



MEETING TITLE Trust Board Meeting in Public		MEETING DATE 29/03/2016	
TITLE of PAPER	For Approval: Register of Members' Interests including the Trust's Hospitality Register: Annual Formal Review 2015/2016.	PAPER REF	7.2
STRATEGIC OBJECTIVE	All		
PURPOSE OF THE PAPER	That the Trust Board review and approve the Register of Members' Interests including the Trust's Hospitality Register, 2015/2016.		
For Approval	<input checked="" type="checkbox"/>	For Assurance	<input type="checkbox"/>
For Decision	<input type="checkbox"/>	Discussion/Information	<input type="checkbox"/>
AUTHOR / LEAD	Anne Allen, Trust Secretary	ACCOUNTABLE DIRECTOR	Chief Executive
<p>DISCUSSED AT / INFORMED BY – include date(s) as appropriate (free text – i.e. please provide an audit trail of the development(s)/proposal(s) subject of this paper): The Audit Committee (1 October 2015) took assurance from the information contained in the Register of Members' Interests (V.6). Subsequent periodic amendments are summarised in the attached report, at 2.3 and form V.9 (Appendix A) for the annual approval of the Trust Board.</p> <p>The Trust's Hospitality Register (Appendix B) is also presented annually to Trust Board.</p>			
PREVIOUSLY AGREED AT:	Committee/Group: Audit Committee	Date: 01/10/2015	
RECOMMENDATION	That the Trust Board review and approve the Register of Members' Interests including the Trust's Hospitality Register, 2015/16.		
RISK ASSESSMENT		Yes	No
Corporate Risk Register and/or Board Assurance Framework amended <i>If 'Yes' – expand in Section 4. / attached paper</i>		<input type="checkbox"/>	<input checked="" type="checkbox"/>

Resource Implications (Financial, Workforce, other - specify) <i>If 'Yes' – expand in Section 2. / attached paper</i>		<input type="checkbox"/>	<input checked="" type="checkbox"/>
Legal implications/Regulatory requirements <i>If 'Yes' – expand in Section 2. / attached paper</i>		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Equality and Diversity Implications <i>If 'Yes' – please attach to the back of this paper</i>		<input type="checkbox"/>	<input checked="" type="checkbox"/>
ASSURANCE/COMPLIANCE			
Care Quality Commission Choose a DOMAIN		5: Well led	
Monitor Quality Governance Framework Choose a DOMAIN		1: Ensuring required standards are achieved 5: Identifying and managing risks to quality of care	

Register of Members' Interests including the Trust's Hospitality Register: Annual Formal Review 2015/2016.

1. PURPOSE/AIM

- 1.1 That the Trust Board review and approve the Register of Members' Interests including the Trust's Hospitality Register, 2015/2016.

2. BACKGROUND/CONTEXT

- 2.1 The NHS Code of Accountability and the Trust's *Standing Orders, Reservation and Delegation of Powers and Standing Financial Instructions* require the Chief Executive to ensure that a '*Register of Interests*' is established and maintained, to formally record declarations of interest of Board or Committee members and Trust staff. In particular, the Register will include details of all directorships and other relevant and material interests (as defined in Standing Orders, Section 6) which have been declared by both Executive and Non-Executive Trust Board members.
- 2.2 An employee of the Trust who has a pecuniary interest in an organisation with which the Trust associates or with which the Trust operates should declare such an interest in the corporate Register. Any declaration must be made in writing.
- 2.3 The Audit Committee (1 October 2015) took assurance from the information contained in the Register of Members' Interests (V.6) which was correct at that date. Subsequently, other changes have occurred over time. Prior to today's meeting of the Board, each Board Member has confirmed in writing the accuracy of their entries (**attached Appendix A: V.9**); amendments are highlighted below:

Della Cannings, Chairman

Deleted: Director Association of Ambulance Chief Executives.

Roberta Barker

New entry.

Ian Brandwood

Moved to archive.

Dr Dave Macklin

Added: Medical Director, Yorkshire Air Ambulance Charity;
Board Member, NHS Pathways Programme Board.

Dr Julian Mark

Added: Member of NHS Improvement Clinical Advisory Forum;
Member of the UK Council of Caldicott Guardians.

2.4 The Trust's Hospitality Register (**attached: Appendix B**) is also presented annually to the Trust Board.

2.4.1 The requirement to complete the Hospitality Register in line with the *Business Conduct for Staff – Interest, Gifts, Hospitality, and Sponsorship Policy (2015)* has been regularly publicised to all employees through Operational Update during 2015/16 and will continue quarterly;

2.4.2 Copies of the Policy and declaration forms have been made available to all staff through the Intranet, at key locations throughout the Trust, and from line managers;

2.4.3 The importance of the Register and its completion has been emphasised to senior managers (Trust Management Group), with a responsibility to cascade among their teams.

3. PROPOSALS/NEXT STEPS

3.1 That the Trust Board derives sufficient assurance for the purpose of its annual review of the Register of Members' Interests, 2015/16 which includes the Hospitality Register 2015/16.

4. RISK ASSESSMENT

4.1 That the Trust Board fails to demonstrate compliance with its Standing Orders, and best practice in line with the NHS Foundation Trust Code of Governance (Monitor, July 2014).

5. RECOMMENDATIONS

5.1 That the Trust Board review and approve the Register of Members' Interests including the Trust's Hospitality Register, 2015/16.

6. APPENDICES/BACKGROUND INFORMATION

Appendix A: Declaration of Interests for the Financial Year
2016/16

Appendix B: YAS Hospitality Register 2015/16