



AGENDA

Meeting:	Trust Board Meeting in Public	
Date/Venue/Times	0945-1300 28 January 2014 The Chadwick Lawrence Suite, The John Smiths Stadium, Stadium Way, Huddersfield, HD1 6PG	
Membership:	Della Cannings (DC) Pat Drake (PD) Dr Elaine Bond (EB) Erfana Mahmood (EM) Barrie Senior (BS) Mary Wareing (MW) David Whiting (DW) Rod Barnes (RB) Ian Brandwood (IB) Russell Hobbs (RH) Dr Julian Mark (JM) Steve Page (SP)	Chairman Deputy Chairman/Non-Executive Director Non-Executive Director Non-Executive Director Non-Executive Director Non-Executive Director Chief Executive Officer Executive Director of Finance & Performance Executive Director of People & Engagement Executive Director of Operations Executive Medical Director Executive Director of Standards & Compliance
Apologies	Dr Elaine Bond (EB)	Non-Executive Director
In Attendance:	John Nutton (JN) Anne Allen (AA)	Non-Executive Director (Designate) Director of Corporate Affairs and Trust Secretary
Minute Taker:	Melanie Gatecliff (MG)	Board Support Officer

A presentation open to all members of the public will precede the Trust Board meeting to be held in Public on 28 January 2014 at The Chadwick Lawrence Suite, The John Smiths Stadium, Stadium Way, Huddersfield, HD1 6PG: from 0900 – 0930.

- ***Presentation: Yorkshire Ambulance Service - Mental Health Issues and Initiatives***
- ***Presented by: David Blain, Head of Safeguarding and Angela Harris, Lead Nurse - Urgent Care***

No.	Description	Format/ Attachment	Raised by	Timings
1.	Questions from the Public	Verbal	DC	0945-1000

2.	Apologies/Declaration of Interests: <i>any Board Member who is aware of a conflict of interest relating to any item on the agenda will be required to disclose it at this stage or when the conflict arises during consideration of the item.</i>	Verbal	DC	1000-1015
3.	Minutes of the Meeting held on 26 November 2013 including Matters Arising (not on the agenda) and Action Log: None	Papers	DC	
4.	Chairman's Report	Verbal	DC	1015-1030
5.	QUALITY, SAFETY & PATIENT EXPERIENCE			
5.1	Patient Story	Presentation	DC	1030-1040
5.2	For Approval: <ul style="list-style-type: none"> • NHS Trust Development Authority Compliance with Monitor Licence Requirements for NHS Trusts Return; • NHS Trust Development Authority Board Statements 	Paper	DW	1040-1050
5.3	For Approval: NHS Foundation Trust Code of Governance (Revised December 2013)	Paper	AA	1050-1055
5.4	For Assurance: Standards for Members of NHS Boards	Paper	AA	1055-1100
5.5	For Assurance: Annual Review of Trust Standing Orders and Standing Financial Instructions	Verbal	RB	1100-1110
	Break for Coffee			1110-1120
6.	STRATEGY, PLANNING AND POLICY			
6.1	For Approval: YAS Forum Draft Terms of Reference	Paper	AA	1120-1140
6.2	For Information: Annual Planning Guidance 2014/15	Presentation	RB	1140-1200

7.	PERFORMANCE MONITORING			
7.1	Chief Executive's Report and Integrated Performance Report	Paper	DW	1200-1245
7.2	Charitable Funds Committee - Minutes of the last meeting held on 22 October 2013	Paper	EM	1245-1255
7.3	Audit Committee – Minutes of the last meeting held on 17 October 2013	Paper	BS	
7.4	Quality Committee – Minutes of the last meeting held on 10 September 2013	Paper	PD	
7.5	Finance & Investment Committee – Minutes of the last meeting held on 10 September 2013	Paper	EB	
7.6	Board Review and Feedback Board Vital Guiding Principles T – timely, accessible communications R – respect differences; be supportive U – understand shared purpose, risks S – self-awareness; give/receive feedback; time for reflection T – take responsibility; challenge	Verbal	DC	1255-1300
8.	REGULATORY REPORTS			
	None			
	To be resolved that the remaining business to be transacted is of a confidential nature and that under the terms of the Public Bodies (Admission to Meetings) Act, 1960, Section 1, subsections 2 & 3, the Press and the public be excluded from the remaining part of the meeting.			
9.	Date and location of next meeting: 25 March 2014 at Rendezvous Hotel Keighley Road, Skipton, BD23 2TA			