



**Actions from the minutes of the Public Trust Board**  
**(Completed items will be shaded for information and then removed for the subsequent meeting)**

Current Status	Action No	Meeting date	Item No & Title	Action Required	Action allocated to	Comments/progress update	Due Date	Completed Date
Complete	PB-348	24/03/2015	5.4. Chief Executive's Report and Integrated Performance Report (IPR)	Board to be provided with correct Red 1 performance figure for February 2015.	Executive Director of Operations	25/03/2015 – Figures checked and correct figure emailed to Board. Action closed.	31/03/2015	25/03/2015
Active	PB-349	24/03/2015	5.4. Chief Executive's Report and Integrated Performance Report (IPR)	Reasons for the decrease in total demand in February to be followed up and shared with the Board.	Executive Director of Operations		25/05/2015	
Complete	PB-350	24/03/2015	5.4. Chief Executive's Report and Integrated Performance Report (IPR)	Following analysis of the information an update to be provided on medication-related SIs at a future Quality Committee meeting.	Executive Medical Director	13/05/2015 - reported as part of the standard Medicines Management report to Quality Committee. Action closed.	28/05/2015	07/05/2015
Complete	PB-351	24/03/2015	5.4. Chief Executive's Report and Integrated Performance Report (IPR)	Alternate ways of presenting sickness absence information to allow more in depth analysis to be investigated.	Executive Director of People & Engagement	18/05/2015 – to be resolved through IPR review that Iain Bell is leading. Action closed.	31/05/2015	18/05/2015

Complete	PB-352	24/03/2015	5.5. Register of Members' Interests including the Trust's Hospitality Register: Annual Formal Review 2014/15	Liaison re alternate ways in which to cascade reminders about the completion of the Trust's Hospitality Register to take place with the Corporate Communications team	Trust Secretary	06/05/2015 – liaison and discussions taken place. Action closed.	25/05/2015	06/05/2015
Complete	PB-353	24/03/2015	5.5. Register of Members' Interests including the Trust's Hospitality Register: Annual Formal Review 2014/15	Register of Members' Interests for 2014/15 to be updated to incorporate the amendments as noted in the body of the minutes.	Trust Secretary	06/05/2015 – amendments incorporated as requested and published on Trust Internet. Action closed.	25/05/2015	06/05/2015
Complete	PB-354	24/03/2015	5.6. Update on the Report Into Matters Relating to Savile at YAS	Review of actions taken as a result of the Savile investigation to be added to the Board forward planner for March 2016.	Trust Secretary	06/05/2015 – item added to Trust Board Forward Plan for March 2016. Action closed.	25/05/2015	06/05/2015
Active	PB-355	24/03/2015	7.1. Charitable Funds Committee - Chairman's Update on the meeting held on 5 March 2015	Possibility of linking YAS' Benevolent Fund into the national fund to be investigated with an update report to be presented to the Charitable Funds Committee.	Trust Secretary	12/05/2015 – Charitable Funds Committee meeting scheduled for 02/04/2015 cancelled. Review of Benevolent Fund agenda item 5.6 Public meeting, 26/05/2015. Next meeting of CFC scheduled for 02/07/2015. Action remains open.	31/05/2015	