



Actions from the minutes of the Public Trust Board
 (Completed items will be shaded for information and then removed for the subsequent meeting)

Current Status	Action No	Meeting date	Item No & Title	Action Required	Action allocated to	Comments/progress update	Due Date	Completed Date
Complete	PB-478	29/11/2018	3.1 Chief Executive's Mid-Year Review	To explore with HE institutions data availability of the successful uptake of courses from under-represented groups against HE targets. To share the information with TG once established via Quality Committee.	Director of Workforce and Organisational Development	23.05.19 – This action was not due until June 2019. Action remains open. 14.11.19 – Work on-going to identify whether this data was available. An update would be provided to the Quality Committee as requested. Action closed.	Nov 2019	Nov 2019
Complete	PR-487	26.09.19	3.1 Chief Executive's Report and IPR	Additional narrative to be included in the IPR to contextualise the data presented	Executive Director of Quality, Governance and Performance Assurance/Deputy Chief Executive	Update 14.11.19 – CEO report and IPR updated. Action closed.	Nov 2019	Nov 19
Complete	PR-488	26.09.19	3.1 Chief Executive's Report and IPR	For assurance to be provided to	Executive Medical Director	18.11.19 – Paper to be presented to TEG 27.11.19 providing	Nov 2019	Nov 19

				TEG on the robustness of the development of the safeguarding referral process on the ePR		assurance on the safeguarding process. Action closed.		
Active	PR-489	26.09.19	3.1 Chief Executive's Report and IPR	To ascertain whether information was available on the correlation between community recruitment events and the number of successful candidates into YAS employment from BAME communities	Director of Workforce and Organisational Development		March 2020	
Complete	PR-490	26.09.19	3.6 – Northern Ambulance Alliance Update	Future NAA reports to provide the necessary detail to give assurance that the NAA was producing efficiencies and innovations	Chief Executive	Update 14.11.19 – The MD of NAA has been tasked with this report going forward and will incorporate this feedback. Action closed.	Nov 2019	Nov 2019