



MEETING TITLE Public Trust Board		MEETING DATE 26/09/2019	
TITLE of PAPER		Service Transformation Programme Update	PAPER REF 3.2
KEY PRIORITIES		Create a safe and high performing organisation based on openness, ownership and accountability	
PURPOSE OF THE PAPER		The purpose of the paper is to provide an update to the Trust Board on the current position and next steps in relation to the Service Transformation Programme.	
For Approval		<input type="checkbox"/>	For Assurance <input checked="" type="checkbox"/>
For Decision		<input type="checkbox"/>	Discussion/Information <input checked="" type="checkbox"/>
AUTHOR / LEAD	Gavin Austin, Head of Performance Improvement and PMO	ACCOUNTABLE DIRECTOR	Steve Page – Executive Director of Quality, Governance and Performance Assurance/ Deputy Chief Executive
DISCUSSED AT / INFORMED BY – Informed by Service Delivery, Infrastructure, Place Based and Capacity & Capability Programme boards. Content discussed at TEGT and Quality Committee			
PREVIOUSLY AGREED AT:		Committee/Group: Trust Executive Group Transformation	Date: 18/02/19
RECOMMENDATION(S)		It is recommended that the Trust Board: <ul style="list-style-type: none"> Notes the progress made to date across the four programmes and further planned development. Supports the current suggested priority areas outlined within each of the four programmes. 	
RISK ASSESSMENT			Yes
Corporate Risk Register and/or Board Assurance Framework amended <i>If 'Yes' – expand in Section 4. / attached paper</i>			<input type="checkbox"/>
Equality Impact Assessment <i>If 'Yes' – expand in Section 2. / attached paper</i>			<input checked="" type="checkbox"/>
Resource Implications (Financial, Workforce, other - specify) <i>If 'Yes' – expand in Section 2. / attached paper</i>			<input checked="" type="checkbox"/>
Legal implications/Regulatory requirements <i>If 'Yes' – expand in Section 2. / attached paper</i>			<input type="checkbox"/>
ASSURANCE/COMPLIANCE			
Care Quality Commission Choose a DOMAIN(s)		All	
NHSI Single Oversight Framework Choose a THEME(s)		1. All	

1. PURPOSE/AIM

- 1.1 The purpose of the paper is to provide an update to the Trust Board on the current position and next steps in relation to the Service Transformation Programme.

2. BACKGROUND/CONTEXT

- 2.1 The four Programme Boards have continued to make significant progress across a broad range of workstreams. An update on each of the four Programme Boards is as outlined in Appendix 1.

- 2.2 Several key workstreams are currently in development across the Transformation Boards with plans to be submitted early in Q3 for review. These include:

- Accountability framework
- Clinical Hub Integration
- Total Transport solution
- Team based working (A&E Operations) as part of the wider Integrated Workforce Programme

3. PROPOSALS/NEXT STEPS

- 3.1 Work will continue via the Programme Boards and TEG to oversee the finalisation and implementation of detailed project plans for priority developments, to continue to scope remaining programme developments, and to clarify resource requirements.
- 3.2 Programme development and delivery will inform the development of a sustainable Trust CIP programme for 2020/21.

4. RISK ASSESSMENT

- 4.1 Specific risks to delivery are outlined in Appendix 1. Ongoing risks to implementation and associated mitigation plans are identified through the Programme Boards and escalated to the Executive Programme Board, Committees and Trust Board as appropriate. A formal change control process has also been agreed for operation in the Programme Boards.

5. RECOMMENDATIONS

- 5.1 It is recommended that the Trust Board:
- Notes the progress made to date across the four programmes and further planned development.
 - Supports the current suggested priority areas outlined within each of the four programmes.

6. APPENDICES/BACKGROUND INFORMATION

- 6.1 Appendix 1 – Service Transformation Dashboard August 2019