



**Actions from the minutes of the Public Trust Board**  
 (Completed items will be shaded for information and then removed for the subsequent meeting)

Current Status	Action No	Meeting date	Item No & Title	Action Required	Action allocated to	Comments/progress update	Due Date	Completed Date
Complete	PB-476	30/08/2018	3.1 Chief Executive's Report and Integrated Performance Report	To raise Winter Communications at STP meetings in regard to raising awareness with the public about ARP Categories and associated times for arrival on scene.	Regional General Manager (IUC)	Update 29.11.2018: YAS had shared winter delivery plans with A&E Delivery Boards across the region. Action Closed.	November 2018	November 2018
Active	PB-478	29/11/2018	3.1 Chief Executive's Mid-Year Review	To explore with HE institutions data availability of the successful uptake of courses from under-represented groups against HE targets. To share the information with TG once established via	Director of Workforce and Organisational Development		June 2019	June 2019

				Quality Committee.				
Complete	PB-479	29/11/2018	3.2 Chief Executive's Report and Integrated Performance Report	To include the Staff Survey results on the agenda for the Board Meeting in Public 28 March 2019	Director of Workforce and Organisational Development	Item on March Agenda. Action closed.	March 2019	March 2019
Complete	PR-480	29/11/2018	6.2 For Assurance: Confirmation of NED roles including: Appointment of Senior Independent Director (SID);	The appointment of the Senior Independent Director to be deferred until the Board Meeting in Private Meeting February 2019 meeting.	Chairman	Agreed in Board Meeting in Private 28 February 2019. On Board Meeting in Public 28 March for formal acceptance.	March 2019	March 2019
Complete	PR-481	28/03/2019	3.1 Chief Executive's Report and Integrated Performance Report	Health and Wellbeing Plan to be put on the Board Forward Planner May /July 2019.	Director of Workforce and Organisational Development	On the agenda 23 May 2019	May 2019	May 2019
Active	PR482	28/03/2019	6.1 – Trust Secretary's Annual Report	The Standing Orders and Standing Financial Instructions to be updated and brought back to Board early in the new financial year.	Executive Director of Quality, Governance and Performance Assurance/ Deputy Chief Executive	17.05.19 – Update to be provided at the Board Meeting. Work is on-going. Action remains open.	July 2019	
