



AGENDA

Meeting:	Trust Board Meeting in Public	
Date/Venue/Time:	1100-1430 20 May 2014 Tankersley Manor Hotel, Tankersley, South Yorkshire, S75 3DQ	
Membership:	Della Cannings (DC) Pat Drake (PD) Dr Elaine Bond (EB) Erfana Mahmood (EM) Barrie Senior (BS) Mary Wareing (MW) David Whiting (DW) Rod Barnes (RB) Ian Brandwood (IB) Russell Hobbs (RH) Dr Julian Mark (JM) Steve Page (SP)	Chairman Deputy Chairman and Non-Executive Director Non-Executive Director Non-Executive Director Non-Executive Director Non-Executive Director Chief Executive Officer Deputy Chief Executive and Executive Director of Finance & Performance Executive Director of People & Engagement Executive Director of Operations Executive Medical Director Executive Director of Standards & Compliance
Apologies:		
In Attendance:	John Nutton (JN) Anne Allen (AA)	Non-Executive Director (Designate) Trust Secretary
Minute Taker:	Melanie Gatecliff (MG)	Committee Services Manager

A presentation open to all members of the public will precede the Trust Board meeting to be held in Public on 20 May 2014 at the Tankersley Manor Hotel, Tankersley, South Yorkshire, S75 3DQ: from 1015 – 1045.

- **Presentation: Paramedic Pathfinder**
- **Presented by: Mark Millins, Lead Paramedic for Clinical Development and Dr Julian Mark, Medical Director**

No.	Description	Format/ Attachment	Raised by	Timings
1.	Questions from the Public	Verbal	DC	1100-1115
2.	Apologies/Declaration of Interests: <i>Any Board Member who is aware of a conflict of interest relating to any item on the agenda will be required to disclose it at this stage or when the conflict arises during consideration of the item.</i>	Verbal	DC	1100-1115
3.	Minutes of the Meeting held on 25 March 2014 including Matters Arising (not on the agenda) and Action Log: None	Minutes Action Log	DC	
4.	Chairman's Report	Verbal	DC	1115-1130
5.	QUALITY, SAFETY & PATIENT EXPERIENCE			
5.1	Patient Story	Verbal	DC	1130-1135
5.2	For Approval: <ul style="list-style-type: none"> NHS Trust Development Authority Compliance with Monitor Licence Requirements for NHS Trusts Return; NHS Trust Development Authority Board Statements 	Paper	DW	1135-1145
5.3	For Approval: Board Assurance Framework - Opening Position 2014/15	Paper	SP	1145-1205
5.4	For Assurance: Monitor Accountability Framework	Paper	RB	1205-1215
5.5	For Assurance: NHS Constitution, 2013: Assurance of Compliance	Paper	AA	1215-1225
5.6	For Assurance: Membership of YAS Forum	Paper	AA	1225-1230
	Break for Lunch (Trust Board Members only)			1230-1300
6.	STRATEGY, PLANNING & POLICY			
6.1	For Approval: Membership Strategy – (Integrated Business Plan: Appendix 5)	Paper	AA	

6.2	For Approval: Governance Rationale – (Integrated Business Plan: Appendix 2)	Paper	AA	1300-1320
6.3	For Approval: a) The Foundation Trust Constitution – (Integrated Business Plan: Appendix 3); and For Assurance: b) Solicitor’s Letter of Conformity	Paper	AA	
7.	PERFORMANCE MONITORING			
7.1	Chief Executive’s Report and Integrated Performance Report	Paper	DW	1320-1410
7.2	Charitable Funds Committee - Minutes of the meeting held on 6 March 2014 and Committee Chairman’s Report of the Meeting held on 6 May 2014	Paper/ Verbal	EM	1410-1425
7.3	Audit Committee – Chairman’s Report of the Meeting held on 6 March 2014	Verbal	BS	
7.4	Quality Committee – Minutes of the last meeting held on 6 February 2014; and Quality Committee Workplan, 2014/15	Paper/ Verbal	PD	
7.5	Finance & Investment Committee – Minutes of the last meeting held on 6 February 2014	Paper/ Verbal	EB	
7.6	Board Review and Feedback Board Vital Guiding Principles T – timely, accessible communications R – respect differences; be supportive U – understand shared purpose, risks S – self-awareness; give/receive feedback; time for reflection T – take responsibility; challenge	Verbal	DC	1425-1430
8.	REGULATORY REPORTS			
	None			
	To be resolved that the remaining business to be transacted is of a confidential nature and that under the terms of the Public Bodies (Admission to Meetings) Act, 1960, Section 1, subsections 2 & 3, the Press and the public be excluded from the remaining part of the meeting.			

9.	<p>Date of next meetings:</p> <p>Extraordinary Trust Board Meeting in Public: 1100 - 1230, 3 June 2014, Kirkstall and Fountains, Springhill 1, WF20XQ - To Receive the Annual Report including the Annual Accounts: 2013/14; Quality Account; Annual Governance Statement: 2013/14;</p> <p>Trust Board Meeting in Public: 1100 - 1430, 22 July 2014 – The Mercure Hotel, Hull, HU1 3UF</p>
----	---