MEETING TITLE			MEETING DATE	
Public Board			23/05/2019	
TITLE of PAPER	Service Transformation Programme Update		**PAPER REF**	4.2
STRATEGIC OBJECTIVE(S)	All			
PURPOSE OF THE PAPER	The purpose of the paper is to provide an update to the Trust Board on the current position and next steps in relation to the Service Transformation Programme.			

For Approval	☐	For Assurance	☒
For Decision	☐	**Discussion/Information**	☒

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DISCUSSED AT / INFORMED BY –

Informed by Service Delivery, Infrastructure, Place Based and Capacity & Capability Programme boards. Content discussed at TEGT

PREVIOUSLY AGREED AT:	**Committee/Group:** Trust Executive Group Transformation	**Date:** 18/02/19

RECOMMENDATION(S)	It is recommended that the Trust Board: • Notes the progress made to date across the four programmes and further planned development. • Supports the current suggested priority areas outlined within each of the four programmes.

RISK ASSESSMENT	Yes	No
Corporate Risk Register and/or Board Assurance Framework amended *If 'Yes' – expand in Section 4. / attached paper*	☐	☒
Equality Impact Assessment *If 'Yes' – expand in Section 2. / attached paper*	☐	☒
Resource Implications (Financial, Workforce, other - specify) *If 'Yes' – expand in Section 2. / attached paper*	☒	☐
Legal implications/Regulatory requirements *If 'Yes' – expand in Section 2. / attached paper*	☐	☒

ASSURANCE/COMPLIANCE	
Care Quality Commission **Choose a DOMAIN(s)**	All All
NHSI Single Oversight Framework **Choose a THEME(s)**	1. All 1. All

1. PURPOSE/AIM

1.1 The purpose of the paper is to provide an update to the Trust Board on the current position and next steps in relation to the Service Transformation Programme.

2. BACKGROUND/CONTEXT

2.1 The four Programme Boards have continued to make significant progress across a broad range of workstreams. Below is an overview of key projects sat within each Board.

2.2 An update on each of the four Programme Boards is as outlined in Appendix 1.

2.3 Overall progress is positive, with all four programme boards supporting delivery of priorities aligned to the Trust strategy. Project closure and lessons learned reports received by programme boards where appropriate to inform future implementation.

2.4 Further key programmes of work have now been now scoped including the Integrated Workforce programme, Unified Commmunications and Accountability Framework development, and resources being put into place to enable implementation.

3. PROPOSALS/NEXT STEPS

3.1 Work will continue via the programme boards and TEG, to oversee the finalisation and implementation of detailed projects plans for priority developments, to continue to scope remaining programme developments and clarify resource requirements.

3.2 Programme development and delivery will inform the development of a sustainable Trust CIP programme.

4. RISK ASSESSMENT

4.1 A number of common themes are being addressed through Programme Board meetings, as follows:

- The need to ensure clarity of leadership and project management for implementation of all key workstreams.
- A requirement for effective analytical capability across all workstreams
- The importance of a unified and more strategic approach to communications to support communications in relation to Trust strategy and service transformation priorities.

4.2 Specific risks to delivery are outlined in Appendix 1. Ongoing risks to implementation and associated mitigation plans are identified through the Programme Boards and escalated to the Executive Programme Board, Committees and Trust Board as appropriate. A formal change control process has also been agreed for operation in the Programme Boards.

5. RECOMMENDATIONS

5.1 It is recommended that the Board;

- Notes the progress made to date across the four programmes and further planned development.
- Supports the current suggested priority areas outlined within each of the four programmes.

6. APPENDICES/BACKGROUND INFORMATION

6.1 Appendix 1 – Service Transformation Dashboard April 2019