



**AGENDA**

<b>Meeting:</b>	<b>Annual General Meeting (AGM)</b>	
<b>Date/Venue/Times</b>	1000-1215 27 September 2018 <b>Kirkstall &amp; Fountains, Springhill 1, Brindley Way, WF2 0XQ</b>	
<b>Membership:</b>	Kathryn Lavery (KL) Rod Barnes (RB) Mark Bradley (MB) Christine Brereton (CB)  Tim Gilpin (TG) Richard Keighley (RK) John Nutton (JN) Dr Julian Mark (JM) Leaf Mobbs (LM) Steve Page (SP)  Phil Storr (PS)  Vacancy	Chairman Chief Executive Executive Director of Finance Director of Workforce and Organisational Development Non-Executive Director Non-Executive Director Non-Executive Director Executive Medical Director Director of Urgent Care & Integration Deputy Chief Executive/Executive Director of Quality, Governance and Performance Assurance Deputy Chairman/Non-Executive Director Non-Executive Director
<b>Apologies:</b>	John Nutton (JN) Anne Allen (AA)	Non-Executive Director Trust Secretary
<b>In attendance:</b>	Jean Golightly (JG) Ian Ferguson (IF) Mark Millins (MM)  Vacancy	Insight Programme Observer Interim Director A&E Operations Associate Director of Paramedic Practice (Item 4) Associate Non-Executive Director
<b>Minute Taker:</b>	Joanne Lancaster	Committee Services Manager

No.	Description	Format/ Attachment	Raised by	Timings
1.	<b>Apologies/Declaration of Interests:</b> <i>any Board Member who is aware of a conflict of interest relating to any item</i>	Verbal	KL	1000-1002

	<i>on the agenda will be required to disclose it at this stage or when the conflict arises during consideration of the item.</i>			
2.	<b>Minutes of the AGM</b> held on 26 September 2017 including Matters Arising not on the Agenda	Paper	KL	1002-1005
3.	<b>Welcome from the Chairman of Yorkshire Ambulance Service</b>	Verbal	KL	1005-1015
4.	<b>Cardiac Arrest and Survival to Discharge</b>	Presentation	JM/MM	1015-1045
5.	<b>Patient Story</b>	Presentation	KL	1045-1055
<b>BREAK FOR REFRESHMENTS</b>				1055-1105
6.	<b>Review of the Financial Year 2017/2018 and an Overview of Future Plans including Purpose, Vision and Values</b>	Presentation	RB	1105-1150
7.	<b>For Formal Adoption: Annual Report and Accounts 2017/2018 including Quality Account</b>	Presentation	RB/MB	
8.	<b>For Approval: Risk and Clinical Quality Compliance Report 2017/2018 including:</b> <ul style="list-style-type: none"> <li>• Risk Management;</li> <li>• Information Governance;</li> <li>• Health and Safety;</li> <li>• Security;</li> <li>• Patient Safety;</li> <li>• Medicine Management;</li> <li>• Clinical Effectiveness;</li> <li>• Patient Experience;</li> <li>• Infection Prevention and Control;</li> <li>• Safeguarding;</li> <li>• Legal</li> </ul>	Presentation / Paper	SP / JM	1150-1210
9.	Chairman's Closing Remarks	Verbal	KL	1210-1215