



<b>AGENDA</b>		
<b>Meeting:</b>	Board of Directors Meeting in Public	
<b>Date/Venue/Time:</b>	1230-1515 26 September 2019 Leeds Town Hall, Leeds, LS1 3AD	
<b>Membership:</b>	Kathryn Lavery (KL)      Chairman Rod Barnes (RB)      Chief Executive Mark Bradley (MB)      Executive Director of Finance Christine Brereton (CB)      Director Workforce and Organisational Development  Anne Cooper (AC)      Non-Executive Director Tim Gilpin (TG)      Non-Executive Director Stan Hardy (SH)      Non-Executive Director Dr Julian Mark (JM)      Executive Medical Director Karen Owens (KO)      Director Urgent Care & Integration John Nutton (JN)      Non-Executive Director Steve Page (SP)      Deputy Chief Executive/Executive Director Quality, Governance and Performance Assurance  Jeremy Pease (JP)      Non-Executive Director Nick Smith (NS)      Executive Director of Operations	
<b>Apologies:</b>	Christine Brereton (CB)	Director Workforce and Organisational Development
<b>In Attendance:</b>	Phil Storr (PS) Mandy Wicock (MW)	Associate Non-Executive Director Associate Director of Corporate Affairs
<b>Minute Taker:</b>	Joanne Lancaster	Executive Coordinator

No.	Description	Format/ Attachment	Raised by	Timings
<b>1.</b>	<b>OPENING BUSINESS</b>			
1.1	<b>Apologies/Declaration of Interests:</b> <i>Any Board Member who is aware of a conflict of interest relating to any item on the agenda will be required to disclose it at this stage or when the conflict arises during consideration of the item.</i>	Verbal	KL	

1.2	<b>Minutes of the Previous Meeting</b> held on 23 May 2019 including Matters Arising (not on the agenda) and Action Log	Minutes Action Log	KL	1230-1240
<b>2.</b>	<b>STRATEGY DEVELOPMENT</b>			
2.1	For Approval: Clinical Strategy	Paper	JM	1240-1245
<b>3.</b>	<b>PERFORMANCE AND FINANCE</b>			
3.1	For Assurance: Chief Executive's Report and Integrated Performance Report	Paper	RB	1245-1335
3.2	For Assurance: Service Transformation Programme Update	Paper	SP	1335-1345
3.3	For Assurance: Finance & Investment Committee – Minutes of the Meeting Held on 14 March 2019 and 13 June 2019 and Chair's Report of the Last Meeting Held on 12 September 2019	Paper/ Verbal	JN	1345-1350
3.4	For Assurance: Audit Committee – Minutes of the Meeting Held on 11 April 2019 and 23 May 2019 and Chair's Report of the Last Meeting Held on 11 July 2019 <ul style="list-style-type: none"> <li>Audit Committee Chair's Annual Report</li> </ul>	Paper/ Verbal	SH	1350-1355
3.5	For Assurance: Charitable Funds Committee - Minutes of the Meeting Held on 11 April 2019 and Chair's Report of the Last Meeting Held on 11 July 2019	Paper	PS	1355-1400
3.6	For Assurance: Northern Ambulance Alliance Update	Verbal	RB	1400-1405
<b>BREAK FOR REFRESHMENTS</b>				<b>1405-1415</b>
<b>4.</b>	<b>QUALITY, SAFETY &amp; PATIENT EXPERIENCE</b>			
4.1	For Approval: Emergency Preparedness, Response and Recovery Compliance	Paper	NS	1415-1425
4.2	For Assurance: Bi-Annual Report: Significant Incidents/Lessons Learned Six-Monthly Review	Paper	SP	1425-1440
4.3	For Assurance: Care Quality Commission Update	Verbal	SP	1440-1445
4.4	For Assurance: Quality Committee – Minutes of the Meeting Held on 14 March 2019 and 13 June 2019 and Chair's Report of the Last Meeting Held on 12 September 2019	Paper/ Verbal	TG	1445-1450
<b>5.</b>	<b>WORKFORCE</b>			
	There are no items under this agenda heading.			

<b>6.</b>	<b>RISK MANAGEMENT AND INTERNAL CONTROL</b>			
6.1	For Approval: Responsible Medical Officer Annual Report 2018/19	Paper	JM	1450-1455
6.2	For Assurance: Corporate Risk Register and Board Assurance Framework Report	Paper	SP	1455-1510
<b>7.</b>	<b>CLOSING BUSINESS</b>			
7.1	Key Points Arising from the Meeting, Board Review and Feedback	Verbal	KL	1510-1515
	To be resolved that the remaining business to be transacted is of a confidential nature and 'that representatives of the press, and other members of the public, be excluded from the remainder of this meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest', Section 1 (subsections 2 & 3), Public Bodies (Admission to Meetings) Act 1960'.			
<b>8.</b>	<b>Date of next meeting – 28 November 2019</b> Pre-Board Presentation: 0900 – 0930 Board of Directors: 0930 Trust HQ, Kirkstall & Fountains, Springhill 1, Brindley Way, Wakefield, WF2 0XQ			