



AGENDA

Meeting:	Trust Board Meeting in Public	
Date/Venue/Times	0945-1330 26 November 2013 The Spa Bridlington, South Marine Drive, Bridlington, YO15 3JH	
Membership:	Della Cannings (DC) Pat Drake (PD) Dr Elaine Bond (EB) Erfana Mahmood (EM) Barrie Senior (BS) Mary Wareing (MW) David Whiting (DW) Rod Barnes (RB) Ian Brandwood (IB) Michael Fox Davies (MFD) Dr Julian Mark (JM) Steve Page (SP)	Chairman Deputy Chairman/Non-Executive Director Non-Executive Director Non-Executive Director Non-Executive Director Non-Executive Director Chief Executive Officer Executive Director of Finance & Performance Executive Director of People & Engagement Interim Executive Director of Operations Executive Medical Director Executive Director of Standards & Compliance
Apologies	Pat Drake (PD) Mary Wareing (MW)	Deputy Chairman/Non-Executive Director Non-Executive Director
In Attendance:	John Nutton (JN) Anne Allen (AA)	Non-Executive Director (Designate) Director of Corporate Affairs and Trust Secretary
Minute Taker:	Melanie Gatecliff (MG)	Board Support Officer

A presentation open to all members of the public will precede the Trust Board meeting to be held in Public on 26 November 2013 at The Spa Bridlington, South Marine Drive, Bridlington, YO15 3JH: from 0900 – 0930.

- **Presentation:** “Putting patients at the centre of care: Our approach to providing high quality patient care”
- **Presented by:** Karen Warner, Associate Director of Quality

No.	Description	Format/ Attachment	Raised by	Timings
1.	Questions from the Public		DC	0945-1000
2.	Apologies/Declaration of Interests: <i>any Board Member who is aware of a conflict of interest relating to any item on the agenda will be required to disclose it at this stage or when the conflict arises during consideration of the item.</i>	Verbal	DC	1000-1010
3.	Minutes of the Meeting held on 24 September 2013 including Matters Arising (not on the agenda) and Action Log: None	Papers	DC	
4.	Chairman's Report	Verbal	DC	1010-1025
5.	QUALITY, SAFETY & PATIENT EXPERIENCE			
5.1	Patient Story	Verbal	DC	1025-1030
5.2	For Approval: <ul style="list-style-type: none"> • NHS Trust Development Authority Compliance with Monitor Licence Requirements for NHS Trusts Return; • NHS Trust Development Authority Board Statements 	Paper	DW	1030-1040
5.3	For Assurance: Service Transformation Programme Board Report	Paper	SP	1040-1050
	Break for Coffee			1050-1100
5.4	For Approval: Register of Declaration of Interests - Updated	Paper	AA	1100-1105
5.5	For Assurance: Board Assurance Framework including Corporate Risk Register	Paper	SP	1105-1125
6.	STRATEGY, PLANNING AND POLICY			
6.1	For Approval: Risk Management & Assurance Strategy – Updated	Paper	SP	1125-1130

6.2	For Approval: Lease Vehicles for Executive Directors	Paper	RB	1130-1140
7.	PERFORMANCE MONITORING			
7.1	Chief Executive's Report and Integrated Performance Report	Paper	DW	1140-1230
Break for Lunch for Trust Board Members Only				1230-1300
7.2	Charitable Funds Committee - Committee Chairman's Report of the last meeting held on 22 October 2013 and Minutes of the meeting held on 1 August 2013	Paper	EM	1300-1325
7.3	Audit Committee – Committee Chairman's Report of the meeting held on 17 October 2013 and Minutes of the meeting held on 16 July 2013	Paper	BS	
7.4	Quality Committee – Committee Chairman's Report of the last meeting held on 12 November 2013 and Minutes of the meeting held on 10 September 2013	Paper	PD	
7.5	Finance & Investment Committee – Committee Chairman's Report of the meeting held on 12 November 2013 and Minutes of the meeting held on 10 September 2013	Paper	EB	
7.6	Board Review and Feedback Board Vital Guiding Principles T – timely, accessible communications R – respect differences; be supportive U – understand shared purpose, risks S – self-awareness; give/receive feedback; time for reflection T – take responsibility; challenge	Verbal	DC	
8.	REGULATORY REPORTS			
	None			
	To be resolved that the remaining business to be transacted is of a confidential nature and that under the terms of the Public Bodies (Admission to Meetings) Act, 1960, Section 1, subsections 2 & 3, the Press and the public be excluded from the remaining part of the meeting.			

9.	Date and location of next meeting: 28 January 2014 in the Chadwick Lawrence Suite, The John Smith's Stadium, Stadium Way, Huddersfield, HD1 6PG
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