



**AGENDA**

<b>Meeting:</b>	Trust Board Meeting in Public	
<b>Date/Venue/Times</b>	0945-1415 25 March 2014 The Rendezvous Hotel, Keighley Road, Skipton, North Yorkshire, BD23 2TA	
<b>Membership:</b>	Della Cannings (DC) Pat Drake (PD)  Dr Elaine Bond (EB) Erfana Mahmood (EM) Barrie Senior (BS) Mary Wareing (MW) David Whiting (DW) Rod Barnes (RB)  Ian Brandwood (IB)  Russell Hobbs (RH) Dr Julian Mark (JM) Steve Page (SP)	Chairman Deputy Chairman/Non-Executive Director  Non-Executive Director Non-Executive Director Non-Executive Director Non-Executive Director Chief Executive Officer Executive Director of Finance & Performance Executive Director of People & Engagement Executive Director of Operations Executive Medical Director Executive Director of Standards & Compliance
<b>Apologies</b>		
<b>In Attendance:</b>	John Nutton (JN) Anne Allen (AA)	Non-Executive Director (Designate) Director of Corporate Affairs and Trust Secretary
<b>Minute Taker:</b>	Melanie Gatecliff (MG)	Board Support Officer

***A presentation open to all members of the public will precede the Trust Board meeting to be held in Public on 25 March 2014 at The Rendezvous Hotel, Keighley Road, Skipton, North Yorkshire, BD23 2TA: from 0900 – 0930***

- Presentation: Dignity in Action***
- Presented by: Ian Brandwood, Executive Director of People & Engagement and Karen Warner, Associate Director for Quality***

No.	Description	Format/ Attachment	Raised by	Timings
1.	Questions from the Public	Verbal	DC	0945-1000

2.	<b>Apologies/Declaration of Interests:</b> <i>any Board Member who is aware of a conflict of interest relating to any item on the agenda will be required to disclose it at this stage or when the conflict arises during consideration of the item</i>	Verbal	DC	1000-1015
3.	<b>Minutes of the Meeting</b> held on 28 January 2014 including Matters Arising (not on the agenda) and Action Log:  None	Papers	DC	
4.	<b>Chairman's Report</b>	Verbal	DC	1015-1030
5.	<b>QUALITY, SAFETY &amp; PATIENT EXPERIENCE</b>			
5.1	Patient Story	Verbal	DC	1030-1035
5.2	For Approval: <ul style="list-style-type: none"> <li>• NHS Trust Development Authority Compliance with Monitor Licence Requirements for NHS Trusts Return;</li> <li>• NHS Trust Development Authority Board Statements</li> </ul>	Paper	DW	1035-1045
5.3	For Assurance: Board Assurance Framework including Corporate Risk Register	Paper	SP	1045-1055
5.4	For Approval: Register of Members' Interests: Annual Formal Review 2013/14	Paper	AA	1055-1100
	<b>Break for Coffee</b>			<b>1100-1110</b>
6.	<b>STRATEGY, PLANNING AND POLICY</b>			
6.1	For Approval: Draft Two Year Operating Plan 2014/2016	Paper / Presentation	RB	1110-1130
6.2	For Assurance: A&E, PTS and NHS 111 Contracts Update - 2014/2015	Verbal	RB	1130-1150
6.3	For Approval: Budget Setting including: <ul style="list-style-type: none"> <li>i Cost Improvement Programme 2014/2015;</li> <li>ii Revenue and Capital Budget Setting 2014/15</li> </ul>	Paper	RB	1150-1210

6.4	For Approval: Urgent Care Development Plan	Paper	SP	1210-1220
6.5	For Approval: Information Communication and Technology (ICT) Strategy	Paper	RB	1220-1235
<b>7.</b>	<b>PERFORMANCE MONITORING</b>			
7.1	Chief Executive's Report and Integrated Performance Report	Paper	DW	1235-1315
	<b>Break for Lunch – Board Members Only</b>			<b>1315-1345</b>
7.2	Charitable Funds Committee - Minutes of the last meeting held on 10 December 2013 and Committee Chairman's End of Year Update 2013/14	Paper / Verbal	EM	1345-1410
7.3	Audit Committee – Minutes of the last meeting held on 10 December 2013 and Chairman's report of the meeting held on 6 March 2014, including 2014/15 Committee Annual Workplan	Paper / Verbal	BS	
7.4	Quality Committee – Minutes of the last meeting held on 12 November 2013	Paper / Verbal	PD	
7.5	Finance & Investment Committee – Minutes of the meeting held on 12 November 2013; the joint meeting with the Quality Committee on 12 November 2013; and the Extraordinary meeting held on 22 January 2014.	Paper / Verbal	EB	
7.6	Board Review and Feedback  <b>Board Vital Guiding Principles</b> <b>T</b> – timely, accessible communications <b>R</b> – respect differences; be supportive <b>U</b> – understand shared purpose, risks <b>S</b> – self-awareness; give/receive feedback; time for reflection <b>T</b> – take responsibility; challenge	Verbal	DC	1410-1415

<b>8.</b>	<b>REGULATORY REPORTS</b>
	None
	To be resolved that the remaining business to be transacted is of a confidential nature and that under the terms of the Public Bodies (Admission to Meetings) Act, 1960, Section 1, subsections 2 & 3, the Press and the public be excluded from the remaining part of the meeting.
<b>9.</b>	<b>Date and location of next meeting:</b> 20 May 2014 at Tankersley Manor Hotel, Tankersley, South Yorkshire, S75 3DQ