



AGENDA

Meeting:	Trust Board Meeting in Public	
Date/Venue/Time:	1300-1530 30 September 2014 The Thackray Medical Museum, Beckett Street, Leeds, LS9 7LN	
Membership:	Della Cannings (DC) Pat Drake (PD) Dr Elaine Bond (EB) Erfana Mahmood (EM) Barrie Senior (BS) Mary Wareing (MW) David Whiting (DW) Rod Barnes (RB) Ian Brandwood (IB) Dr Julian Mark (JM) Steve Page (SP)	Chairman Deputy Chairman and Non-Executive Director (Chairing) Non-Executive Director Non-Executive Director Non-Executive Director Non-Executive Director Chief Executive Officer Deputy Chief Executive and Executive Director of Finance & Performance Executive Director of People & Engagement Executive Medical Director Executive Director of Standards & Compliance
Apologies:	Della Cannings (DC)	Chairman
In Attendance:	John Nutton (JN) Jayne Brown OBE (JB) Anne Allen (AA)	Non-Executive Director (Designate) Senior Associate, Good Governance Institute (GGI) (<i>Item 4.2</i>) Trust Secretary
Minute Taker:	Melanie Gatecliff (MG)	Committee Services Manager

No.	Description	Format/ Attachment	Raised by	Timings
1.	Apologies/Declaration of Interests: <i>Any Board Member who is aware of a conflict of interest relating to any item on the agenda will be required to disclose it at this</i>	Verbal	PD	1300-1310

	<i>stage or when the conflict arises during consideration of the item.</i>			
2.	Minutes of the Meeting held on 2 September 2014 including Matters Arising (not on the agenda) and Action Log: None	Minutes Action Log	PD	
3.	Chairman's Report	Verbal	PD	1310-1325
4.	QUALITY, SAFETY & PATIENT EXPERIENCE			
4.1	For Approval: <ul style="list-style-type: none"> NHS Trust Development Authority Compliance with Monitor Licence Requirements for NHS Trusts Return; NHS Trust Development Authority Board Statements 	Paper	DW	1325-1335
4.2	For Assurance: Chief Executive's Report and Integrated Performance Report	Paper	DW	1335-1420
4.3	For Approval: Annual Review of the Adequacy of the Information Governance Management Framework, Role of the Senior Information Risk Owner (SIRO) and Supporting Information Risk Management Infrastructure	Paper	SP	1420-1435
4.4	For Approval: Updated Audit Committee Terms of Reference	Paper	AA	1435-1440
	Break for Refreshments			1440-1450
5.	STRATEGY, PLANNING & POLICY			
5.1	For Approval: Board and Committee Planner 2015/16	Paper	AA	1450-1455
5.2	For Assurance: Mid-Year Review 2014/15	Presentation	RB	1455-1515
6.	PERFORMANCE MONITORING			
6.1	Charitable Funds Committee – Verbal Update from Committee Chairman	Verbal	EM	
6.2	Audit Committee – Verbal Update from Committee Chairman	Verbal	BS	1515-1525

6.3	Quality Committee – Minutes of the last meeting held on 12 June 2014	Paper/ Verbal	PD	
6.4	Finance & Investment Committee – Minutes of the last meeting held on 12 June 2014 and the Minutes of the Joint meeting with the Quality Committee on 12 June 2014	Paper/ Verbal	EB	
6.5	Board Review and Feedback Board Vital Guiding Principles T – timely, accessible communications R – respect differences; be supportive U – understand shared purpose, risks S – self-awareness; give/receive feedback; time for reflection T – take responsibility; challenge	Verbal	PD	1525-1530
7.	REGULATORY REPORTS			
	None			
8.	FOR INFORMATION			
8.1	YAS Forum: Notes of the last meeting held on 8 July 2014	Paper	PD	-
	To be resolved that the remaining business to be transacted is of a confidential nature and that under the terms of the Public Bodies (Admission to Meetings) Act, 1960, Section 1, subsections 2 & 3, the Press and the public be excluded from the remaining part of the meeting.			
9.	Date of next meeting: 1100, 25 November 2014 York (venue to be confirmed)			