



MEETING TITLE Trust Board Meeting in Public		MEETING DATE 26/11/2013	
TITLE of PAPER		Lease Car Vehicles for Executive Directors	PAPER REF 6.2
STRATEGIC OBJECTIVE		<i>To create, attract and retain an enhanced and skilled workforce to meet service needs now and in the future To provide cost effective services that contribute to the objectives of the wider health economy</i> Choose an item.	
PURPOSE OF THE PAPER		The purpose of this paper is to propose amendments to the Lease Car Policy for Executive Directors.	
For Approval		<input checked="" type="checkbox"/>	For Assurance <input type="checkbox"/>
For Decision		<input type="checkbox"/>	Discussion/Information
AUTHOR / LEAD	R Smith – Fleet Engineering Manager	ACCOUNTABLE DIRECTOR	Director of Finance & Performance
PREVIOUSLY CONSIDERED BY		Committee/Group: Trust Executive Group Choose an item. Choose an item.	Date: 13/11/2013 Click here to enter a date. Click here to enter a date.
RECOMMENDATION		It is recommended that the Trust Board approve the amendments to the Executive Lease Car Policy as detailed in the attached paper	
RISK ASSESSMENT			Yes No
Corporate Risk Register and/or Board Assurance Framework amended <i>If 'Yes' – expand in Section 4. / attached paper</i>			<input type="checkbox"/> <input checked="" type="checkbox"/>
Resource Implications (Financial, Workforce, other - specify) <i>If 'Yes' – expand in Section 2. / attached paper</i>			<input checked="" type="checkbox"/> <input type="checkbox"/>
Legal implications/Regulatory requirements <i>If 'Yes' – expand in Section 2. / attached paper</i>			<input type="checkbox"/> <input checked="" type="checkbox"/>
Quality and Diversity Implications <i>If 'Yes' – please attach to the back of this paper</i>			<input type="checkbox"/> <input checked="" type="checkbox"/>
ASSURANCE/COMPLIANCE			
Care Quality Commission Registration Outcome(s)		14: Supporting workers 11: Safety, availability and suitability of equipment 13: Staffing	
NHSLA Risk Management Standards for Ambulance Trusts		3: Competent & Capable Workforce 1: Governance Choose an item.	

1. PURPOSE/AIM

- 1.1 The purpose of this paper is to propose amendments to the Lease Car Policy for Executive Directors.

2. BACKGROUND/CONTEXT

- 2.1 The Executive Lease Car policy has been re written in line with amendment made to the Employee Car scheme. Changes included see: -
- a limit in CO2 emissions for Executive Lease Cars of 110g/km (for non-Blue Light Users).
 - Cars being leased for 4 year period
 - More accountability for the cost of accident excess on the member of staff
 - Facility for charging staff for private mileage carried out over and above the estimated mileage at the start of the lease
- 2.2 The Executive lease car policy had not been subject to amendment since prior to the merger of the 3 Trusts in 2006 and was based on the historic WYMAS policy.
- 2.3 It is proposed to maintain the lease car allowance at £6472 per annum. The allowance is sufficient to lease cars as below on a 4 year, 16,000 miles p.a. contract.
- Mercedes E CLASS - E300 BlueTEC Hybrid SE 4dr
 - Mercedes C CLASS - C220 CDI Executive SE 4dr
 - BMW 3 SERIES - 320d Efficient Dynamics 4dr
 - Vauxhall Ampera, Hybrid Electric vehicle
- 2.4 The policy allows for a cash equivalent of £6472 per annum, where the option to lease a vehicle is not taken up.
- 2.5 The loss in value of a car is extremely high in the first year, typically 30-35% of the cost of the car and then the value of the car reduces at a much reduced rate over the following years. A 4 year lease allows the lease company to offset the high costs experienced in year 1 over the greater period providing for a reduced lease cost. With the reliability of modern motor vehicles an increased maintenance budget is not seen and therefore typically lessors are able to get more for the same budget or the same for less.

3. RECOMMENDATION

- 3.1 It is recommended that the Trust Board approve the amendments to the Executive Lease Car Policy as detailed in the attached paper.

4. APPENDICES

- 4.1 Executive Director Lease Car Policy