



AGENDA

Meeting:	Trust Board Meeting in Public	
Date/Venue/Time:	1130-1615 24 November 2015 Cave Castle Hotel and Country Club, Church Hill, South Cave, Brough, East Riding of Yorkshire, HU15 2EU	
Membership:	Della Cannings (DC) Pat Drake (PD) Erfana Mahmood (EM) Barrie Senior (BS) John Nutton (JN) Mary Wareing (MW) Rod Barnes (RB) Dr Dave Macklin (DM) Dr Julian Mark (JM) Steve Page (SP) Robert Toole (RDT)	Chairman Deputy Chairman and Non-Executive Director Non-Executive Director Non-Executive Director Non-Executive Director Non-Executive Director Chief Executive Executive Director of Operations Executive Medical Director Executive Director of Standards & Compliance Interim Executive Director of Finance & Performance
Apologies:	Erfana Mahmood (EM) Ronnie Coutts (RN)	Non-Executive Director Non-Executive Director (Designate)
In Attendance:	Anne Allen (AA) David Smithson (DS)	Trust Secretary Interim Associate Director of Human Resources
Minute Taker:	Joanne Lancaster (JL)	Committee Services Manager

A presentation open to all members of the public will precede the Trust Board meeting to be held in Public on 24 November 2015 at Cave Castle Hotel and Country Club, Church Hill, South Cave, Brough, East Riding of Yorkshire, HU15 2EU: from 1045-1115

- **Presentation: Nursing in YAS**
- **Presented by: Karen Warner, Associate Director of Quality and Nursing**

No.	Description	Format/ Attachment	Raised by	Timings
1.	Questions from the Public	Verbal	DC	1130-1145
2.	Apologies/Declaration of Interests: <i>Any Board Member who is aware of a conflict of interest relating to any item on the agenda will be required to disclose it at this stage or when the conflict arises during consideration of the item.</i>	Verbal	DC	1145-1200
3.	Minutes of the Meeting held on 29 September 2015 including Matters Arising (not on the agenda) and Action Log: None	Minutes Action Log	DC	
4.	Chairman's Report	Verbal	DC	1200-1215
5.	QUALITY, SAFETY & PATIENT EXPERIENCE			
5.1	Patient Story	Presentation	DC	1215-1225
5.2	For Approval: <ul style="list-style-type: none"> NHS Trust Development Authority Compliance with Monitor Licence Requirements for NHS Trusts Return; NHS Trust Development Authority Board Statements 	Paper	RB	1225-1235
5.3	For Assurance: Chief Executive's Report and Integrated Performance Report	Paper	RB	1235-1330
Break for Lunch				1330-1400
5.4	For Assurance: Update on the Improvement Plan to Address Care Quality Commission (CQC) Recommendations	Paper	SP	1400-1420
5.5	For Assurance: Board Assurance Framework including Corporate Risk Register	Paper	SP	1420-1435
5.6	For Approval: Annual Review of the Adequacy of the Information Governance Management Framework, Role of the SIRO and Supporting Information Risk Management Infrastructure	Paper	SP	1435-1445

5.7	For Approval: Statement of Compliance for Emergency Preparedness Response and Recovery	Paper	DM	1445-1455
5.8	For Assurance: Resilience Half-Yearly Report	Paper	DM	1455-1505
Break for Refreshments				1505-1515
6.	STRATEGY, PLANNING & POLICY			
6.1	For Assurance: Mid-Year Review	Presentation	RB	1515-1535
6.2	For Assurance: Update on the West Yorkshire Urgent Emergency Care Network: Vanguard Bid	Paper	JM	1535-1545
6.3	For Assurance: Review of the Register of Members' Interests	Paper	AA	1545-1550
7.	PERFORMANCE MONITORING			
7.1	Charitable Funds Committee - Minutes of the meeting held on 2 July 2015 and Committee Chairman's report of the last meeting held on 5 November 2015	Paper/ Verbal	EM	1550-1610
7.2	Audit Committee – Minutes of the meeting held on 2 July 2015 and Committee Chairman's report of the last meeting held on 1 October 2015	Paper/ Verbal	BS	
7.3	Quality Committee – Committee Chairman's report of the last meeting held on 10 September 2015	Paper/ Verbal	PD	
7.4	Finance & Investment Committee – Committee Chairman's report of the last meeting held on 10 September 2015	Paper/ Verbal	MW	
7.5	Board Review and Feedback Board Vital Guiding Principles T – timely, accessible communications R – respect differences; be supportive U – understand shared purpose, risks S – self-awareness; give/receive feedback; time for reflection T – take responsibility; challenge	Verbal	DC	1610-1615

8.	REGULATORY REPORTS			
	None			
	To be resolved that the remaining business to be transacted is of a confidential nature and that under the terms of the Public Bodies (Admission to Meetings) Act, 1960, Section 1, subsections 2 & 3, the Press and the public be excluded from the remaining part of the meeting.			
9.	FOR INFORMATION			
9.1	YAS Forum Report of the last meeting held on 13 October 2015	Paper	DC	-
9.2	For Information: Workforce Race Equality Scheme Update	Paper	DS	-
10.	Date of next meeting: 1100, 26 January 2015 Leeds, West Yorkshire - venue to be confirmed			