



<b>MEETING TITLE</b> Trust Board in Public		<b>MEETING DATE</b> 20/05/2014	
<b>TITLE of PAPER</b>	<b>For Approval: The Constitution – V.34 (IBP Appendix 3)</b>	<b>PAPER REF</b>	6.3
<b>STRATEGIC OBJECTIVE</b>	All		
<b>PURPOSE OF THE PAPER</b>	That the Trust Board: 1. review and approve The Constitution – V.34 (IBP Appendix 3); 2. note a Solicitor’s Letter of Conformity (dated 6 May 2014)		
<b>For Approval</b>	<input checked="" type="checkbox"/>	<b>For Assurance</b>	<input checked="" type="checkbox"/>
<b>For Decision</b>	<input type="checkbox"/>	<b>Discussion/Information</b>	<input type="checkbox"/>
<b>AUTHOR / LEAD</b>	Anne Allen, Trust Secretary	<b>ACCOUNTABLE DIRECTOR</b>	Chief Executive Officer
<b>DISCUSSED AT / INFORMED BY – include date(s) as appropriate (free text – i.e. please provide an audit trail of the development(s)/proposal(s) subject of this paper):</b>			
The current version of The Constitution (V.33) was approved by the Trust Board in September 2013. The amendments proposed are non material in nature, i.e. that reference to the Criminal Records Bureau be amended to the Disclosure and Barring Service, and have been developed through the Trust’s governance processes including a Board Development Meeting (29 April 2014) and Foundation Trust Development Group (23 April 2014). Once approved the revised version (V.34) will be submitted to the NHS Trust Development Authority as part of the Integrated Business Plan submission (June 2014).			
<b>PREVIOUSLY AGREED AT:</b>	<b>Committee/Group:</b> Trust Board	<b>Date:</b> 24/09/2013	
<b>RECOMMENDATION</b>	That the Trust Board: 1. approve The Constitution – V.34 (IBP Appendix 3); and 2. note the Solicitor’s Letter of Conformity (dated 6 May 2014).		

<b>RISK ASSESSMENT</b>		<b>Yes</b>	<b>No</b>
<b>Corporate Risk Register and/or Board Assurance Framework amended</b> <i>If 'Yes' – expand in Section 4. / attached paper</i>		<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Resource Implications (Financial, Workforce, other - specify)</b> <i>If 'Yes' – expand in Section 2. / attached paper</i>		<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Legal implications/Regulatory requirements</b> <i>If 'Yes' – expand in Section 2. / attached paper</i>		<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Quality and Diversity Implications</b> <i>If 'Yes' – please attach to the back of this paper</i>		<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>ASSURANCE/COMPLIANCE</b>			
<b>Care Quality Commission Registration Outcome(s)</b>	1: Respecting and involving people who use services		
<b>NHSLA Risk Management Standards for Ambulance Trusts</b>	1: Governance		

## **For Approval: The Constitution – V.34 (IBP Appendix 3)**

### **1. PURPOSE/AIM**

1.1 That the Trust Board:

1. review and approve The Constitution – V.34 (IBP Appendix 3);
2. note a Solicitor's Letter of Conformity (dated 6 May 2014).

### **2. BACKGROUND/CONTEXT**

2.1 The current version of The Constitution (V.33) was approved by the Trust Board in September 2013.

2.2 The amendments proposed are non material in nature and have been developed through the Trust's governance processes including a Board Development Meeting (29 April 2014) and Foundation Trust Development Group (23 April 2014).

2.3 The amendments proposed are, that reference to the Criminal Records Bureau be amended to the Disclosure and Barring Service.

### **3. PROPOSALS/NEXT STEPS**

3.1 Once approved The Constitution, V.34 will be sent to the NHS Trust Development Authority as part of the Integrated Business Plan submission (June 2014).

### **4. RISK ASSESSMENT**

4.1 That the Trust fails to demonstrate compliance with legislation and best practice in the development of its Foundation Trust application and corporate governance arrangements.

### **5. RECOMMENDATIONS**

5.1 That the Trust Board:

1. approve The Constitution – V.34 (IBP Appendix 3); and
2. note the Solicitor's Letter of Conformity (dated 6 May 2014).

### **6. APPENDICES/BACKGROUND INFORMATION**

Appendix: Solicitor's Letter of Conformity (6 May 2014) and The Constitution – V.34, May 2014