operations	Dr Julian Mark (JM)	Executive Medical Director	Steve Page (SP)	Executive Director of Standards & Compliance
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Apologies																										
In Attendance:	<table border="0"> <tr> <td>Nick Cook (NC)</td> <td>Interim Director of Workforce & Strategy</td> </tr> <tr> <td>Anne Allen (AA)</td> <td>Director of Corporate Affairs and Trust Secretary</td> </tr> </table>		Nick Cook (NC)	Interim Director of Workforce & Strategy	Anne Allen (AA)	Director of Corporate Affairs and Trust Secretary																				
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Minute Taker:	Melanie Gatecliff	Board Support Officer																								

No.	Description	Format/ Attachment	Raised by	Timings
1.	Apologies/Declaration of Interests: <i>any Board Member who is aware of a conflict of interest relating to any item on the agenda will be required to disclose it at this stage or when the</i>	Verbal	DC	1045-1100

	<i>conflict arises during consideration of the item.</i>			
2.	Minutes of the Meeting held on 3 September 2013 including Matters Arising (not on the agenda) and Action Log: None	Papers	DC	
3.	Chairman's Report	Verbal	DC	1100-1110
4.	QUALITY, SAFETY & PATIENT EXPERIENCE			
4.1	For Approval: <ul style="list-style-type: none"> • NHS Trust Development Authority Compliance with Monitor Licence Requirements for NHS Trusts Return; • NHS Trust Development Authority Board Statements 	Paper	DW	1110-1120
4.2	For Assurance: Service Transformation Programme Board Report	Paper	SP	1120-1135
	Coffee break			1135-1145
4.3	For Assurance: Mid-Year Review	Paper	RB	1145-1155
5.	STRATEGY, PLANNING AND POLICY			
5.1	For Approval: Risk Management and Assurance Strategy including Risk and Assurance Information Flows	Paper	SP	1155-1210
5.2	For Approval: Proposed Updates to Yorkshire Ambulance Service's Integrated Business Plan Appendices: <ol style="list-style-type: none"> a) IBP Appendix 3, The Constitution, Version 33 b) IBP Appendix 2, Governance Rationale, Version 23 c) For Assurance: Solicitor's Letter of Conformity 	Paper	AA	1210-1215
	Break for lunch for Trust Board Members only			1215-1245

6.	PERFORMANCE MONITORING			
6.1	Chief Executive's Report and Integrated Performance Report	Paper	DW	1245-1330
6.2	Charitable Funds Committee – No meeting since 23 July 2013		EM	1330-1355
6.3	Audit Committee: a) Minutes of the meeting held on 4 June and Chairman's Report of the last meeting held on 16 July 2013 b) Audit Committee Annual Report 2012/13	Paper	BS	
6.4	Quality Committee – Minutes of the meeting held on 9 July 2013 and Chairman's Report of the last meeting held on 10 September 2013	Paper	PD	
6.5	Finance & Investment Committee – Minutes of the meeting held on 9 July 2013 and Chairman's Report of the last meeting held on 10 September 2013	Paper	EB	
6.6	Board Review and Feedback Board Vital Guiding Principles T – timely, accessible communications R – respect differences; be supportive U – understand shared purpose, risks S – self-awareness; give/receive feedback; time for reflection T – take responsibility; challenge	Verbal	DC	1355-1400
7.	REGULATORY REPORTS			
	None			
	To be resolved that the remaining business to be transacted is of a confidential nature and that under the terms of the Public Bodies (Admission to Meetings) Act, 1960, Section 1, subsections 2 & 3, the Press and the public be excluded from the remaining part of the meeting.			
8.	Date and location of next meeting: 26 November 2013 at The Spa Bridlington, South Marine Drive, Bridlington, YO15 3JH			