



**Paper Ref**  
 TB20.019

<b>Meeting Title</b> Trust Board Meeting in Public	<b>Meeting Date</b> 27 April 2021
<b>Reporting Committee</b>	Charitable Funds Committee
<b>Committee Chaired By</b>	Phil Storr – Associate Non-Executive Director
<b>Lead Executive Director</b>	Kathryn Vause, Interim Executive Director of Finance
<b>Date of Last Committee Meeting[s]</b>	13 April 2021

**Summary of Key Matters Considered and Decisions Taken**

The meeting was held via videoconference and was quorate.

- The Committee received a Financial Update which included the breakdown of restricted and unrestricted income. YAS Charity has also carried forward restricted funds from 2019-20 for various projects, and is treating the incoming COVID funding as restricted. The charity remains in a strong financial position.
- An update was provided on the draft Internal Audit Report commissioned by the YAS NHS Trust. Limited assurance was given on the provision of risks around community fund raising schemes. However, included in the YAS Charity Business Plan and Strategy, the proposed new CFR governance arrangements, would be presented to the Trust Board (as Corporate Trustee) for final approval.
- The Charity Risk Register was discussed and was agreed. Providing governance for the Community First Responders Schemes who wish to fundraise would be a significant piece of work.
- The members received an update with respect to the Legal Deed to amend the M&G Charity fund Investment the Charity holds. The Charity has liaised with Capsticks to resolve this but now understands that Charity's original deed is linked to TENYAS Charity Deed and this is on the wrong model document. It was agreed that we will now work to correct our deed so that it is in the correct model.
- The Committee reviewed an Ethical Principles document for adoption by the Committee to support decision making. The principles broadly follow the National Council for Voluntary Organisations (NCVO)'s principles endorsed by the Charity Commission in 2019.
- An update was provided to the members in relation to the continued support for Community First Responder Fundraising.
- The Committee approved four proposals the income received from NHS Charities Together (NHSCT) would be spent.
- The Charity had received 100 Hardship Grants during the last financial year. The Committee agreed for the grant to remain at £250.00, higher grants may be awarded and considered on a case-by-case basis.
- The Committee approved the de-designation of 2020-21 funds and the allocations of new designations.
- The Lottery proposal was approved by the members to establish a weekly lottery to generate income.
- The NHS Memorial Wood was also approved by the members. All options for taking this forward would be discussed at the next Charitable Funds Committee meeting to meet the seasonal cycle for planting.



- The Committee received and considered proposals regarding the resource capacity of the Charity.

**Risks Identified / Matters of Concern and Mitigating Actions**

The following risks are noted on the Charity Risk Register:

- Community First Responder Fundraising (Current Risk=20)
- Charity's Capacity to Deliver (Current Risk=16)
- Financial Processes (Current Risk=16)
- COVID Impact (Current Risk=16)

**Matters requiring Board level consideration and/or approval**

- YAS Charity Business Plan and Strategy includes the proposed new CFR governance arrangements, are to be presented to the Board (as Corporate Trustee) for approval (separate paper provided).

Date of next Committee Meeting	8 July 2021
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