



MEETING TITLE Trust Board		MEETING DATE 20/05/2014	
TITLE of PAPER	For Assurance: Membership of YAS Forum	PAPER REF	5.6
STRATEGIC OBJECTIVE	All		
PURPOSE OF THE PAPER	To provide the Trust Board with assurance of the process and outcomes of the Nominations and Election processes to YAS Forum.		
For Approval	<input type="checkbox"/>	For Assurance	<input checked="" type="checkbox"/>
For Decision	<input type="checkbox"/>	Discussion/Information	<input type="checkbox"/>
AUTHOR / LEAD	Anne Allen, Trust Secretary	ACCOUNTABLE DIRECTOR	Chief Executive Officer
DISCUSSED AT / INFORMED BY – include date(s) as appropriate (free text – i.e. please provide an audit trail of the development(s)/proposal(s) subject of this paper):			
Assurance of the processes for Nomination and Election to YAS Forum has been provided periodically to the Foundation Trust Development Group (FTDG, Jan-April, 2014) and to the Trust Board through the Chief Executive's report.			
PREVIOUSLY AGREED AT:	Committee/Group: Not Applicable	Date:	
RECOMMENDATION	The Trust Board is asked to receive assurance from the update on the Nominations and Election processes to YAS Forum.		
RISK ASSESSMENT		Yes	No
Corporate Risk Register and/or Board Assurance Framework amended <i>If 'Yes' – expand in Section 4. / attached paper</i>		<input type="checkbox"/>	<input checked="" type="checkbox"/>
Resource Implications (Financial, Workforce, other - specify) <i>If 'Yes' – expand in Section 2. / attached paper</i>		<input type="checkbox"/>	<input checked="" type="checkbox"/>
Legal implications/Regulatory requirements <i>If 'Yes' – expand in Section 2. / attached paper</i>		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Quality and Diversity Implications <i>If 'Yes' – please attach to the back of this paper</i>		<input type="checkbox"/>	<input checked="" type="checkbox"/>
ASSURANCE/COMPLIANCE			

Care Quality Commission Registration Outcome(s)	1: Respecting and involving people who use services
NHSLA Risk Management Standards for Ambulance Trusts	1: Governance

For Assurance: Membership of YAS Forum

1. PURPOSE/AIM

To provide the Trust Board with assurance of the process and outcomes of the Nominations and Election processes to YAS Forum.

2. BACKGROUND/CONTEXT

2.1 YAS Forum Election Provider

UK Engage was selected to be the Trust's independent electoral provider (Health and Social Care Act, 2006) following a process including a Non-Executive Director of the Trust Board, in 2012.

The Nominations and Election processes were of 45 days' duration (excluding weekends and bank holidays). The cost for the Trust's current Membership of c 11,000 (Public & Staff) was under £7k.

2.2 YAS Forum Election Timeline

Please refer to Appendix A.

2.3 YAS Forum Nominations, Elections, Appointed Forum Members

There are a total of 22 available seats for membership of YAS Forum:

Staff	4 seats (3 front-line and 1 support staff)
Public	13 seats
Appointed	5 seats

The deadline for returned Nomination Forms was 24 March 2014.

The Election process closed on 6 May 2014.

The Declaration of Result was announced on 7 May 2014.

2.3.1 Staff Constituency Members

The staff seats have been filled unopposed and the elected YAS Forum **Staff Members** are:

Front Line (3 seats)

Nicola Stamp, Paramedic (Hull Central)
Simon Talbott, Paramedic (Bradford)
Mark Wright, Paramedic (Scarborough)

Support Staff (1 seat)

Andrea Wolverson, Emergency Operations Centre (EOC) Practice Developer (Wakefield)

2.3.2 Public Constituency Members – Uncontested Seats

The Public seats in East and West Yorkshire have been filled unopposed and the elected YAS Forum **Public Members** are:

East Yorkshire (2 seats)

John Cunnington
1 vacancy

There were 2 nominations (for 2 seats) in East Yorkshire and therefore 2 candidates elected unopposed. However one elected Member has subsequently resigned their membership for personal reasons. There are no other available nominees to fill the vacant seat for East Yorkshire's membership of YAS Forum.

West Yorkshire (6 seats)

John Egglestone
Stan Hardy
Rob Higgie
Karamjeet Singh Virdee
2 vacancies

There were 5 nominations (for 6 seats) in West Yorkshire and therefore 5 candidates elected unopposed. However one elected Member has subsequently resigned their membership for personal reasons. There are no other available nominees to fill the 2 vacant seats for West Yorkshire's membership of YAS Forum.

2.3.3 Public Constituency Members – Contested Seats

The Public seats in North and South Yorkshire were contested and the Declaration of Result was published on 7 May 2014.

North Yorkshire (2 seats)

Ian Braithwaite
James Hayward

South Yorkshire (3 seats)

Tony Dutton
Dennis Shaw
Rod Spratley

2.3.4 Appointed YAS Forum Members (5 seats)

The five YAS Forum **Appointed Members** are:

Dawn Hanwell, Chief Financial Officer, Leeds Partnership NHS FT
David Peverell, Chief Operating Officer, Barnsley Hospital NHS FT
John Mothersole, CEO, Sheffield City Council
Cllr Arthur Hodgson, East Riding of Yorkshire Council
Superintendent, Pat Casserley, Police

None of the Appointed Forum Members sit on any Health Scrutiny Committees (YAS' Constitution).

2.3.5 YAS Staff, Public and Appointed Forum Members

For a complete list of YAS Forum members please see Appendix B.

3. PROPOSALS/NEXT STEPS

YAS Forum Training Programme will commence on 28 May with a further date offered to Members, of 17 June 2014. The training programme will have full Trust Board participation and provide Forum Members with a better understanding of how YAS operates both strategically and operationally.

4. RISK ASSESSMENT

That inclusivity of the Membership fails to be demonstrated which may compromise the Trust's stated policy on engagement.

5. RECOMMENDATIONS

The Trust Board is asked to receive assurance from the update on the Nominations and Election processes to YAS Forum.

6. APPENDICES/BACKGROUND INFORMATION

Appendix A: YAS Forum Election Timeline
Appendix B: YAS Forum Membership