



## AGENDA

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|-------------------------|---|---|
| <b>Meeting:</b>         | Trust Board Meeting in Public   |   |
| <b>Date/Venue/Time:</b> | 1100-1500<br>26 May 2015<br>The Bradford Hotel, Hall Ings, Bradford, BD1 5SH  |   |
| <b>Membership:</b>      | Della Cannings (DC)<br>Pat Drake (PD)<br><br>Dr Elaine Bond (EB)<br>Erfana Mahmood (EM)<br>Barrie Senior (BS)<br>Mary Wareing (MW)<br>Rod Barnes (RB)<br>Ian Brandwood (IB)<br><br>Alex Crickmar (AC)<br><br>Dr Dave Macklin (DM)<br>Dr Julian Mark (JM)<br>Steve Page (SP) | Chairman<br>Deputy Chairman and Non-Executive Director<br><br>Non-Executive Director<br>Non-Executive Director<br>Non-Executive Director<br>Non-Executive Director<br>Chief Executive<br>Executive Director of People & Engagement and Interim Chief Executive<br>Interim Executive Director of Finance & Performance<br>Executive Director of Operations<br>Executive Medical Director<br>Executive Director of Standards & Compliance |
| <b>Apologies:</b>       | Dr Elaine Bond (EB)<br>Pat Drake (PD)<br><br>John Nutton (JN)<br>Ian Brandwood (IB)   | Non-Executive Director<br>Deputy Chairman and Non-Executive Director<br><br>Non-Executive Director (Designate)<br>Executive Director of People & Engagement and Interim Chief Executive   |
| <b>In Attendance:</b>   | Anne Allen (AA)<br>Shelagh O'Leary (SOL)  | Trust Secretary<br>Associate Director, Organisational Effectiveness & Education   |
| <b>Minute Taker:</b>    | Melanie Gatecliff (MG)  | Committee Services Manager  |

**A presentation open to all members of the public will precede the Trust Board meeting to be held in Public on 26 May 2015 at The Bradford Hotel, Hall Ings, Bradford, BD1 5SH: from 1015 – 1045.**

- **Presentation: Our Journey to Clinical Excellence**
- **Presented by: Steven Dykes, Associate Medical Director and Karen Warner, Associate Director of Quality & Nursing**

| No.                    | Description   | Format/<br>Attachment    | Raised by | Timings   |
|------------------------|---|--------------------------|-----------|-----------|
| 1.                     | <b>Questions from the Public</b>  | Verbal                   | DC        | 1100-1115 |
| 2.                     | <b>Apologies/Declaration of Interests:</b><br><i>Any Board Member who is aware of a conflict of interest relating to any item on the agenda will be required to disclose it at this stage or when the conflict arises during consideration of the item.</i> | Verbal                   | DC        | 1115-1125 |
| 3.                     | <b>Minutes of the Meeting</b> held on 24 March 2015 including Matters Arising (not on the agenda) and Action Log:<br><br>None   | Minutes<br>Action Log    | DC        |           |
| 4.                     | <b>Chairman's Report</b>  | Verbal                   | DC        | 1125-1140 |
| 5.                     | <b>QUALITY, SAFETY &amp; PATIENT EXPERIENCE</b>   |                          |           |           |
| 5.1                    | Patient Story   | Presentation<br>/ Verbal | DC        | 1140-1150 |
| 5.2                    | For Approval: <ul style="list-style-type: none"> <li>• NHS Trust Development Authority Compliance with Monitor Licence Requirements for NHS Trusts Return;</li> <li>• NHS Trust Development Authority Board Statements</li> </ul>                           | Paper                    | RB        | 1150-1200 |
| 5.3                    | For Approval: Resilience and Special Operations Annual Report 2014-2015   | Paper                    | DM        | 1200-1210 |
| 5.4                    | For Assurance: Chief Executive's Report and Integrated Performance Report   | Paper                    | RB        | 1210-1300 |
| <b>Break for Lunch</b> |   |                          |           | 1300-1330 |

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| 5.5       | For Approval: Statement Confirming the Trust Board's Review of Recommendations in the Report into Matters Relating to Savile                                | Paper            | SP | 1330-1335 |
| 5.6       | For Assurance: Charitable Funds Committee Review of Benevolent Fund   | Paper            | EM | 1335-1340 |
| 5.7       | For Assurance: Board Assurance Framework 2015-2016 and Corporate Risk Register  | Paper            | SP | 1340-1355 |
| <b>6.</b> | <b>STRATEGY, PLANNING &amp; POLICY</b>  |                  |    |           |
| 6.1       | For Approval: Workforce Plan  | Paper            | IB | 1355-1410 |
| 6.2       | For Assurance: The 2015-2016 Accountability Framework for NHS Boards  | Paper            | AC | 1410-1420 |
| 6.3       | For Assurance: Clinical Quality Strategy 2015-2018  | Paper            | SP | 1420-1430 |
| 6.4       | For Assurance: Employee Wellbeing Strategy  | Paper            | IB | 1430-1440 |
| <b>7.</b> | <b>PERFORMANCE MOITORING</b>  |                  |    |           |
| 7.1       | Charitable Funds Committee – Committee Chairman's Update  | Verbal           | EM | 1440-1455 |
| 7.2       | Audit Committee – Minutes of the meetings held on 8 January and 5 March 2015 and Committee Chairman's report of the last meeting held on 2 April 2015       | Paper/<br>Verbal | BS |           |
| 7.3       | Quality Committee – Minutes of the last meeting held on 5 February 2015 and Committee Chairman's report of the last meeting held on 7 May 2015              | Paper/<br>Verbal | SP |           |
| 7.4       | Finance & Investment Committee – Minutes of the last meeting held on 5 February 2015 and Committee Chairman's report of the last meeting held on 7 May 2015 | Paper/<br>Verbal | MW |           |
| 7.5       | Joint Quality and Finance & Investment Committee – Minutes of the last meeting held on 5 February 2015  | Paper            | MW |           |

|            |   |        |    |           |
|------------|---|--------|----|-----------|
| 7.6        | Board Review and Feedback:<br><br><b>Board Vital Guiding Principles</b><br><b>T</b> – timely, accessible communications<br><b>R</b> – respect differences; be supportive<br><b>U</b> – understand shared purpose, risks<br><b>S</b> – self-awareness; give/receive feedback; time for reflection<br><b>T</b> – take responsibility; challenge | Verbal | DC | 1455-1500 |
| <b>8.</b>  | <b>REGULATORY REPORTS</b>   |        |    |           |
|            | None  |        |    |           |
|            | To be resolved that the remaining business to be transacted is of a confidential nature and that under the terms of the Public Bodies (Admission to Meetings) Act, 1960, Section 1, subsections 2 & 3, the Press and the public be excluded from the remaining part of the meeting.   |        |    |           |
| <b>9.</b>  | <b>FOR INFORMATION</b>  |        |    |           |
|            | None  |        |    |           |
| <b>10.</b> | <b>Date of next meetings:</b><br><b>2 June 2015</b> - Kirkstall & Fountains, Springhill 1, WF2 0XQ - <b>Extraordinary Trust Board Meeting in Public to Sign-Off the Annual Accounts 2014-2015</b><br><br><b>28 July 2015</b> - The Garden Rooms, Tennants, Leyburn, North Yorkshire, DL8 5SG - <b>Trust Board Meeting in Public</b>           |        |    |           |