



Record of Urgent Decision

Thursday 25 February 2021

Decision taken by:

Kathryn Lavery (KL) Chairman
Rod Barnes (RB) Chief Executive

In consultation with:

Tim Gilpin (TG) Non-Executive Director
John Nutton (JN) Non-Executive Director

Decision recorded by:

Juliana Field (JF) Head of Corporate Affairs

Investment in Personal Issue Smart Phones (Paper UA20.004)

in accordance with Standing Order 5.2.1*the following decision was taken on 19 February 2021:

- To agree:
 - the contents of the business case
 - 2020/21 non recurrent investment of £1.32m required for the procurement of the devices
 - the recurrent annual investment in airtime support and licences of circa £464k

Prior to the decision being taken, paper UA20.004 was circulated on the 18 February 2021 to individuals listed above, via email; as well as to the other board members for information.

A revised version of the paper was subsequently issued on 25 February containing a correction to the number of devices and noting that the financial amount remained the same. On this basis the decision taken on 19 February 2021 remained.

CERTIFIED AS A TRUE RECORD

Chairman (Kath Lavery)

Chief Executive (Rod Barnes)

**SO5.2.1 - Emergency Powers and Urgent Decisions*

The powers which the Board has reserved to itself within these Standing Orders (see Standing Order 2.7(5)) may in emergency or for an urgent decision be exercised by the Chief Executive and the Chairman after having consulted at least two non-officer members. The exercise of such powers by the Chief Executive and Chairman will be reported to the next formal meeting of the Board in public session for formal noting.