



AGENDA

Meeting:	Trust Board Meeting in Public	
Date/Venue/Time:	1100-1515 22 July 2014 The Mercure Hotel, 170 Ferensway, Hull, HU1 3UF	
Membership:	Della Cannings (DC) Pat Drake (PD) Dr Elaine Bond (EB) Erfana Mahmood (EM) Barrie Senior (BS) Mary Wareing (MW) David Whiting (DW) Rod Barnes (RB) Ian Brandwood (IB) Russell Hobbs (RH) Dr Julian Mark (JM) Steve Page (SP)	Chairman Deputy Chairman and Non-Executive Director Non-Executive Director Non-Executive Director Non-Executive Director Non-Executive Director Chief Executive Officer Deputy Chief Executive and Executive Director of Finance & Performance Executive Director of People & Engagement Executive Director of Operations Executive Medical Director Executive Director of Standards & Compliance
Apologies:	Barrie Senior (BS) John Nutton (JN) Russell Hobbs (RH) Steve Page (SP)	Non-Executive Director Non-Executive Director (Designate) Executive Director of Operations Executive Director of Standards & Compliance
In Attendance:	Anne Allen (AA) Ian Walton (IW) Karen Warner (KW) Clare Ashby (CA)	Trust Secretary Associate Director of Resilience (<i>for Item 5.3</i>) Associate Director of Quality and Nursing Head of Safety
Minute Taker:	Melanie Gatecliff (MG)	Committee Services Manager

A presentation open to all members of the public will precede the Trust Board meeting to be held in Public on 22 July 2014 at The Mercure Hotel, 170 Ferensway, Hull, HU1 3UF: from 1015 – 1045:

- **Presentation: Alcohol Awareness**
- **Presented by: Tom Heywood, Paramedic Practitioner**

No.	Description	Format/ Attachment	Raised by	Timings
1.	Questions from the Public	Verbal	DC	1100-1115
2.	Apologies/Declaration of Interests: <i>Any Board Member who is aware of a conflict of interest relating to any item on the agenda will be required to disclose it at this stage or when the conflict arises during consideration of the item.</i>	Verbal	DC	1115-1130
3.	Minutes of the Meetings held on 20 May and 3 June 2014 including Matters Arising (not on the agenda) and Action Log: None	Minutes Action Log	DC	
4.	Chairman's Report	Verbal	DC	1130-1140
5.	QUALITY, SAFETY & PATIENT EXPERIENCE			
5.1	Patient Story	Presentation	DC	1140-1145
5.2	For Approval: <ul style="list-style-type: none"> • NHS Trust Development Authority Compliance with Monitor Licence Requirements for NHS Trusts Return; • NHS Trust Development Authority Board Statements 	Paper	DW	1145-1150
5.3	For Assurance: Tour de France Post-Event Report	Presentation	IW	1150-1200
5.4	Chief Executive's Report and Integrated Performance Report	Paper	DW	1200-1300
Break for Lunch – Board Members Only				1300-1330
5.5	For Approval: Board Memorandum on Quality Governance	Paper	SP	1330-1340
5.6	For Approval: Committee Terms of Reference Updated: <ul style="list-style-type: none"> i Audit Committee ii Quality Committee iii Finance & Investment Committee 	Paper	AA	1340-1345
5.7	For Approval: Annual Review of Standing Orders, Reservation and Delegation of Powers & Standing Orders	Paper	RB	1345-1350

5.8	For Assurance: Annual Organisational Audit (Doctors' Revalidation)	Paper	JM	1350-1400
5.9	For Assurance: Board Assurance Framework including Corporate Risk Register	Paper	KW	1400-1415
5.10	For Assurance: Bi-Annual Report: Significant Incidents/Lessons Learned	Paper	KW	1415-1430
	Break for refreshments			1430-1440
6.	STRATEGY, PLANNING & POLICY			
6.1	For Assurance: Summary - Final 2 Year Operating Plan	Paper	RB	1440-1445
7.	PERFORMANCE MONITORING			
7.1	Charitable Funds Committee - Minutes of the last meeting held on 6 May 2014	Paper/ Verbal	EM	1445-1510
7.2	Audit Committee – Chairman's report of the meeting held on 3 July 2014 including: <ul style="list-style-type: none"> • Appendix A – Audit Committee Annual Report 2013-14; • Appendix B - Minutes of the meeting held on 6 March 2014; • Appendix C – Minutes of the meeting held on 3 June 2014. 	Paper/ Verbal	RB	
7.3	Quality Committee – Minutes of the last meeting held on 3 April 2014	Paper/ Verbal	PD	
7.4	Finance & Investment Committee – Minutes of the last meeting held on 3 April 2014	Paper/ Verbal	EB	
7.5	Board Review and Feedback Board Vital Guiding Principles T – timely, accessible communications R – respect differences; be supportive U – understand shared purpose, risks S – self-awareness; give/receive feedback; time for reflection T – take responsibility; challenge	Verbal	DC	
8.	REGULATORY REPORTS			
	None			
	To be resolved that the remaining business to be transacted is of a confidential nature and that under the terms of the Public Bodies (Admission to Meetings) Act, 1960, Section 1, subsections 2 & 3, the Press and the public be excluded from the remaining part of the meeting.			

9.	<p>Date of next meetings:</p> <p>Extraordinary Trust Board Meeting in Public to Receive the Trust's Non-Financial Annual Reports: 2013/14: 1115-1300, 2 September 2014, Kirkstall and Fountains, Springhill 1, WF20XQ and:</p> <p>Annual General Meeting 1015-1145 and Trust Board Meeting In Public: 1300-1530, 30 September 2014, Leeds (venue to be confirmed)</p>
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