



AGENDA

Meeting:	Trust Board Meeting in Public	
Date/Venue/Time:	1130-1600 26 January 2016 Legends Room , Headingley Experience, Headingley Carnegie Stadium, St Michael's Lane, Headingley, Leeds, LS6 3BR	
Membership:	Della Cannings (DC) Pat Drake (PD) Erfana Mahmood (EM) Barrie Senior (BS) John Nutton (JN) Mary Wareing (MW) Rod Barnes (RB) Dr Dave Macklin (DM) Dr Julian Mark (JM) Steve Page (SP) Robert Toole (RDT)	Chairman Deputy Chairman and Non-Executive Director Non-Executive Director Non-Executive Director Non-Executive Director Non-Executive Director Chief Executive Executive Director of Operations Executive Medical Director Executive Director of Standards & Compliance Interim Executive Director of Finance & Performance
Apologies:		
In Attendance:	Ronnie Coutts (RN) Anne Allen (AA) Benita Jones (BJ) Sue Kendall (SK) Kate Sims (KS)	Non-Executive Director (Designate) Trust Secretary Internal Audit (Observer) Internal Audit (Observer) Associate Director of Human Resources
Minute Taker:	Joanne Lancaster (JL)	Committee Services Manager

A presentation open to all members of the public will precede the Trust Board meeting to be held in Public on 26 January 2016 at THE EXECUTIVE SUITE, Headingley Carnegie Stadium, Leeds, LS6 3BR: from 1045-1115

Presentation: West Yorkshire Urgent & Emergency Care Network Vanguard Programme

Presented by: Dr Julian Mark, Medical Director and Dr Philip Foster, NHS 111 Clinical Director, Urgent Care

No.	Description	Format/ Attachment	Raised by	Timings
1.	Questions from the Public	Verbal	DC	1130-1145
2.	Apologies/Declaration of Interests: <i>Any Board Member who is aware of a conflict of interest relating to any item on the agenda will be required to disclose it at this stage or when the conflict arises during consideration of the item.</i>	Verbal	DC	1145-1155
3.	Minutes of the Meeting held on 24 November 2015 including Matters Arising (not on the agenda) and Action Log: None	Minutes Action Log	DC	
4.	Chairman's Report	Verbal	DC	1155-1210
5.	QUALITY, SAFETY & PATIENT EXPERIENCE			
5.1	Patient Story	Presentation	DC	1210-1220
5.2	For Approval: <ul style="list-style-type: none"> NHS Trust Development Authority Compliance with Monitor Licence Requirements for NHS Trusts Return; NHS Trust Development Authority Board Statements 	Paper	RB	1220-1225
5.3	For Assurance: Chief Executive's Report and Integrated Performance Report	Paper	RB	1225-1315
	Break for Lunch			1315-1345
5.4	For Assurance: Bi-Annual Report: Significant Incidents/Lessons Learned	Paper	SP	1345-1400
5.5	For Assurance: Operating Review of the Festive Period 2015/16	Paper	RB	1400-1410
6.	STRATEGY, PLANNING & POLICY			
6.1	For Approval: YAS' Charity Accounts and Annual Reports	Paper	RDT	1410-1420

6.2	For Approval: Updated Evidence of Compliance with the NHS Constitution, July 2015	Paper	AA	1420-1425
6.3	For Assurance: Quarter 4 Assessment of A&E Delivery Against Trajectory	Paper	DM	1425-1435
6.4	For Assurance: YAS' Operating Plan Priorities 2016/17	Presentation	RDT	1435-1455
	Break for Refreshments			1455-1505
6.5	For Assurance: Quality Account Draft Priorities for 2016/17	Paper	SP	1505-1515
6.6	For Assurance: Freedom to Speak Up Update	Presentation	SP	1515-1525
6.7	For Assurance: NHS Preparedness for a Major Incident	Paper	DM	1525-1535
7.	PERFORMANCE MONITORING			
7.1	Charitable Funds Committee - Chairman's Report of the last meeting on 5 November 2015	Verbal	EM	1535-1555
7.2	Audit Committee – Minutes of the meeting held on 1 October 2015 and Chairman's Report of the last meeting on 7 January 2016; and Audit Committee Annual Report 2014/15	Paper/ Verbal	BS	
7.3	Quality Committee – Minutes of the meeting held on 10 September 2015 and Chairman's Report of the last meeting on 3 December 2015	Paper/ Verbal	PD	
7.4	Finance & Investment Committee – Minutes of the meeting held on 10 September 2015 and Chairman's Report of the last meeting on 3 December 2015	Paper/ Verbal	MW	
7.5	Board Review and Feedback Board Vital Guiding Principles T – timely, accessible communications R – respect differences; be supportive U – understand shared purpose, risks S – self-awareness; give/receive feedback; time for reflection T – take responsibility; challenge	Verbal	DC	

8.	REGULATORY REPORTS			
	None			
	To be resolved that the remaining business to be transacted is of a confidential nature and that under the terms of the Public Bodies (Admission to Meetings) Act, 1960, Section 1, subsections 2 & 3, the Press and the public be excluded from the remaining part of the meeting.			
9.	FOR INFORMATION			
9.1	No items for information			
10.	Date of next meeting: 1100, 29 March 2016 The Marriott Hotel, Tadcaster Road, Dringhouses, York, North Yorkshire, YO24 1QQ			