



Actions from the minutes of the Public Trust Board
 (Completed items will be shaded for information and then removed for the subsequent meeting)

Current Status	Action No	Meeting date	Item No & Title	Action Required	Action allocated to	Comments/progress update	Due Date	Completed Date
Complete	PB-474	24/05/2018	5.2 National Paramedic Re-banding Implementation Update	To further review the abstraction rate for upskilling those Paramedics who were required to meet the Band 6 requirements (circa 200) and update within the next report to the Board.	Director of Workforce and Organisational Development / Deputy Director of Operations	23/08/2018 – Paper included on the agenda. Action to be closed after the paper has been discussed. 30/08/2018 - This was on the agenda at Item 5.5. Action closed.	August 2018	August 2018
Active	PB-476	30/08/2018	3.1 Chief Executive's Report and Integrated Performance Report	To raise Winter Communications at STP meetings in regard to raising awareness with the public about ARP Categories and associated times for arrival on scene.	Regional General Manager (IUC)		November 2018	

Complete	PB-477	30/08/2018	4.2 Bi-Annual Report – Significant Incidents/Lessons Learned Six-Monthly Review	To clarify whether a non-competent person would be able to identify an issue with a vehicle tail lift.	Executive Director of Quality, Governance and Performance Assurance	23/11/2018 – there was only 2 months between the DMF service and the fault being found by Allianz and this, together with the infrequent use of the loft and the intermittent nature of the fault, means it was most likely never witnessed by anyone internal. Action closed.	November 2018	November 2018