



MEETING TITLE Trust Board Meeting in Public		MEETING DATE 25/11/2014	
TITLE of PAPER	For Approval: Updated Terms of Reference – Charitable Funds Committee	PAPER REF	6.2 (ii)
STRATEGIC OBJECTIVE	Develop culture, systems and processes to support continuous improvement and innovation Choose an item.		
PURPOSE OF THE PAPER	The purpose of this paper is to provide an overview of the application process for the Benevolent Fund		
For Approval	<input checked="" type="checkbox"/>	For Assurance	<input type="checkbox"/>
For Decision	<input type="checkbox"/>	Discussion/Information	<input checked="" type="checkbox"/>
AUTHOR / LEAD	Michelle Scott, Financial Projects Manager	ACCOUNTABLE DIRECTOR	Rod Barnes Interim Chief Executive
The Charitable Funds Committee Terms of Reference have been reviewed by the Charitable Funds Committee on 9 October 2014 prior to further review by Anne Allen, Trust Secretary			
PREVIOUSLY AGREED AT:	Committee/Group:	Date:	
RECOMMENDATION	It is recommended that the Trust Board review and approve the amendments to the Terms of Reference for the YAS Charitable Funds Committee.		
RISK ASSESSMENT		Yes	No
Corporate Risk Register and/or Board Assurance Framework amended <i>If 'Yes' – expand in Section 4. / attached paper</i>		<input type="checkbox"/>	<input checked="" type="checkbox"/>
Resource Implications (Financial, Workforce, other - specify) <i>If 'Yes' – expand in Section 2. / attached paper</i>		<input type="checkbox"/>	<input checked="" type="checkbox"/>
Legal implications/Regulatory requirements <i>If 'Yes' – expand in Section 2. / attached paper</i>		<input type="checkbox"/>	<input checked="" type="checkbox"/>

Equality and Diversity Implications If 'Yes' – please attach to the back of this paper		<input type="checkbox"/>	<input type="checkbox"/>
ASSURANCE/COMPLIANCE			
Care Quality Commission Choose a DOMAIN	Not Applicable Not Applicable Not Applicable		
Monitor Quality Governance Framework Choose a DOMAIN	Not Applicable Not Applicable Not Applicable		

1. PURPOSE/AIM

- 1.1 The purpose of this paper is to present the Trust Board with the annual review of the Charitable Funds Committee Terms of Reference.

2. BACKGROUND/CONTEXT

- 2.1 The Yorkshire Ambulance Service NHS Trust is the corporate Trustee of the Charitable Funds .The Charitable Funds Committee has been established by the Trust Board to make and monitor arrangements for the control and management of the Charities funds and to effect the transfer of trustee responsibility to ensure that recipients of funds exercise appropriate controls and governance.
- 2.2 As part of the Governance processes within the Trust, the Charitable Funds Committee annually review its Terms of Reference.
- 2.3 The Terms of Reference have been reviewed at the Charitable Funds Committee on 9 October prior to a further review by Anne Allen, Trust Secretary. This amended document is attached at Appendix 1 with track changes.

3. RECOMMENDATIONS

- 3.1 It is recommended that the Trust Board note and approve the amendments made to the Charitable Funds Terms of Reference

4. APPENDIX

- 4.1 Appendix 1 Amended Charitable Funds Committee Terms of Reference.